**CYNGOR CYMUNED TREGOLWYN**

**COLWINSTON COMMUNITY COUNCIL**

**ORDINARY MEETING**

Minutes of the meeting held on Monday 20th May 2024 at 7:00PM in Colwinston Community Hall

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| 1. | **Attendance:**  The following members were present: Cllr’s G.Jones (Chairman), H.Thomas, B Morris, C. Nightingale, C.Hadley, Ed Lewis  Also present: VoGC Cllr C.Cave and J.Egan (Clerk)  **Apologies:** Cllr R.Cronin, PCSO A.Stone. There were no members of the public. |
| 2. | **Community Police Matters**: One criminal matter reported, stolen garden plants in Colwinston area. |
| 3. | **Declaration of members interests** in the business to be discussed: None |
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| 4. | **Public Question Time:** No members of public present. |
| 5. | **Vale of Glamorgan Matters:**  Cllr C.Cave had previously circulated the May report, there were no matters raised.  The meeting noted that the lighting column at junction with A48 was now operational.  Cllr Cave explained that matters involving hedgerow removal were now being dealt with by VoGC enforcement.  The meeting noted that Cllr Cave had talked to Alun Cairns regarding community council boundary changes, he will write to VoGC on the matter.  Noted that waste clearance will not have increased frequency of collection from public bins, due to financial constraints within VoGC.  Cllr Jones asked if Section 106 matters could be resolved. An extended discussion led to the agreement that Cllr Cave would discuss with VoGC the potential of using monies to lower curb side edges in areas around the school area of the village. |
| 6. | **Approval of Minutes:** The minutes of the meeting held on 15th April 2024 were received, they were agreed for accuracy and approved. |
| 7. | **Matters arising**: No matters arising that are not already on the meeting agenda. |
| 8. | **Proposed change to council boundaries**: The details of these changes had been circulated to all villagers through a leaflet dropped through doors. The council thanked the villagers who had written their concerns to relevant groups, at time of meeting 44 emails had been sent. There had been communications between Cllr Lewis and Jane Hutt and it is hoped that the material will aid her when framing a letter to oppose the proposals. It was unclear if the concerns raised would impact the VoGC decision and no date has been given for the final decision to be announced. VoGC Cllr Cave will also send in written objections to the proposals. |
| 9. | **Reports of Council Representatives on Outside Bodies:** Cllr Hadley (St David’s School Representative) reported a very strong list of applications for the new Deputy Head position in St David’s School and interviews were to take place on 22nd May 2024, with four short-listed candidates. |
| 10. | **Finance:** Cllr G.Jones explained that a system of control was in place to ensure council spending was secure, there must be two signatories to the account to sign and agree to any payments.  Cllr G.Jones has put great effort into restructuring the financial arrangements, this is to assist all members by reducing the complexity of the accounts. He presented accounts to the council, which included a Financial Statement (01/04/23 – 31/03/24), A statement of the Bank Account (01/04/23 – 31/03/24), and a Bank Reconciliation Statement at 01/04/24, showing the income received, payments made and Bank Balance at 30/04/24 (£16,201.65). The accounts have been sent to the internal auditor, they will then go for external audit. It was noted that the council has a contingency reserve available.  The meeting acknowledged the lost cheque and the action taken to cancel the cheque. |
| 11. | **Payments for Authorisation**  The following payments were agreed:  CPR Training. £50 donation to St.John Ambulance following CPR Training provided on 29thApril 2024.  Defib4lfe AED Prep Kit - £17.28 including VAT.  GDPR Data Protection fee of £40 to be collected by direct debit on 12th June 2024. |
| 12. | **TWIG Grant Application**  Cllr E.Lewis explained the current position after speaking to Rhodri Hewitt (National Forests of Wales). There may be no TWIG funding announcements prior to June. Cllr Lewis also said that the National Forests of Wales were keen to include the Colwinston woodlands into the national forestry. This was considered as a positive move to include the local woodlands and Cllr Lewis would complete the application form on behalf of the council. This matter will be discussed at the ordinary meeting in June, before submission of the document. |
