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| **CYNGOR CYMUNED TREGOLWYN**  **COLWINSTON COMMUNITY COUNCIL**  **MINUTES of ORDINARY MEETING**  Minutes of the meeting held on Monday 17th March 2025 at 7:00PM in Colwinston Village Hall. | | |
|  | | **Action** |
| **1.** | **Attendance:** The following members were present: Cllr’s G.Jones (Chairman), H.Thomas (Deputy Chairman), C. Nightingale, K.Jacobs, E.Lewis, B Morris, C.Hadley,  Also present: J.Egan (Clerk), VoGC Cllr C.Cave and one member of the public.  **Apologies:** PCSO A.Stone |  |
| **2.** | **Declaration of Members’ Interests** in the business to be discussed: None |  |
| **3.** | **The minutes of the ordinary meeting** held on 17th February 2025 were received and agreed for accuracy, proposed by Cllr E.Lewis and seconded by Cllr C.Hadley and then agreed by all. |  |
| **4.** | **Matters arising** from minutes of meeting on 17th February 2025.The Council agreed:   * The following items are covered in the Agenda: Item 7, 11, 12, * Item 10: The Democracy and Boundary Commission Cymru: The Council did not offer a view on the Electoral Review Programme (Policy and Practice Document). * Item 14: Email (22.02,25) from VoGC Cllr C.Cave containing a letter of objection to the Lidl planning application for a new store adjacent to Llanmaes. The letter from SM R.T.Davies put forward the following objections: Constituents are concerned that this application conflicts with national planning policies, deviates from the extant Local Development Plan, potentially prejudices the in-process Replacement Local Development Plan and will cause detriment to Heritage Assets including a Conservation Area. * Item 15: The March Village Newsletter contained a section which reported the Clerk vacancy and asked for interested parties to approach the Council. |  |
| **5.** | **Greenlinks Community Transport:** Emma Farnham was unable to attend on behalf of Greenlinks and sent apologies, Emma will attend in May. |  |
| **6.** | **Community Police Matters:** PCSO A.Stone was unable to attend but sent a written report, as follows:  PCSO Stone is pleased to report that there are no crimes to report since the last meeting in February.    Also, for information, PCSO Stone has been made aware of further issues with regards to the van parked on the junction by the monument, which will be monitored.    Cllr E.Lewis requested Cllr B.Morris, who will replace Cllr C.Hadley at the next Community Liaison Committee, to raise the absence of a police representative at our meetings. |  |
| **7.** | **Public Question Time:** There was one member of public present in the meeting, and no matters were raised. |  |
| **8.** | **Vale of Glamorgan Matters:**  **The VoGC March 2025 Report** had been sent to the Council by VoGC Cllr C.Cave and then circulated to all members prior to the meeting. Members were asked to read the report and note the Local Matters from the report, there were no questions raised.  **Local Matters** Colwinston/Llangan/Llandow – Local Democracy Boundary Commission review of Town and Community Councils – dbcc.gov.wales Vale of Glamorgan Community Review – Final Recommendations are for the merging local Community Councils - Llangan and Colwinston (7 cllrs) Llandow, Llanminhangel, Llysworney, Llanfair, St Hilary and Llanmaes (13 Cllrs)Colwinston/Llangan/Llandow – Llanmaes Community Council raised objections to building a Lidl’s store outside of the VoG’s LDP on a greenfield site – representation can be made to Rebecca Evan planning minister at Welsh Government correspondence [Rebecca.Evans@gov.Wales](mailto:Rebecca.Evans@gov.Wales)Adoption of the vines– ongoing  * Colwinston – Village Hall roof repairs and possible transfer of assets - ongoing * Colwinston – Clarification of the VoG C’s public Space Protection Order – dog fouling in public open spaces – information provided and consultation likely in coming months - ongoing * Colwinston – Coffin Stile – appeal dismissed, and applicant required to reinstate by June 2024– ongoing * Colwinston – paving slabs for bench – S106 spend agreed * Colwinston – Lamp post out in dangerous area – reported and ongoing * Colwinston – Missing sign in Colwinston – reported and ongoing   **Abandoned Vehicle:** Email (09.03.25) Cllr G.Jones has sent an email to Mr Ingram (VoGC) who is dealing with the abandoned vehicle in the car park adjacent St Micheal’s Church. In his email, Cllr Jones explained that CCC has raised concerns about the vehicle for months. He noted the absence of registration plates and suggested the vehicle may not be taxed, carry an MOT or insurance. Also, pointing out that VoGC had fixed an “Abandoned Vehicle Notice” some time ago. The Village Newsletter has carried requests for the owner to remove the vehicle, also visits to local properties had all proved equally unsuccessful. The email requested that the removal of the car should be authorised by VoGC.  