

NORTH FRODINGHAM PARISH COUNCIL

Minutes of the Parish Council meeting held at North Frodingham Village Hall 7.30 pm Monday 9th March 2020.

Present: Mrs A Bernard (Chair), Mr M Doyle, Mr M Duff, Mr D Stead, Mrs J Syers, Mrs A Greaves, Miss S Watson and Mr C Silcock.

Visitors: None

1. Apologies for absence: Mrs P Bigger, Mrs A Mahl and Mr B Rookes.
2. Approval of Minutes of meeting held on 10th February 2020 signed as a true record.
3. Declaration of pecuniary and non-pecuniary interests: None declared
4. Ward Councillors Update: Cllr Evison was unable to attend but advised Clerk that she had reported the matter of protection around the Church Drain and awaited a reply.
5. Matters arising: From the February minutes
6. Administration

a/. Clerks Report:

- Update from Countryside Access Officer re footpath and bridge to Foston. "When the temporary closure expired, I advised EA that we would not be looking to further extend the closure. I did however action a 21-day emergency closure to allow them time to carry out the works we had discussed to make the stone bund a safe alternative route for the footpath, until longer term plans for the bridge could be established. Works are to include levelling the surface of the stone bund, removing fencing and trip hazards and clearing vegetation to create a safe route across the drain, directly adjacent to the bridge. If these works are not carried out by EA, I will be arranging for one of my own contractors to carry out the work, during the first couple of weeks in April (my earliest opportunity due to budget constraints). I share your frustration that this route has not yet reopened but assure you that we are doing everything possible to resolve the situation and although I am not certain what the long term solution will be for Tanners Bridge, I do fully expect the temporary alternative route to be completed by the first week in April."
- The Environment Agency have indicated that they require more time to deal with our enquiry regarding water levels around North Frodingham.
- With regard to the remedial work on trees in cemetery, work is unlikely to begin until the end of April due to excessive workload of contractor.
- Flooding on playing field. Spoke to representative of Playing Field Association and agreed that we had experienced very heavy rainfall over a prolonged period. Despite being a risk to playing field land drainage a trench was dug to alleviate the flood water. Not considered by Clerk to be a PC matter.
- Resident of Grange Road indicated potential road slippage in Grange Road near to Frodingham Grange. I have photographed the two areas and forwarded to Terry Weaver at ERYC for an engineer to assess.
- VE Day grant application. ERYC have circulated details of grants available of up to £500 to assist local groups celebrate VE Day. Details sent to Cllr Sophie Watson for the Village Hall Committee.
- Clerk changes Parish Council email address from personal address to northfrodpc@gmail.com.

- Lamp post North Townside Road was reported, by Cllr Silcock, as being damaged by winds, reported to ERYC and removed by them.
 - Clerk now has access to Internet Banking and will endeavour to set up another online signatory.
 - Speed of vehicles in Cross Road. ERYC Traffic Management have responded that there is no evidence to indicate that speed limits should be changed.
- b/. **Social Centre Report:** Cllr. Greaves informed that the Social Centre have invited Brigadier Simmons to judge their VE Day fancy dress on 8th May. There are three age groups for judging; 0-7, 8-12 and 12 and over. There is a bingo night on 9th April.
- c/. **Dog Fouling in Village:** ERYC Engineer has supported the proposed bin in Main Street opposite Blue Post Pub but will not support the Mount Pleasant proposal because of nearby bins and lack of footfall. ERYC will supply and fit bin in due course. The stencil has been located but is in poor condition. A short debate on whether a new stencil should be used to paint images on pavement to remind dog walkers to pick up their dogs pooh although some felt that it would not be a pleasant image. Voting was equally split with casting vote passed to Chair and it was decided not to pursue stencil and paint highway marking at this time.
- d/. **To receive update from Emergency Planning Committee.** Cllr. Duff informed meeting that a draft level 2 Emergency plan is complete bar some minor updating required. He proposed that Council accept the plan and agree to purchase three emergency grab bags which contain basics needed during an emergency at a cost of £139 +VAT per bag. Seconded by Cllr Silcock and voted for unanimously. **ACTION: Clerk to arrange purchase.**
- e/. **To receive update from Village Improvement Committee.** Cllr Silcock proposed that Councillors trial a bi-monthly village walkabout to canvas ideas from the village for improvements and to increase the interaction between villagers and the Council. Proposal seconded by Cllr Doyle and voted for unanimously. Proposed 1st event on Sunday 5th April. Cllr Doyle also hoped on the same day to engage council in a litter pick. Clerk advised that a Community Litter Pick would require a written risk assessment and if necessary, training, to satisfy insurer.
- f/. **To consider and resolve what action to take regarding the allotment.** Placed back on the agenda so that informed decision can be made regarding action to take as costs involved are very high. There is currently no demand for the allotment therefore decision not required urgently. To consider whether a committee for our outdoor spaces may be beneficial. On agenda for next meeting.
- g/. **To consider and adopt Document Retention Policy to assist in the management of Parish Council personal data.** The policy indicates where we are legally obliged to keep information and therefore assists with Data Protection. Proposed by Cllr Doyle, seconded by Cllr Syers and adopted unanimously.
- h/. **To resolve to obtain membership of East Riding and North Lincolnshire Local Council Association (ERNLLCA).** It offers advice and training on all matters relating to Local Councils and gives us access to all policies and documents used nationally by National Association of Local Councils (NALC). It also gives us access to legal advice from NALC solicitors. The cost of membership is £402 per annum. Proposed by Cllr Stead, seconded by Cllr Doyle and voted for unanimously. **ACTION: Clerk to arrange payment.**
- i/. **To consider action regarding vehicles cutting the corner of Grange Road causing deep ruts to roadside.** Discussion took place and it was agreed that Clerk contact ERYC to establish whether corner can be altered or bollards fitted. **ACTION: Clerk to contact Highways**
- j/. **To consider application from North Frodingham PTFA, a charity, for a donation of £70 towards the purchase of Easter eggs for use in an Easter Egg Hunt in the village on Sunday 5th April 2020.** Last year the event raised £500 for the school. Proposed by Cllr Silcock, seconded by Cllr Greaves and voted for unanimously. **ACTION: Clerk to deliver cheque**
- k/. **To consider and resolve to bind the 2015-2019 Parish Council Minutes into book form for archival purposes.** We are obliged to keep meeting minutes as archives and have bound minutes since 1894. Two quotes received, one a national company charging £110 plus VAT or Local company