| 13. | **Dog Fouling**  The chairman said a leaflet had been designed related to dog fouling and also translated into Welsh, this will be provided and be part of a campaign to raise awareness of the problems with such fouling. The council agreed that Gemini (a contractor would provide the leaflets, they offered good value when compared with other quotes discussed. The Gemini quote was £154 providing a leaflet for every household and 10 A4 notices. Cllr H.Thomas will ask Cllr R.Cronin to contact Gemini. |
| 14. | **Village Maintenance**  Section 106 funding arrangements covered earlier in item 5.  Cllr Morris reported that tree inspections had taken place and that the outcomes were to be reported in writing to the Clerk. The inspections by Cllr Morris had shown alignment with earlier inspections by external groups, this was clear when trees were identified for action that were already marked with a blue spot (indicating they were already ear-marked for action). Approximately one third of woodland had already been inspected and the recent training had been a great help in identifying all elements of an inspection.  Cardiff Conservation Volunteers are also undertaking some woodland work on behalf of the council on the 13th October. Cllr E.Lewis will contact the group to try and organise more work dates with them for early in the new year, as their 2024 calendar is full. |
| 15. | **Hedgerow Complaints**  It was confirmed by VoGC Cllr C.Cave that VoGC Enforcement are currently dealing with one case of hedgerow removal. Another case is understood to have been resolved by enforcement. Cllr Cave agreed to follow this up and provide further details as they become available. |
| 16. | **Correspondence**  Following discussion prompted by Cllr G.Jones it was agreed that this Agenda item would, in future, only carry a simple statement to the effect that correspondence will be presented by the Clerk at the meeting.  The Clerk went through the details of correspondence as written in the agenda:   * Letter (original dated 30/04/24) sent forward by Cllr Cave requesting "Elected Members End of Year 23/24 Reports". * VoGC letter (09/05/24) regarding the removal of litter waste from bins, following request from Cllr C.Cave for collection frequency to increase. The VOGC are unable to increase frequency due to financial constraints, they are actively seeking to reduce bin numbers by 25 to 50 %. * Letter (09/05/24) inviting Ms Hookins to attend the Samaritans Annual General Meeting on Wednesday, 26th June, 2024 at 7pm. In the Masonic Hall, Coychurch Road, Bridgend, CF31 2AP. A buffet is provided following formalities. No one is available to attend. * GVS Health Social Care & Wellbeing ebulletin 9.5.2024. A request was made to Cllr’s Cronin and Hadley to consider the details and for them to determine if material should be published on facebook or website. * One Voice Wales Bulletin (07/05/24) : Have planned a series of Webinars and would welcome Community Councils to join. Each Webinar will take one of the key Cost-of-Living Crisis areas that have been highlighted as an area of need in your communities. * Meeting Notification: (Special) Community Liaison Committee - Thursday 23rd May at 4pm: Single agenda item is proposal on Boundary Changes to local councils. * GVS (Volunteer Sector) News (09/05/24) * Letter (14/05/24) Community Liaison Committee: requesting correspondence details of CCC Chairman. Clerk and Liaison Committee Members. * GVS launches the Third Sector Small Grants Scheme – Community Action |
| 17. | **Planning Matters – Update on current planning applications**  2024/0192/BN R 6 Maes Y Bryn Listed as Rejected  2024/0047/ A1A 5 Maes Y Bryn Listed as Initial Notice These were both noted  Appeal LPA reference No : 2023/01029/CAC (Field access to the West of Village Farm, Colwinston). Cllr E.Lewis said that the council had a stated position on this with the VoGC and there was no additional correspondence required. The plans had been rejected originally by VoGC, but the Planning Inspector will examine plans and then make recommendations from the appeal. These recommendations will then come back to VoGC.  It was noted that some of the trees in 2024/00271/TCA A The Sages application had already been felled. |
| 18. | **Clerks Report**  The Clerk asked the council to consider widening access to the council email system, this would allow councillors greater access to emails that impact the council and potentially a much wider audience. After a brief discussion, Cllr Jones suggested that the Chairman and Vice Chairman should be given access, this will aid distribution of relevant correspondence. This was agreed by all.  It was agreed that minutes would only be published following their approval by council. No draft minutes will be published. |
| 19. | **AOB** None |
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|  | Next meeting 17th June at 7pm.  The Chairman closed the meeting at 8.45pm.  Signed:  Dated: |
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