**NORTH FRODINGHAM PARISH COUNCIL**

 Minutes of the Parish Council meeting held on Zoom Conferencing at 7.30 pm Monday 14th September 2020.

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| Present: | Mrs J Syers (Chair), Mrs A Bernard, Mr M Doyle, Mrs P Bigger, Mrs A Mahl, Mr B Rookes and Mr C Silcock. |
| Visitors: | Mr and Mrs Ellwood. |

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| 1. | Apologies for absence: Mr D Stead, Miss S Watson and Mr M Duff. |
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| 2. | Approval of Minutes of meeting held on 13th July 2020 signed as a true record. Proposed by Cllr Silcock, seconded by Cllr Doyle and voted for unanimously. |
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| 3.  | Declaration of pecuniary and non-pecuniary interests: Cllr. Rookes declared a friendship with Mr Rudd who is re building Cemetery wall and is subject to later discussion. |
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| 4. | Ward Councillors Update: Cllr Paul Lisseter attended the meeting and gave an overview of the impact of Coronavirus on local councils and requested feedback from the meeting on various subjects. |
| 5. | Matters arising: From the July minutes – (a) Bench reported by Cllr Bernard as being overgrown in Grange Road - strimmed by Clerk. (b) Passing Place signs in Grange Road reported to ERYC and confirmed that they will be rectified. |
| 6. | Administration |
| (a). Clerks Report:* Litter Bin installed opposite Blue Post Inn but as yet no invoice received from ERYC.
* Village Hall update. Apparently, it was initially intended to re-open the village hall in October but that now seems unlikely according to information given to clerk by Cllr Greaves. That being the case it is likely that Parish Council meetings are likely to remain on Zoom for a while longer.
* Continue with Zoom (costs £14.39 per month). Clerk will remove credit card as a method of payment after the October meeting.
* Clothing Bank – clerk received contact from Charity to house a clothing bank in the village however there is already a clothing bank in Cherry’s car park and at this time another one is not considered necessary but left to Councillors to consider.
* Clerk received letter of concern from local resident regarding drainage issues in the access lane to the playing fields. This matter was briefly discussed but will appear as an item on the agenda in October for further discussion after more consultation.
* The new noticeboards will be delivered to clerk tomorrow. **ACTION: Clerk to seek quotes for installing**

(b). To discuss what to do with current sit on mower used for cemetery maintenance which has a defective cutting blade. It was discovered through discussion that the mower was now fixed and would simply need to be serviced at the end of summer use.(c). To discuss traffic calming measures for area of Cross Lane which contains the double bend at the entrance to the village from Brandesburton Road. This is as a result of a recent accident when a car knocked down the warning chevrons. Cllr Rookes indicated that this matter had previously been reported to Highways and no further action taken. **ACTION: Clerk to see if Highways will reconsider due to recent accident.**(d). To discuss the condition and repair of cemetery wall. Clerk reported that wall that divided the cemetery from number 6 South Townside Road was unsafe and Building Surveyors from ERYC insisted that sections of the wall be pulled down and re-built. Clerk went to scene and sectioned off with builder’s tape and informed local users of danger on local Facebook group. The owner of number 6 indicated that in the 1960’s the Parish Council allegedly took control of the maintenance of the wall. The minutes for the 1960’s PC meetings were reviewed and although not specific it did indicate that the PC had taken some responsibility and indeed memorials are imbedded in the wall. The owner of property requested financial assistance from the PC to rebuild parts of the substantial wall by re-using as many bricks as possible. After discussion it was proposed by Cllr Doyle to agree in principal for the village to consider funding the repairs after consideration of the final costs involved and, if necessary, to seek village funding for any shortfall. The proposal was seconded by Cllr Silcock and voted for unanimously.(e). To discuss current Clerk Recruitment Process. Cllr Doyle informed the meeting that interview of a single candidate will take place on Monday 21st September at the village hall and would involve Cllrs Doyle, Syers and Silcock.(f). To receive an update from Emergency Planning Committee. Cllr Mahl updated that the committee had not been able to meet on Zoom or otherwise and therefore there is no further update.(g) to receive an update from the Village Improvement Committee. Cllr Silcock informed that there was nothing meaningful to report. |
| 7. | Planning Applications: |
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| a/. | Notice of Decision | **•**Detached Garage 93 Main Street – Approved•Single storey extension 3 Foston Lane – Approved•Further development at 22 Main Street – Approved |
| b/. | New Application | M Sowersby Garage, 72 Main Street – New dwelling (No objections raised by PC) |
| c/. | Notice of Appeal |  |
| 8. | Accounts:Barclays Community Account as at 31st August 2020 - £573.81Barclays Premium Account as at 31st August 2020 - £15024.07 |
| Debit: | * Netwise (Website) (£ 899.00 Cheque No. 100876)
* Parish Notice Board Co. (£1997.88 Cheque No. 100877)
* Clerk Salary (August £172.60 Cheque No. 100878)
* Chapel Electricity (May DD £26.65)
* Cherry’s (Mower puncture repair and petrol) (£65.37 Cheque No. 100879)
* Millennium Garden (£72 Cheque No. 100880)
* Cemetery Maintenance (£330 Cheque No. 100881)
* British Gas (Chapel Electricity) (£27.54 DD on 14/09/20)
* Clerk Salary (September £172.80 Cheque No. 100882)
* HMRC Tax 2020 3rd quarter (£129.40 Cheque No. 100883)
* Autela Payroll Services (£48.24 Cheque No. 100883)

**Proposed Cllr Doyle and seconded by Cllr Mahl and voted for unanimously.**  |
| Credit: | * Burial Fee (Voase) – (£75.00)
* Bank Interest (£2.70)
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| Other: |  |
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| 8. |  External Meetings |
|  | None |
| 9. | Correspondence and Documents of Interest:None |
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| 10. | Councillors Reports: |
|  | * Cllr Doyle indicated a tree on High Farm lost a large branch and the indication is that the tree is in poor condition. It was suggested that Cllr Doyle contact the owner to inform him.
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**The meeting was closed at 8.50pm. The next meeting will be held via Zoom on Monday the 12th October 2020 at 7.30pm.**