

# NORTH FRODINGHAM PARISH COUNCIL

Parish Council Meeting Minutes: 7:30pm, 14 June 2021, North Frodingham Social Centre.

Present: Councillors Mrs J. Syers (Chairman), M. Doyle, Mrs A. Melbourne, C. Silcock, D. Stead and Miss S. Watson

Also present: Ward Councillor Mrs J. Evison and Ms M. Rose (Clerk)

## 1. Apologies for Absence

Councillors Mrs A. Bernard and Mrs A. Mahl apologised for absences.

## 2. Approval of Meeting Minutes for 10 May 2021

The minutes were approved after a minor amendment.

## 3. Declaration of Interests

Councillor C. Silcock declared an interest in planning application 21/01797/PLF and left the room during the item.

## 4. Ward Councillors Update

Councillor Evison shared the sad news that Ward Councillor Paul Lisseter had suddenly passed away. Councillor Lisseter attended many Parish Council meetings, was very supportive and a pleasure to work with. The Parish Council sends its deepest condolences to his family.

Councillor Evison reported that working practices at East Riding of Yorkshire Council are slowly changing due to the relaxation of government regulations regarding the pandemic, although many staff are still working from home and it is unsure if matters will wholly return to the previous state. The Council has experienced benefits using virtual meetings, saving travel time and costs and the hope is that this will continue.

East Riding of Yorkshire Council has expressed that there is now a 'commitment for communication' with residents regarding the next stage of the Devolution process after they received confirmation from the government that they can commence discussions.

## 5. Matters Arising

### a. Crime Statistics

The Antisocial Behaviour Statistics Report was read and noted.

### b. Safe and Sound Grant

East Riding of Yorkshire Council are promoting a grant for free home security assessments and equipment fitting.

**Resolved:** Notices will be placed on the noticeboard, website and Facebook page.

### c. Annual Town and Parish Council Meeting

Councillors have been invited to attend the East Riding of Yorkshire Council Annual Town and Parish Council Planning Liaison Meeting.

**Resolved:** Councillors Doyle and Silcock will attend the meeting.

### d. Hornsea Project Four Update Webinars

Councillors have been invited to attend an update meeting.

**Resolved:** Councillors have read the update documentation and will not be attending the meeting.

### e. East Riding Local Plan Update

The plan does not include an allocation for North Frodingham and therefore comments will not be submitted.

## 6. Administration

To receive updates on:

### a. Emergency Planning Committee

The emergency plan has been submitted to the East Riding of Yorkshire Council and no further action is necessary.

### b. Village Improvement Committee

- The committee are looking at funding potential for grant applications in an effort to raise money for improvements to the village.
- East Riding of Yorkshire Council accepted the application for a traffic survey in the village and will notify the Parish Council of the outcome.
- Councillors are attending a meeting next week to see if setting up a Speed Watch group in the village is a viable proposition.
- Councillor Doyle is looking into the cost of a mill wheel and planter which could be placed at the entrance to the village.
- The Parish Council is looking for donations of bedding plants for the Millennium Garden.

### c. Allotment

Councillors carried out an inspection of the allotment and will arrange a viewing with a resident who is interested in renting it.

### d. Website

The website and domain name have been transferred to the new suppliers. The package includes a free email account and the Parish Council email address will be changed to [clerk@northfrodinghampc.org](mailto:clerk@northfrodinghampc.org) to be consistent with the website address. The website template is compliant with Web Content Accessibility Guidelines (WCAG 2.1), a site check needs to be performed which includes content added to the site and an accessibility statement published. The Parish Council carried out an assessment and established that a 'detailed check' is a disproportionate burden and therefore a 'basic check' will be carried out. The assessment took into consideration the size of the Parish Council, resources available, services offered on the website and the financial impact of a detailed check.

**Resolved:** The Clerk will perform a 'basic check' as defined on the government website <https://www.gov.uk/government/publications/doing-a-basic-accessibility-check-if-you-cant-do-a-detailed-one> and publish an accessibility statement.

### e. Social Centre

Due to recent changes in COVID restrictions the re-opening of the Social Centre has been postponed, it will now take place in conjunction with the Summer Fair on the 24<sup>th</sup> July 2021 (government restrictions permitting).

## 7. Planning

### Planning Decisions

Permission granted – North View, North Townside Road.

Permission granted – Land south of The Hatchery, Grange Road

### Planning Application

21/01797/PLF Land north east of 49 Main Street – Erection of a dwelling

**Resolved:** The Parish Council has no objections to this application and will request that consideration be given to comments from owners of neighbouring properties when the authority makes a decision.

## 8. Finances

### a. Finance Statements

### b. Balances

Barclays Community Account as at 07.05 2021	£3,271.71
Barclays Premium Account as at 07.05 2021	£12,224.75

### c. Payments

Cherry's, mower parts and petrol	Internet payment	£84.59
Salaries and zoom	Internet payment	£268.50
HMRC, PAYE	Internet payment	£58.40
British Gas, cemetery electricity	DD 22.05.2021	£13.17
Wilson & Sons, gardening services	Internet payment	£186.00
Rackham's Accountant, audit	Internet payment	£336.00
Chris Newland Motor Engineer, battery	Internet payment	£51.15

**Resolved:** The above payments were approved.

### d. Annual Governance Accountability Return (AGAR) 2020-2021

The Parish Council:

- i. Declared themselves exempt from sending the completed Annual Governance and Accountability Return to the external auditor for a limited assurance review.
- ii. Received and noted the Annual Internal Audit Report.
- iii. Considered and approved the Annual Governance Statement (Section 1).
- iv. Considered and approved the Accounting Statement (Section 2) which was previously certified by the Responsible Financial Officer.

### e. Insurance

The Parish Council voted to increase the insurance policy to include all items on the asset register. The additional premium of £246.80 was approved.

**Resolved:** The Clerk will contact the insurance company and will search for any appropriate model risk assessment forms.

### f. Zoom subscription

The Parish Council voted to cancel subscription to Zoom virtual meetings now face-to-face meetings are being used.

## 9. Councillor's Reports

- The road sign on the Main Road outside Cross Farm appears to have been hit by a lorry and will be reported to East Riding of Yorkshire Council.
- The soakaways on Grange Road are in the wrong place and there is standing water on the road, this will be reported to East Riding of Yorkshire Council.
- There appears to be a water leak on South Townside Road, opposite the entrance to the playing field, this will be reported to Yorkshire Water Authority.
- The bench near the Church is muddy and needs a clean, Councillors will remedy if possible.
- Residents have reported vans parked on the Main Street outside the war memorial, Councillors will investigate.
- Councillor Mrs P. Bigger tendered her resignation with immediate effect due to work and family commitments. The Parish Council thanks Councillor Mrs Bigger for all her hard work and wishes her well in the future.

The meeting closed at 9:25pm

The next meeting will be at 7:30pm on 12 July 2021 at the North Frodingham Social Centre

Approved: \_\_\_\_\_ Date: \_\_\_\_\_  
Chairman