

DRAFT

NORTH FRODINGHAM PARISH COUNCIL

Minutes of the Parish Council meeting held on Zoom Conferencing at 8.05 pm Monday 8th June 2020.

Present: Mrs A Bernard (Outgoing Chair), Mr M Doyle, Mr M Duff, Mrs P Bigger, Mrs J Syers, Mrs A Mahl, Mr B Rookes, Miss S Watson and Mr C Silcock.

Visitors: None

1. Apologies for absence: Mr D Stead, Mrs A Greaves.
2. Approval of Minutes of meeting held on 11th February 2020 signed as a true record. Proposed by Cllr Doyle, seconded by Cllr Duff and voted for unanimously.
3. Declaration of pecuniary and non-pecuniary interests: None declared
4. Ward Councillors Update: Not applicable
5. Matters arising: From the May minutes – Nothing mentioned
6. Administration

a/. **Clerks Report:**

- With regard to the remedial work on trees in cemetery, the contractor states that he will complete the work as soon as possible but highlights that there is nothing dangerous about the condition of trees.
- Clerk now has access to Internet Banking but can only transfer funds between accounts. Require now for another signatory to apply for online banking access so that payments can be made by BACS. Another signatory will be required when Cllr Rookes leaves.
- Adrian Wilson has sent me an email indicating that he cannot make the current website compliant with Website accessibility. GDPR and Privacy and Electronic Communications Regulations. Haven't yet completed gaining 3 quotes.
- Consideration required at next meeting regarding new Mower for cemetery work
- The Council letter heading has been changed to incorporate image of village cross.
- Suggests that emergency powers continue until meetings are stabilised.
- Additional Payment added to debits to Maurice Wilson of £135 for cemetery cutting.
- Bound Minutes returned.

b/. **To receive update from Emergency Planning Committee.** Cllr. Duff informed meeting that after coronavirus there is little to report and we await some form of normality prior to furthering the planning. Clerk showed the grab bags and asked for directions as to who should hold the bags. Cllr Duff considered that Clerk will retain one, Cllr Mahl and the other will be either Cllr Duff or Cllr Bigger.

c/. **To receive update from Village Improvement Committee.** Cllr Silcock stated that not much work has been done because of lockdown. We have expressed an interest in Tree Planting but will await further update. Possibly seek funding at next meeting for planters and notice boards.

7. Planning Applications:

- a/. Notice of Decision
- b/. New Application Replace detached garage at 93 Main Street. This matter returned unopposed.
- c/. Notice of Appeal

8. Accounts:

Barclays Community Account as at 2nd June 2020 - £451.84
Barclays Premium Account as at 2nd June 2020 - £20,816.23

- Debit:
- Cemetery Grass Cutting (£240) Cheque No. 100861
 - Cherry's Country Hardware (£33.26) Cheque No. 100863
 - HMRC £129.40 Cheque No.100865
 - Clerk Salary (25th June) £172.60 Cheque No.100866
 - Cemetery Grass Cutting (£135) Cheque No.100864

Proposed Cllr Rookes and seconded by Cllr Bigger and voted for unanimously.

- Credit:
- Nil
- Other:
- 2019/20 Annual Governance Statement Prop Cllr Silcock 2nd Cllr Mahl. Voted for unanimously.
 - 2019/20 Accounting Statement Prop Cllr Duff 2nd Cllr Rookes. Voted for unanimously.

8. External Meetings

9. Correspondence and Documents of Interest:

Letter of thanks sent to Mike Kay, Maurice Wilson and Joy Harris.

10. Councillors Reports:

- Cllr Bernard reports streetlight out in High Side but will report matter herself
- Cllr Doyle reports a heap of rubbish in Star car park. Clerk to Enquire.
- Cllr Rookes reports potholes along Main Street
- Cllr Syers asks whether there has been a planning decision made regarding Howes Farm. Clerk to Enquire.

The meeting was closed at 8.40pm. The next meeting will be held via Zoom on Monday the 13th July at 7.30pm