Email (14.03.25) Mr Ingram replied “We have chased DVLA for ownership details again today. When we have them vehicles are often moved by owners quite quickly (vehicles require a registered keeper who we will contact when details are received) . We use the vin number in the event plates are removed. I will keep you posted.”  **Faulty Street Lamp**: Email (22.02.25) From VoGC Cllr C.Cave contained information stating they had identified the faulty light, which was discussed briefly in previous meetings. VoGC said the light will be treated as a priority. Reported by Matt Buckley (Street Lighting)  **Roads in, and approaching, Colwinston:**  A long discussion took place regarding the condition of roads leading into Colwinston and also roads within the village, in particular it was felt that road from the village towards Twmpath and the A48 and the road from the village towards the A48 junction on Crack Hill, were in particular poor repair. Cllr K.Jacobs said that there was the potential of damage to vehicles, but also the poor road conditions were a danger to cyclists and would be a trip hazard to pedestrians.  VoGC Cllr C.Cave was requested to raise the village road conditions with the VoGC, in particular the link roads from the Colwinston to the A48. | **CC** |
| **9.** | **Reports of Council’s Representatives on Outside Bodies:**  **Village Charity Fundraising Group:** Cllr K.Jacobs will provide a link between this group and the Council. Cllr Jacobs reported to the Council, after attending a meeting on 20th February 2025. Cllr Jacobs said that the group was well organised, with clear areas of responsibility. The meeting on the 20th February was led by Alan Austin and was attended by two people from Velindre Hospital and there were twenty other people present.  There were a number of planned events to raise funds, an example was the “Colly 4 Cancer 2025” which would raise money for Velindre Hospital. There is a planned “Ascot Day” to take place in the Village Hall.  **Village Hall Group:** Cllr C.Nightingale reported back from the meeting of the Village Hall Committee held on 13th March 2025. David Frost had previously attended a meeting, with David Knevett from the VoGC, held on afternoon of 13th March for an update on funding to repair the Village Hall roof. David Knevett suggested that the Hall Committee should make an application to ‘The Shared Prosperity Fund, SPF’ to cover the cost of the new roof. David Knevett was hopeful of a quick decision and of a positive outcome; another village hall has already made a successful application.  The application form is not too onerous and a sub group of the Village Hall Committee met on the weekend of 15th /16th March to complete the application.    VoGC Cllr C.Cave supported the view of Mr Knevett and said this was now the Council’s preferred route for funding. Councillor Hadley confirmed cost was in the region of £150k, but that included additional solar panels etc’.  There were no other reports. |  |
| **10.** | **Finance:** The following matters were discussed at the meeting:     * **The bank reconciliation** at 28.02.25 was presented and approved.  |  |  |  | | --- | --- | --- | | **Bank Reconciliation for February 2025** |  |  | | **Balance b/fwd 1st February 2025** |  | **6,902.18** | | **Income Received** |  | **0.00** | |  |  |  | | **Total** | | **6,902.18** | |  |  |  | | **Payments Made** |  |  | | 5th Feb Cardiff conservation Vol. | 400.00 |  | | 21st Feb Mr & Mrs G Jones | 36.02 |  | | 21st Feb. Vale of Glam. Sols | 214.08 |  | | 21st Feb Richard Morgan, two inv £560.00 | 1120.00 |  | | 23rd Feb Pheasant Acre | 85.00 |  | |  |  |  | | Total Payments |  | **1,855.10** | |  |  |  | | Balance as at 28th Feb 2025 |  | **5,047.08** | |  |  |  | | Certified Accurate |  |  | | Signature |  |  | | Position |  |  | | **Date** |  |  |   The meeting recognised that the invoice for the Pheasant Acre was previously agreed verbally and broadly in previous minutes, but has formally been agreed here in the meeting, see below.  **Payments Authorised and Agreed by Council:** The Council have agreed the following payments:     * £105 OVW 2025/26 membership, for payment after 1st April 2025. * £85 Email (21.02.25) from Julie Lloyd to pay Pheasant Acre Plants Ltd, Llandow for Village Christmas Tree. * £380.00 Email (14.02.25) from Cllr E.Lewis containing Grant Smith invoice for erecting signs in woodland adjacent Old Ford. * Email (13.03.25) from Julie Lloyd with 3 invoices:  1. £100.00 to reimburse Julie Lloyd for Christmas Tree. Paid invoice provided from Cowbridge Christmas Tree Farm. 2. Invoice for Village Newsletter support, see below in Section 137. 3. £50,.00+ £10 VAT for print cost of February 25 Village Newsletter  * Email (15.03.25) from Cllr E.Lewis containing two invoices from Richard Morgan:  1. £280.00 clear pathways and cut back overgrown hedges near church.2 men for 1 day. 2. £280.00 clear pathways and cut back overgrown trees on Spinney Bank.2 men for 1 day.  * £400.00 agreed at Council Meeting (17.03.25), this is to support the Old Ford Group with installation of bird boxes in woodland area.   **Donations via Section 137:**   * Email (13.03.25) from Julie Lloyd with invoice, listed above:   £50.00 with £10 VAT for print cost support of January 25 Village Newsletter.  **Up-Dated Budget 2025/26:**  Up dated budget following meeting with Cllr’s C.Nightingale (Finance Committee Chair), B.Morris (RFO) and G.Jones (Chairman).   |  |  |  |  |  |  | | --- | --- | --- | --- | --- | --- | | **Financial Budget 1/4/2025 to 31/3/2026** |  |  |  |  |  | |  |  |  |  | £ |  | | **Income** |  |  |  |  |  | | **Annual Precept** |  |  |  |  | 20650.00 | | Vat Reclaim 2024/25 |  |  |  |  | 1400.00 | | **Total Income** |  |  |  |  | **22050.00** | |  |  |  |  |  |  | | **Expenditure** |  |  |  |  |  | | Salaries & HMRC |  |  | 5786.00 |  |  | | Assets |  | Nil |  |  |  | | Administration Costs |  |  | 820.00 |  |  | | Audit |  |  | 600.00 |  |  | | Environment |  |  | 3750.00 |  |  | | Grants |  |  | 1200.00 |  |  | | Members' Allowance |  |  | 936.00 |  |  | | Old Ford Project |  |  | 7000.00 |  |  | |  |  |  |  |  |  | | **Total Expenditure** |  |  |  |  | **20092.00** | |  |  |  |  |  |  | | **Budgeted Year End Surplus** |  |  |  |  | **1958.00** |   The meeting noted that the contribution towards the Old Ford Project has been increased from £5,800 to £7,000 to account for planned developments in the next financial year. |  |
| **11.** | **Council Matters**   * **St David’s School Clearway.**   This matter was raised in an Email (27.02.25) from VoGC Cllr C.Cave, asking for comment related to St David’s School, Colwinston which had not being included in a Vale Council document related to Clear Way’s outside School premises. Cllr H.Thomas asked why Colwinston had been left out of the document. VoGC Cllr C.Cave said it was known that there were difficulties in applying such restrictions in Colwinston.  This proposal limits parking, loading etc’ outside a School. Cllr E.Lewis stated that there had been restriction lines outside the School previously, but traffic carried on parking outside the School and the restrictions were not enforced. Cllr Jones said that laws that were in place and not enforced are poor.  The placement of a PCSO outside the School may be effective, but it was agreed that if there are no restrictions in place, then enforcement is difficult. VoGC Cllr C.Cave said that the enforcement of restrictions was generally a matter for the Vale Enforcement Team, who have a schedule of visits to each school to undertake enforcement. In the case of Colwinston the team do not visit as there are no restrictions in place.  The meeting was in agreement that if restrictions were in place then the parking problems would move to other parts of the village. It was also said that the village has areas where there are no footpaths, this may be a hazard if children have to be escorted to vehicles away from the School.  Cllr Nightingale said that when the School had expanded it appeared that no provision had been considered for the traffic. Cllr C.Cave said that the original planning arrangements had included both a one-way system for traffic and arrangements to have an off-set closing time for the School, so that groups of children would finish at different times. However, there was little evidence to show these had been implemented.  Cllr C.Hadley said that breakfast clubs and after-school clubs did provide some help and that he has approached the Headteacher to take the matter up with the Vale Council. VoGC Cllr C.Cave said she would raise anything CCC wished on this matter.   * **Waste Bins Removed by VoGC:**   Cllr Jones explained that there was an article in the Glamorgan Star paper related to the Community Council disapproval that waste bins had been removed from the village, this had caused a great deal of resentment in the village. VoGC Cllr C.Cave said that the Vale Council have since defended the changes by virtue of new waste bins in areas of large footfall e.g. beach areas in the Vale. However, this did not resolve the problem in rural areas where there was now a shortage of bins.  Cllr H.Thomas asked if there was more frequent clearing of the bins in Colwinston, but there was uncertainty about that. CCC were clear that they want the bins to be returned. |  |
