

*Cyngor Cymuned Tregolwyn*  
*Colwinston Community Council*

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**Minutes of an Ordinary Meeting of the Council Held in the Colwinston Village Hall on Monday 19 June 2023 at 7.00pm**

- Present:** Councillors: E Lewis (Chairman), G Jones (Vice Chairman), B Morris, C Hadley & H Thomas  
**In Attendance:** Ms S Hookins (Clerk) & Mrs P Hallett
- Item 1:** **Apologies for Absence:**  
42/23 Cllr C Cave (VOGC)  
PCSO Angela Stone
- Item 2:** **Community Police Matters:**  
43/23 PCSO Angela Stone was unable to attend the meeting but updated the Clerk that there were no incidents to report. The councillors have received report of speeding around the village.
- Item 3:** **Declarations of Members' Interest:**  
44/23 None
- Item 4:** **Public Session:**  
45/23 No members of the public attended
- Item 5:** **Vale of Glamorgan Matters**  
46/23 Cllr C Cave was unable to attend the meeting, however council have noted her report and also wished to discuss the issue of dog fouling in the village.
- Item 6:** **Approval of the minutes of the Annual General Meeting held on 15 June 2023**  
47/23 **Resolved:** To confirm and sign the minutes of the meeting held on 15 June 2023.
- Item 7:** **To consider any matters arising from the Annual General Meeting held on 15 June 2023 that are not on the agenda**  
48/23 None
- Item 8:** **Reports of Council's Representatives on Outside Bodies:**  
49/23 None
- Item 9:** **Annual Accounts and Audit 2022/23**  
50/23
- i. **Internal Audit Report & Invoice**  
The Clerk has shared the Internal auditor report with the council which has concluded that Colwinston Community Council in his opinion has met all of the requirements.  
**Resolved:** The Council accepted the Internal Auditors report and the associated invoice of £125
  - ii. **Annual Return 2022/23**  
The Clerk presented the annual return 2022/23 to the council and received no questions.  
**Resolved:** To accept the annual return as presented for 2022/23 and signed by the Chairman.
  - iii. **Annual Report**  
The Internal Audit report and financial information will now be included in the annual report. Members were reminded to provide the clerk with any additional info to add to the report.

**Resolved:** The Chairman and Clerk will produce a draft for council to review before publishing.

**Item 10:**  
**51/23**

**Land Registry Update**

The Clerk updated the Council that the Community Council now has possessory title of the area 'Land lying to the east of Ty Draw Farmhouse, Colwinston, Cowbridge CF71 7NL.

The Land Registry were unable to grant absolute title but it is noted that in 12 years then the council can apply to convert this title.

There is not further update on the other to LR requests.

**Resolved:** The Council accepted the possessory title and along with the registry address will keep this on the AGM each year to ensure that in 12 years the absolute conversion is requested.

Mrs P Hallett (Standards Committee member) who had joined the meeting virtually unfortunately due to the Village Hall technical difficulties was unable to continue to monitor the meeting and suggested returning to a later meeting and therefore left at 7.28pm

**Item 11:**  
**52/23**

**Old Ford project**

**i. TWIGG grant**

The deadline for the grant application is 3<sup>rd</sup> July. Following an informal meeting council members will continue to submit the quotes gained to the chairman and clerk and they will work together to complete the application.

**Item 12:**  
**53/23**

**Casual Vacancy**

The Clerk confirmed that notification has been received that no election has been called therefore the council can proceed with Co-Option.

**Resolved:** The Clerk will use the same form as before and will draft an advertisement to put on the website.

**Item 13:**  
**54/22**

**Standing Orders**

The Clerk shared the model One Voice Wales Standing Orders. These shall be amended with the Colwinston Community Council amendments and share a draft for review by Council.

**Item 14:**  
**55/23**

**Hybrid Meeting Platform**

Llangan Community Council have confirmed that they no longer wish to pay 50% of the zoom annual fee. Therefore Colwinston need to make their own arrangements to offer a hybrid meeting format.

**Resolved:** Cllr C Hadley & Cllr H Thomas will investigate the cost of a laptop and an associated Windows 365 licence to access teams and other suitable options.

**Item 15:**  
**56/23**

**Correspondence**

**i. St David's Church in Wales Primary School-Open Day**

The Council noted the details of the open day and several councillors will attend. Cllr G Jones also wished to note that the cones have been removed as promised by Mr Sinnott and asked the Clerk to thank the school

**ii. Public Path Diversion Order-Noted, additional the council noted the paths that cross farmland and will include in the next newsletter a cautionary note about grazing livestock**

**Item 16:**  
**57/22**

**Planning matters**

**• LDP**

**Resolved:** The Clerk will clarify the status of an area of land on the LDP with conflicting status in documentation.

**• Update on current planning applications**

**Planning**

**Action**

i	<p>Planning Application No. 2021/01800/FUL  Location : 5, Maes Y Bryn, Colwinston  Proposal : Removal of existing single storey side and rear extensions and replacement with new two storey side extension and single storey rear extension.  Addition of driveway to provide off street parking and reinstatement of original pathway to relocated front door</p>	10/02/2022-No Objection
ii	<p>Planning Application No. 2022/00922/LBC  Location : Pwll Y Wrach Cottage, Colwinston  Proposal : Internal and external alterations to Pwll y Wrach Cottage</p>	20/02/2023-No Objection
iv	<p>Planning Application No. 2023/00037/FUL  Location : 44, Heol Cae Pwll, Colwinston  Proposal : Take down existing boundary fencing and renew, increasing height as indicated to 1900mm</p>	20/02/2023- The Council had no objection to the Application to renew the fence but they do not agree to retrospective planning consent and the loss of the well-established hedge.
vii	<p>Planning Application No. 2023/00297/FUL (VI)  Location : Sycamore Tree Inn, Coed Masarnen, Colwinston  Proposal : The erection of a small decking area out the front of the pub, which will have tables for people to eat and drink on</p>	15/06/23-Approved
	<p>Planning Application No. 2023/00589/FUL (MST)  Location : Big Mews, Hilton Farm, Colwinston  Proposal : Retain the use of the redundant building for holiday accommodation and retain a front porch and rear extension</p>	
<b>Item 17: 58/23</b>	Date and time of next meeting <b>11<sup>th</sup> July 2023 7.30pm</b>	
	<b>Meeting ended at 8.07 pm</b>	