

# NORTH FRODINGHAM PARISH COUNCIL

Minutes of the Parish Council meeting held on Zoom Conferencing at 7.30 pm Monday 13<sup>th</sup> July 2020.

Present: Mrs J Syers (Chair), Mrs A Bernard, Mr M Doyle, Mr M Duff, Mrs P Bigger, Mrs A Mahl and Mr C Silcock.

Visitors: None

1. Apologies for absence: Mr D Stead, Mrs A Greaves and Miss S Watson.
2. Approval of Minutes of meeting held on 8th June 2020 signed as a true record. Proposed by Cllr Bernard, seconded by Cllr Silcock and voted for unanimously.
3. Declaration of pecuniary and non-pecuniary interests: None declared
4. Ward Councillors Update: Not applicable
5. Matters arising: From the June minutes – Nothing mentioned
6. Administration

a/. **Clerks Report:**

- Rubbish on the plot of Star Car park. Unable to get a response from agents and enquiries with residents indicate some problem with the sale of the land due to lead poisoning.
  - Cemetery tree remedial work completed with additional work added for damaged trees. Additional cost of £80 plus VAT for removal of a dead tree and large split oak branch. The Beech hedging requires topping out to prevent a range of cramped trees.
  - Mandate Change with bank in progress. Cllr Rookes will no longer be used as a signatory.
  - Continue with Zoom (costs £14.39 per month). Retain emergency powers until meetings are stabilised.
  - .
  - Dropped Kerb 72 Main Street, passed to ERYC Planning
  - LGA Consultation on Code of Conduct to be completed by clerk.
  - Additional payment added to Debit list for late bill from Cherry' s for £82.30 for tyre change and petrol.
- b/. It was resolved to replace existing notice boards as both are currently in poor condition. Notice boards are necessary to display legal documentation to villagers to enable to see that the council is being properly run. Clerk presents options for new notice boards made from aluminium and coloured Moss Green which includes a three-section board for Millennium Garden to also include a historical section. Also a single poster board for opposite the Blue Post Inn. The council voted unanimously to allow clerk to use a budget of £2500 to identify and purchase items. Council felt that both should be coloured the same to present a uniform appearance.
- c/. It was resolved unanimously to approve the non-attendance of councillors due to Covid 19 until May 2021. Under normal circumstances if councillors do not attend a meeting in 6 months they are automatically removed as councillors but the pandemic has caused issues due to the inability to hold public meetings.
- d/. It was resolved unanimously to undergo the purchase of a new compliant website with a company called Parish Council Websites. This would enable us to satisfy new legislation on website accessibility, Data Protection and to help us comply with the Transparency Act.

- e/. It was resolved unanimously to contribute three quarters of the cost of the annual insurance for the village hall. The total cost of insurance was £991.56 and therefore the cost to the council is £744.00.
- f/. The problem of parking on Main Street by Low Farm Close was discussed as it can make leaving Low Farm Close quite dangerous. In the first instance it was resolved that enquiries be made as to the ownership of cars causing obstruction and ask for re-positioning and if that failed a report to ERYC to design out the problem.
- g/. **To receive update from Emergency Planning Committee.** Cllr. Duff informed meeting that after coronavirus there is little to report and we await some form of normality prior to furthering the planning.
- h/. **To receive update from Village Improvement Committee.** Cllr Silcock stated that a lot of the proposals have already been discussed. Still, a lot of the proposals, such as litter picking and village walkabout cannot be done because of lockdown. We have expressed an interest in Tree Planting but will await further update. We await feedback from residents about the type of planter to use to replace existing on the entry to the village from Brandesburton. We should also consider when purchasing noticeboards and website that we create a Parish Council identity with similar colouring, logo and fonts etc.

## 7. Planning Applications:

- a/. Notice of Decision
- b/. New Application
  - Corner House, Grange Road – two storey extension. Returned to ERYC as no objection.
  - 3 Foston Lane – single storey extension – Returned to ERYC as no objection.
- c/. Notice of Appeal

## 8. Accounts:

Barclays Community Account as at 2<sup>nd</sup> July 2020 - £1056.80  
 Barclays Premium Account as at 2<sup>nd</sup> July 2020 - £20821.37

- Debit:
- Cherry's Strimmer Repair (£32.50 Cheque No. 100867)
  - Millenium Garden Maintenance (£72.00 Cheque No.100868)
  - Social Centre Insurance (£744.00 Cheque No.100870)
  - Autela Payroll Services (£60.24 Cheque No.100871)
  - Cemetery Grass Cutting (£180 Cheque No.100872)
  - Cemetery Tree Maintenance (£1512.00 Cheque No.100873)
  - Clerk Salary (July £172.60 Cheque No.100875)
  - Cherry's Petrol and Tyre Repair (£82.30 Cheque No.100874)
  - Cheque no. 100869 spoiled by clerk but retained.

### **Proposed Cllr Duff and seconded by Cllr Silcott and voted for unanimously.**

- Credit:
- HMRC VAT Reclaim (£1173.11)
  - Interest Earned (£5.14)
- Other:
- 

## 8. External Meetings

None

## 9. Correspondence and Documents of Interest:

None

## 10. Councillors Reports:

- Cllr Bernard reports that streetlights that were out in High Side are now working after a lengthy repair. She also reports that a bench in Grange Road, after the bridge, is overgrown and looks in poor condition. She will take a further look to establish what needs doing.
- Cllr Duff reports that the traffic signs in Grange Road are in need of attention due to leaning or having turned. **(Clerk to pursue)**

**The meeting was closed at 8.40pm. The next meeting will be held via Zoom on Monday the 14<sup>th</sup> September 2020 at 7.30pm.**