| **12.** | **Village Maintenance Reports**  **Village Memorial:**  The Clerk explained he had contacted both Mossfords and South Wales Monuments and they have both agreed to hold their quotes through April and also agreed to a single payment once the work is complete. The work includes the following:   * The new granite plaque will be requested from South Wales Monuments. * Once the plaque has been requested it will take 6 weeks to receive the material and add the wording. * Mossfords will clean the memorial stone.   The quotes were agreed in the February 25 meeting.  The meeting did agree that the Welsh wording would be placed on the plaque above the English wording. Cllr H.Thomas agreed to examine the Welsh wording and check this for accuracy. He will report to the Clerk before the order is placed with South Wales Monuments.  Er cof am y bobi hynny o'r pentref hwn a fu'n gwasanaethu mewn dau.  Ryfel Byd a'r rhai a roddodd eu bywydau yn yr All  Ryfel Byd 1939 - 1945  In memory of all those from this village who served in both World Wars  and those who gave their lives in the second World War 1939 - 1945  Major Hubert De Burgh Prichard RWF  Sgt. (AG) Gwilym Thomas Owen RAF VR  Sgt. Leonard Charles Pugh SWB  Sgt.(Pit) Sylvio Jules Palandri RAF VR  It was agreed by the meeting that the Clerk will ask South Wales Monuments if the plaque should be fitted into the memorial stone prior to cleaning the stone or after cleaning. The Clerk will act on their advice in organising the works necessary.  **Litter Picking:** This was part of discussion in February meeting.  Email (16.03.25) from Cllr Lewis. Cllr Lewis has requested return of litter picking equipment from those who have finished litter picking.  In the meeting Cllr E.Lewis said that there is now sufficient equipment for the new litter pickers to be included in the schedule. Cllr Lewis asked if another member would undertake the schedule and organise delivery of materials to the Sycamore Inn for the litter pickers e.g. bags etc’. Cllr C.Nightingale agreed to take responsibility for the litter picking and asked for an outline of duties. Cllr Lewis pointed to the need to schedule the work and ensure sufficient bags etc’ were available. |  |
|  | **HT**  **CLK** |
| **13.** | **Old Ford Project**  **Opening of New Bridge:** Email (14.02.25)from Pamala Haines (Old Ford Project Group) to invite members of the Council to attend a formal opening of the new bridge in the Old Ford Area. The SM Jane Hutt has agreed to come to the Old Ford to formally open the new bridge. There were three dates available on the 2nd , 9th and 16th May, with particular times. The meeting had no preference date and will leave it to the Project Group to select a date and time for the event.  Cllr Lewis will advise the Council about the final details.    **Bird Boxes:** Following the tree inspection by Colin Anstee, bird boxes have now been erected in the woodland area. This matter was discussed in the February meeting and it was agreed to donate £400.00 to the Old Ford Project Group to assist in funding the work.  **Bluebells:** Taking this forward from February meeting, the Bluebells (English) will be supplied as 4-year old seeds, since seeds of this maturity are more likely to produce flowers in the next season. The planting of the seeds will take place in the Autumn and coincide with the visit of Cardiff Conservation Volunteers, hence they will be requested to do the clearing and planting. The cost of seeds e.g. £230 per 1000 seeds and seeds will be requested soon, in sufficient number to populate the woodland.  It was noted that VoGC Cllr C.Cave will provide help with the cost of bulbs. The meeting asked Cllr H.Thomas to provide an article for the next Village Newsletter that would outline the planting of bluebells and ask if anyone in the village would like to contribute to the cost.  **Quotations for Old Ford Area:**  The following quotes were presented and agreed at the meeting, please note the quotes from Colin Anstee will be undertaken in the next financial year.     * Email (20.02.25) Quotes for work from Colin Anstee:   To supply and fix a steel farm gate with steel posts, concreted in for rigidity, the price will be £730 +VAT.    Colin Anstee has identified 6 ash trees that need to be felled and one hollow stem ash that can be preserved as a habitat pole, so for this tree we will just remove the two large offset limbs. The price for this work is £3880 +VAT. (The meeting was advised by Cllr E.Lewis that C.Anstee would use monitoring equipment to identify any nesting in the trees to prevent disturbing the nests during tree felling or limbing work).   * Email (07.03.25) from Cllr E.Lewis, sent to all other members and the Clerk, stating he has a quote from Grant Smith to erect 3 signs in the woodland area, at a cost of £380.00. * Email (15.03.25) Cllr E. Lewis containing quote from Richard Morgan to chip branches etc’ from previous clearance work. 2 men for 1 day, the cost is £280.00   The Chairman on behalf of the Council offered thanks to Cllr E.Lewis for the work he has undertaken for the Council in the Old Ford and woodland area and carrying matters forward to a conclusion. | **EL**  **CC**  **HT** |
