

*Cyngor Cymuned Tregolwyn*  
*Colwinston Community Council*

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**Minutes of an Ordinary Meeting of the Council Held in the Colwinston  
Village Hall Monday 20 November 2023 at 7.00pm**

- Present:** Councillors: E Lewis (Chairman), G Jones, B Morris, C Hadley, C Nightingale & R Cronin
- In Attendance:** Ms S Hookins (Clerk),
- Item 1:** **Apologies for Absence:**  
115/23 Cllr H Thomas, Cllr C Cave (VOGC) & PCSO A Stone
- Item 2:** **Community Police Matters:**  
116/23 PCSO A Stone Was unable to attend the meeting but updated council that ha been one incident of a nuisance phone call.
- Item 3:** **Declarations of Members' Interest:**  
117/23 Cllr C Hadley declared an interest in Planning Application 2023/01029/CAC
- Item 4:** **Public Session:**  
118/23 Two members of the public attended, no questions were submitted to the council.
- Item 5:** **Vale of Glamorgan Matters**  
119/23
  - October/November report-Noted
- Item 6:** **Approval of the minutes of the Meeting held on 16 October 2023**  
120/23 **Resolved:** To confirm and sign the minutes of the meeting held on 16 October 2023.
- Item 7:** **To consider any matters arising from the Meeting held on 16 October 2023 that are not on the agenda.**  
121/23 **None**
- Item 8:** **Reports of Council's Representatives on Outside Bodies:**  
122/23 Speed Watch-Cllr Jones updated the Council on the speed watch information afternoon. The discussion was largely about the 20mph and the enforcement of this. The Council wish to review the location of one of the 20 mph speed signs and will speak to Cllr Cave at the next meeting.
- Item 9:** **Finance**  
123/23
  - i. **Bank Reconciliation up to date**  
**Noted**
  - ii. **YTD Financial Report up to date**  
**Noted**
  - iii. **Forecast to year end**  
The Clerk presented a forecast to the council to the end of the year that if the council continue to restrict their spending, they will have a small surplus to help replenish their reserves. The Clerk asked the Council to start thinking about the projects that they wish to do next year in their community in readiness for the Precept request.
- Item 10:** **TWIG Grant**  
124/23 The Chairman and the Clerk have had a meeting with the National Forest advisor about the recent failed grant application. Following this there appears that we have a good chance of being successful in the next round with additional information and more forward planning.  
**Resolved:** The Council wish to reapply for the grant in the February round.

- Item 11:**  
**125/23**      **Old Ford Project**  
i.    **Work Permissions of Volunteer Group**  
This is still under discussion with the volunteer group, in addition to this the Clerk discussed the ongoing maintenance of the area and the council responsibilities. Cllr Lewis updated the Council on the current village maintenance requirements which are to be carried out soon.  
**Resolved:** Cllr C Hadley and the Clerk will construct a village maintenance list that the council manage to enable budgeting of this and with the potential of contracting the work out.
- Item 12:**  
**126/23**      **Standing Orders**  
The Clerk shared updated Standing Orders to Council based on the One Voice Wales Model for their review and adoption at a later date. The Council also discussed an agreed amount for the Clerk to spend before Council approval which is covered by the Financial Regulations, the Clerk will start a review of the Financial Regulations with Council in the next meeting in order to make any amendments.
- Item 13:**  
**127/23**      **Christmas Tree**  
The Clerk confirmed that 2 Christmas trees have been ordered for the Village for £145 each. These will be delivered and erected by 28<sup>th</sup> November.
- Item 14:**  
**128/23**      **Village Defibrillators**  
Cllr Jones updated the Council on the Defibrillator outside the Sycamore Tree Inn.  
  - It was purchased in 2019 with a 10 year guarantee
  - A new Battery will be needed in 2024
  - The Village Hall have started rectifying the issues with their defibrillator to bring it back into action.**Resolved:** The Council accept the offer of Cllr Jones to carry out the necessary checks for this in the future.
- Item 15:**  
**129/23**      **Annual Report:**  
The Clerk shared the near final draft, this is just waiting confirmation on Cllr Cave's excerpt and then the Welsh translation can be completed and then the report will be published.  
**Resolved:** The Council accept the draft and the publication.
- Item 16:**  
**130/23**      **S137 Expenditure Limit 2024/25**  
**Noted**
- Item 17:**  
**131/23**      **SLCC Membership**  
The Clerks membership is due for renewal at £177.00  
**Resolved:** The Council will pay up to 50% of this cost on the basis that Porthcawl who also employ the Clerk will pay the difference.
- Item 18:**  
**132/23**      **National Pay Agreement 2023/24**  
The Clerk shared the National Pay increase backdated to April 2023.  
**Resolved:** The Council accepted the agreement and the Clerk will update the payroll firm.
- Item 19:**  
**133/23**      **Correspondence**  
a) Reports  
i. Community and Town Councils - Councillor Allowances - Home Working arrangements and consumables  
Noted  
ii. Observation Visit by Member of Standards Committee  
Noted  
b) Survey/Consultation  
i. Review of Democratic Health in the Community and Town Council Sector  
Noted

**Item 20: Planning matters**  
**112/23**

- LDP  
 Cllr Lewis will attend the Briefing session and update council, when discussing the budget for next year the proposed housing developments will be considered as planning advice was sought for the last development.
- Update on current planning applications

	<b>Application</b>	<b>Action</b>
i	Planning Application No. 2021/01800/FUL Location : 5, Maes Y Bryn, Colwinston Proposal : Removal of existing single storey side and rear extensions and replacement with new two storey side extension and single storey rear extension. Addition of driveway to provide off street parking and reinstatement of original pathway to relocated front door	10/02/2022-No Objection 16/10/2023-Update on plan, extension requested to comment <b>20/11/2023-No Objection</b>
iii	Planning Application No. 2023/00037/FUL Location : 44, Heol Cae Pwll, Colwinston Proposal : Take down existing boundary fencing and renew, increasing height as indicated to 1900mm	20/02/2023- The Council had no objection to the Application to renew the fence but they do not agree to retrospective planning consent and the loss of the well-established hedge. <b>20/11/2023-resubmit the Council response.</b>
iii	Planning Application No. 2023/00589/FUL (MST) Location : Big Mews, Hilton Farm, Colwinston Proposal : Retain the use of the redundant building for holiday accommodation and retain a front porch and rear extension	<b>16/10/2023-Refused</b>
iv	Planning Application No. 2023/00873/FUL (ED) Location : Pwll Y Wrach, Colwinston Proposal : Replacement of an existing squash court building with a tennis court	20/11/23-No Objection
v	Planning Application No. 2023/01029/CAC (VI) Location : Field access to the West of Village Farm House, Colwinston Proposal : Repairing existing stone wall, reusing existing stone, and widening of field access with new gate	<b>06/11/2023-Response time extension requested</b> <b>20/11/2023-Objection-Retrospective application, no mention of reinstating the stile a county treasure and query on the enforcement notice status in this.</b>
<b>Meeting ended at 8.36 pm</b>		