

## NORTH FRODINGHAM PARISH COUNCIL

Minutes of the Parish Council meeting held at North Frodingham Village Hall 7.30 pm Wednesday 4<sup>th</sup> September 2019.

Present: Mrs A Bernard (Chair), Mrs P Bigger, Mrs A Mahl, Mr B Rookes, Mrs J Syers, Mr D Stead, Mr M Doyle, Mrs A Greaves

Visitors: Ward Cllrs J. Evison and J. Owen, Mr C Silcock (Resident)

1. Apologies for absence: Mr M Duff
2. Approval of Minutes of meeting held on 8<sup>th</sup> July 2019 signed as a true record although Cllr Doyle pointed out that under the Chapel update, he had not approached artists in the village because he was told by Joy that the History group would be utilising it.
3. Declaration of pecuniary and non-pecuniary interests: Cllr. Rookes declared an interest due to an invoice being presented to the council by a family member.
4. Matters arising: Chair welcomed the new Parish Clerk, Paul Wright, to the role. The council had received a card from Joy Harris thanking everyone for her gift and for marking her retirement.
5. Progress Reports and Updates:
  - a/. Police and ASB report: There will no longer be any input from Special Inspector Wilson for operational reasons. The latest Police news release does not mention crime in North Frodingham however annual figures indicate a significant drop in crime across the East Wolds and Coastal ward except for Shop theft, Sexual Offences and Violence against the person. In rural areas police are highlighting high value thefts from Farms and businesses and Fly tipping.
  - b/. Social Centre Report: Cllr Greaves reports that a trip to York has been arranged for 26<sup>th</sup> November at a cost of £12 per person; The Christmas Fayre will be held on 13<sup>th</sup> November 2019; The Social Centre are trying to organise wi-fi within the hall; a coffee morning is held every Tuesday between 10 and 11am; Chairs are being loaned out by the Social Centre but are often coming back in a messy state and therefore the chairs will not be hired out in the future; there will be no visit by Father Christmas this year; the social centre is exploring the possibility of joining the East Riding Association of Rural Community Buildings and finally it is hoped that a new boiler will be fitted after receiving quotes.
  - c/. Chapel Update: Joy has been able to do a small amount of cleaning at the Chapel but will be seeking help from members of the history group in September to set up the display for a longer opening in 2020.  
It appears that we have never provided an actual meter reading to British Gas and therefore we appear to be due a refund or a change in payment to reflect. This will be reported at the next meeting. **ACTION: Clerk**
  - d/. Allotment Update: Letter received from a resident indicating that an offer made to rent the allotment has been withdrawn due to a wooden boundary fence being erected which narrows the plot. The resident stated that they would reconsider renting if the fence is removed. Resident also confirms interest in purchasing the plot.

Enquiries reveal that it is unclear who has erected the fence.

Nigel Lovell of East Riding Arborists visited site and advised that conifer trees would be difficult to prune due their depth and proximity to the drain. He advised removal of entire trees on North boundary and trimming to the front.

Cllr Rookes felt that it was unnecessary to remove the trees but to simply cut the height down and so maintain a wind break. Cllr Doyle proposed that we clean up the allotment. Cllrs Doyle and Rookes tasked with costing the work required. Cllr Bigger asked if the land had been registered and Cllr Rookes stated that enquiries had already been made with Lundy's Solicitors who felt registration was unnecessary. **ACTION: Cllrs Rookes and Doyle**

6. Administration:

- a/. HEPS (Humber Emergency Planning Service) - Update of Emergency Plan and emergency boxes including Register of Electors update. Clerk has begun to update the emergency plan and requires details of those specialists in village that could assist in emergency i.e. Plumbers, builders, tractor users etc. Council to consider upgrading emergency box to grab bags which include recommended equipment i.e. battery-operated radio, wind up torch etc. **ACTION: Clerk**
- b/. Banking – Council currently updating bank signatories. Clerk currently researching online banking either with our current bank or others which would provide speedier payments and more transparent accounting.
- c/. Payroll & HMRC: PC now set up as an employer with HMRC. Payroll company engaged to manage payroll, taxation and pension regulation. PC is compliant with pension regulator.
- d/. Website: Website now updated with all agendas, minutes and councillor details. Adrian Wilson has agreed to carry on managing website. Request to manage website through a hosting service which involves a fee. The website is not being viewed very often and therefore clerk suggests the use of social media to highlight it as a resource. **ACTION: Clerk**
- e/. Clerk Training (Introduction to Local Council Administration - Online): The PC agreed to membership of the Society of Local Council Clerks to enable access to Online Local Council Administration training for clerk.
- f/. Noticeboard: Request to repair or renew main noticeboard. Poor condition, poor display and inadequate space for display. Clerk to research replacement. **ACTION: Clerk**