in York charging £55 including delivery. Proposed to accept York quote by Cllr Doyle, seconded by Cllr Syers and voted for unanimously. **ACTION: Clerk to arrange purchase.**

6. Planning Applications:

a/. Notice of Decision

b/. New Application Land East of 72 Main St – Outline Planning Permission sought to demolish buildings to erect a residence. Discussion took place and as it is simply outline planning permission with very little detail to consider, Council felt that there were no material objections to be made at this time. However, council agreed to support neighbours if so required. **ACTION: Clerk to update Planning Portal**

c/. Notice of Appeal

7. Accounts:

Barclays Community Account as at 4th March - £890.01
Barclays Premium Account- £19,066.23

Debit: Clerk Salary - £172.60 (Cheque no. 100850)
HMRC - £129.60 (Cheque no. 100851)
Autela Payroll Services - £48.24 (Cheque no. 100852)
North Frodingham PTFA - £70.00 (Cheque no. 100853)
EVAQ8 Ltd (Grab bags) - £500.40 (Cheque no. 100854)
DD British Gas - £23.77 on 12/12/2019 (Chapel Electricity)

Proposed Cllr Duff and seconded by Cllr Doyle and voted for unanimously.

Credit: Bank Interest - £6.89
Other:

8. External Meetings

- Joint Local Access Forum at Bishop Burton College, York Road, Bishop Burton, East Yorkshire, HU17 8QG on Wednesday 11th March 2020 at 2.00 pm. No one to attend.
- SLCC Training at South Cave on Monday 16th March (all day) includes presentation on Website Accessibility – Clerk to attend. Cost of £20. Proposed by Cllr Duff, seconded by Cllr Doyle and voted for unanimously.

9. Correspondence and Documents of Interest:

10. Councillors Reports:

- Cllr Syers mentions car parked in Foston Lane close to Main Street and causing problems to large vehicles turning into road. Advised to put note on vehicle to advise.
- Cllr Stead mentioned that he had heard that the former Post Office had been sold and asked if it has to remain a business premises? It was felt that a planning application would have to be made for change of use which we have not been notified of. Cllr Stead also mentioned interest in having a bus stop/shelter opposite to Blue Post Pub. To be placed on agenda for April for consideration **ACTION: Clerk to contact Beeford re costs of Shelters and procedures.**
- Cllr Watson reported litter being dropped constantly outside entrance to her home in Brandesburton Road.
- Cllr Greaves reports vehicles driving over grass verge outside 9 Cross Lane.

The meeting was closed at 9.00pm. The Chairman thanked everyone for attending and confirmed that the next meeting would be held on Wednesday the 15th April at 7.30pm in the Village Hall.