| **14.** | **Correspondence**  All relevant correspondence received by the Clerk has been forwarded to members during the period covered by this report. All members may request a discussion on related issues. The points raised included:   * Email (25.02.25) from VoGC had been circulated by the Clerk. The Vale Council said “We would like to find out what is positive and also challenging about opportunities for children, young people and families to play in their communities”. The Clerk asked if CCC or its members would like to contribute on/before 21st March 24.   Cllr E.Lewis said he will provide the Clerk with an item to submit to the VoGC related to the Old Ford and woodland areas.   * Donation to St Michaels Church. Email (21.02.25) Pamala Haines Passed on formal thanks and acknowledgment from the church sub wardens for a donation from Colwinston Community Council which is very much appreciated and means that the churchyard can be kept on good order. Thanking Colwinston Community Council for their continued support. * Email (27.02.25) sent on behalf of VDC CWL4 Ltd. to update the proposals for a data centre campus at the former Bridgend Engine Plant site.   Savills has been instructed to undertake statutory Pre-Application Consultation in relation to the former Bridgend Engine Plant, Bridgend, CF31 3BF. Hybrid planning permission is sought for a development with the following description:  “Hybrid planning application seeking: outline planning permission for the development of a data centre campus (Use Class B8) including site preparation, new buildings, and electrical substations and the accesses, infrastructure, spaces, facilities, landscaping, surface water drainage features and other works that will be needed to construct and serve the campus; and full planning permission for the first data centre and all associated works”.  This is a Bridgend Council area and CCC did not wish to respond.   * An Email from a person within the village stated their admiration for the work undertaken around the Old Ford. They also observed that there are some lovely sculptures with gardens in the village. The question was raised as to whether external funds could be raised to create a statue in the area of the Old Ford. The Council agreed that if such funding were to be identified they may consider the idea. | **EL** |
| **15.** | **Planning Matters – Update on Current Applications**  The application was circulated to members prior to the meeting.  **Town and Country Planning Act, 1990 (as amended) or Historic Environment (Wales) Act 2023**  **Planning Application No. 2025/00169/LBC (LCH)**  **Location : The Old Parsonage, Twyn Yr Eglwys, Colwinston**  **Proposal : The proposal is for a full rethatch of the already thatch portion of**  **the existing roof. This will include a new thatched ridge. The proposal also**  **includes the potential need for repair work to be carried out to the chimneys**  **(detailed further in 6.2 of the Heritage Impact assessment).**    The Council offered no objection to this proposal and the Clerk will report this to the VoGC.  **LDP (RLDP)**  VoGC Cllr Cllr C.Cave reported that the Vale Council were now looking at the development of affordable housing in the Vale and the Sigingstone development of 12 houses, was being discussed. The need to be vigilant was agreed by CCC in respect of potential developments in Colwinston, it was noted by Cllr Lewis that the previous Redrow development had created issues with the sewerage system in the village and also at its connection to Llysworney. Although some work had been completed on the sewerage system, there continues to be problems.  It was agreed that the Clerk would write to VoGC to ask if there were any sites in Colwinston that have potential for development. | **CLK**  **CLK** |
| **16.** | **AOB:**  **Annual Report and Welsh Policy Documents**: At the meeting, Cllr H. Thomas offered to complete the end of year “Annual Report”, which he had previously undertaken for 2023/24. Cllr Jones, on behalf of the Council thanked Cllr Thomas for his offer to undertake this work. He also thanked Cllr Thomas for offering to update the Council Welsh Policy document. | **HT** |
| **17.** | **Date & Time of next meeting:** Monday 28th April 2025, at 7pm  The meeting closed at 8.45 pm. |  |
| **18.** | **Addendum:**  Following the meeting VoGC Cllr C.Cave contacted the Chairman by email and has undertaken the following:  Email (18.03.25) the following contacts were made:  Just a quick update on the back of last nights meeting.   1. I have written to Miles Punter re the adoption of the Vines, and 2. Emailed highways and asked them to undertake an assessment of the roads in Colwinston. 3. I have also written to the planning department and asked them to clarify the conversation that was reported regarding the Vale actively looking for rural sites.   As soon as there is something to report I will be back in touch. | **CC** |