7. Planning Applications:

- a/. Notice of Decision: None
- b/. New Applications:
  - Erection of single storey extension to The Coach House, 8 Main Street. Circulated to all Councillors in July as there was no meeting in August. Discussed by Planning Committee prior to meeting and no material grounds for objection.
  - Erection of Extension to provide Biomass Boiler and two wood pellet silos at Mill Hill Farm, Cross Road. Circulated to all Councillors in July as there was no meeting in August. Discussed by Planning Committee prior to meeting and no material grounds for objection.
  - Erection of garage and hobbies room at The Old Piggeries, Brandesburton Road. Circulated to all Councillors in August as there was no meeting that month. Discussed by Planning Committee prior to meeting and no material grounds for objection.
  - Erection of 1<sup>st</sup> floor extension to 4 Low Farm Close. Circulated to all Councillors in August as there was no meeting that month. Discussed by Planning Committee prior to meeting and no material grounds for objection. A potential for loss of light to a neighbour was considered but the neighbour was best placed to make objection.
  - Tree pruning at The Old Vicarage, Church Lane. Discussed at meeting, felled trees being replaced and therefore no material grounds for objection.
- c/. Notice of Appeal: None

8. Accounts:

Debit:

J R Rookes for repairs to Millenium Garden Seats £272 (Cheque no 100829)  
Cherry's Country Hardware for parts for mower £2.76 (cheque no 100830)  
Clerks Expenses July 2019 for training course, file cabinet and fire extinguisher £245.47 (cheque 100832)  
Clerks Salary (July to August) £268.03 (cheque no 100828)



Wilson and Sons (July and August) for cemetery and grass cutting £300 (cheque no 100831)  
Mike Kay for work to Millenium Garden £90 (Cheque no 100833)  
Autela Payroll Services for provision of pay, PAYE and pension services £37.60 (cheque no 100834)  
HMRC for PAYE income tax £109.80 (cheque no 100835)  
Clerks salary (September) £172.13 (cheque 100836 post-dated 25<sup>th</sup> September 2019)

Credit: None

Other: None

9. External Meetings:

- Lissett Wind Farm Annual Review Meeting, Beeford Community Centre 6pm Thursday 19th September 2019. Cllr Rookes will attend.
- Parks and People Conference, Cast Theatre, Doncaster 11.30-4.30pm Saturday 7th September 2019. No proposed attendance by council.
- ERY NHS AGM 7pm Tuesday 17th September 2019 The Courtyard, Goole. No proposed attendance by council.
- Hornsea Project 4 Meeting – 2nd, 3rd, 4th and 7th September – Various Locations. Cllr Bernard to attend.
- Joint Local Access Forum (Improve public access to land for recreational purposes) meeting at Sewerby Hall on 11<sup>th</sup> September 2019. No proposed attendance by council.
- East Wolds and Coastal Cluster Meeting with Ward Councillors Foston on the Wolds village hall 10<sup>th</sup> October 2019 6.30pm. Cllrs Bernard and Rookes to attend.
- Police and Crime Commissioner meeting at Brandesburton Village Hall Thursday 7<sup>th</sup> November 2019. No proposed attendance by council.
- Community Led Housing at Parish Rooms, Beverley 5<sup>th</sup> October 2019 9.30-12.30hrs. No proposed attendance by council.

10. Documents for/in circulation:

- East Riding Police Summer Bulletin
- Community Speed Watch

11. General/Sundry Correspondence:

- Letter regarding allotment (see allotment update above)
- 20mph speed limit Main Street refusal. ERYC Traffic Management considered a request to lower the speed limit to 20mph at or near to the school on Main Street and refused on the grounds that the road already has traffic calming, a speed activated sign, appropriate School road markings and a traffic pinch point at the old Post Office. The road is also shown to have a good road safety record.
- ERYC Standards Committee – Appointment of Parish Council Rep. Information to Councillors regarding vacancy on Standards Committee.
- ERYC Local Plan Review – North Frodingham is not included in the settlement network and is regarded as rural with no specific sites for development.

12. Councillors reports:

Cllr Greaves states that the seat in the cemetery requires maintenance and painting and Cllr Bernard states that the small entrance gate is very overgrown and requires tidying. **ACTION: Cllr Rookes.**

Cllr Stead highlights the hole in the ground in Grange Road near Cross Road but the Highways will not deal with it as it is not in the road. Cllr Stead also commented on an elderly resident of the village found wandering and apparently confused and wondered about what responsibility the council had. A discussion ensued and it was felt that it was the responsibility of the family and carers. An attempt will be made to contact the family member. **ACTION: Clerk**

Cllr Syers expressed concerns about the proposed road closure in Main Street and Church Lane for re surfacing and that it is unclear exactly when and for how long the closure will remain in force.

Cllr Rookes mentioned pot holes in Howes Lane.

Cllr Mahl asked if there were proposals for a village shop. Discussion involved the lack of apparent and suitable premises, difficulty in getting volunteers, nearby provision of a shop in Beeford and the possibility of a mobile service. Further enquiries to be made. **ACTION: Clerk**

**The meeting was closed at 9.05pm. The Chairman thanked everyone for attending and confirmed that the next meeting would be held on the 14<sup>th</sup> October at 7.30pm in the Village Hall.**

*A. Senad*

*14/10/2019*