

NORTH FRODINGHAM PARISH COUNCIL

Annual Parish Council Meeting Minutes: 7:30pm, 10 May 2021, North Frodingham Social Centre.

Present: Councillors Mrs A. Mahl (Chairman), Mrs A. Bernard, Mrs A. Greaves, M. Doyle, Mrs A. Melbourne, C. Silcock and D. Stead

Also present: Ward Councillor Mrs J. Evison and Ms M. Rose (Clerk)

1. Elections

a. Election of Chairman

Councillor Mrs J. Syers was elected Chairman.

b. Appointment of Vice-chair

Councillor Mrs A. Mahl was appointed Vice-chair.

c. Receipt of Acceptance of Office

Acceptance of Office form for the Chairman was signed.

2. Apologies for Absence

Councillor Miss S. Watson and Ward Councillor J. Owen apologised for absences.

Councillor Mrs J. Syers attended during item 1 via video conferencing.

3. Approval of Meeting Minutes for 12th April 2021

The minutes of the meeting were approved as a true record.

4. Declaration of Pecuniary and Non-pecuniary Interests

There were no declarations of interest.

5. Ward Councillors Update

Ward Councillor Mrs Evison is continuing to work with the residents of 86 Main Street to resolve the drainage problem.

Ward Councillors are aware of protected trees being cut down/trimmed at 2 Manor Croft. East Riding of Yorkshire Council have been contacted and the matter is being investigated. There also appears to be tree cuttings left on the footpath at the rear of Manor Croft which will be investigated.

6. Review of Delegations

Councillor Delegations were reviewed and will stand as follows:

Noticeboard: Councillors Mrs J. Syers and Mrs A. Mahl

Planning: Councillors Mrs A. Mahl, Mrs A. Bernard, Mrs P. Bigger and M. Doyle

Emergency Planning: Councillors Mrs A. Mahl, and Mrs P. Bigger

Village Improvements: Councillors Mrs A. Bernard, Mrs P. Bigger, M. Doyle and C. Silcock

Social Centre: Councillors Mrs A. Greaves, M. Doyle, C. Silcock and Miss S. Watson

7. Dates of Future Meetings

Unless prevented by any future government restrictions, Parish Council meetings will return to the pre-pandemic schedule and be held on the second Monday of the month at 7:30pm. There will not be a meeting in August.

8. Matters Arising

Traffic Speeding Survey

East Riding of Yorkshire Council has confirmed that North Frodingham Main Street has been added to the list for a traffic survey. The Parish Council is to write letters to companies whose lorries frequently use the main street.

9. Administration

To receive updates on:

a. Emergency Planning Committee

The plan has been sent to East Riding of Yorkshire Council for checking.

b. Village Improvement Committee

Work is continuing on the Village Improvement Plan with ideas being collated and tracked for future reference, Councillors are also looking into any available grants. Ideas being taken into consideration include planters, pathways between villages, preventing parking on pavements and traffic lights near the Church.

c. Village Hall Social Centre

The Centre will re-open on June 26th and bookings are being taken. There will be a Summer Fair on 24th July to include the North Frodingham Parade and on the 21st August, there will be a party for everyone in the village.

d. Lissett Windfarm Grant

The fund organisers have requested further details which have been submitted, a decision on the grant is expected to be made by the end of July.

e. Website

Preparations for switching to the new company are being made and the switch will be completed during July.

f. Allotment

Councillor Mrs Greaves explained ideas for the allotments and the Parish Council has been contacted by a resident interested in renting all or part of the allotment.

Resolved: Councillors will inspect the allotment before the next meeting as conditions may affect any decision taken.

10. Planning

a. Applications

i. 21/00904/PLF Land South of The Hatchery, Grange Road

Erection of general-purpose agricultural building.

Resolved: The Parish Council expressed concerns to the planning authority regarding the application.

ii. 21/01247/PLF North View, North Townside Road

Erection of a single storey extension to rear.

Resolved: The Parish Council has no objections to this application.

b. Enforcement

i. Meadowcroft, Cross Lane

East Riding of Yorkshire Council advised that if the combined area covered by the outbuildings is less than 50% of the gardens, provided they do not exceed restrictions they are considered permitted development.

Resolved: Councillors confirmed that the outbuildings do not cover 50% of the garden and therefore the case was closed.

ii. **5 North Townside Road**

The East Riding of Yorkshire Council Planning Enforcement team have found that the outbuilding and parking of vehicles on agricultural land requires planning permission and have raised a case.

11. Finances

a. **Finance Statements**

i. **Monthly Finance Statement**

Resolved: The statement was noted and reconciled with bank statements.

ii. **End of Year Budget Review**

Resolved: The review was discussed and noted.

b. **Balances**

Barclays Community Account as at 09.04.2021	£2,428.57
Barclays Premium Account as at 09.04.2021	£10,174.75

c. **Payments**

Autela Payroll Services	Internet payment	£57.84
Zurich Insurance	Internet payment	£420.25
ERNLLCA	Internet payment	£413.56
Cherry's, lawn mower parts	Internet payment	£10.91
Salaries and admin	Internet payment	£268.70
HMRC, PAYE	Internet payment	£58.20
British Gas	DD 22.04.2021	£8.20
M. Wilson, petrol	Internet payment	£39.00

Resolved: The above payments were approved.

d. **Assets and Insurance**

The asset register has been updated and checked. Assets were checked for insurance cover and only major items are covered.

Resolved: The insurance company will be asked for a quote to include all assets.

e. **2020/21 Audit**

Documents for the audit have been prepared, are currently with the Internal Auditor and can hopefully be approved at the next meeting.

10. Councillor's Reports

Councillor Stead reported the benches on Cross Lane and Grange Road to be in poor condition.

Resolved: Councillor Doyle is to investigate with a view to adding the items to the Village Improvement Plan.

Councillor Silcock reported the poor condition of a section of the main street and blocked drains after the road was resurfaced by East Riding of Yorkshire Council.

Resolved: The matter will be reported to East Riding of Yorkshire Council.

The next meeting will be at 7:30pm on the 14 June 2021 at the North Frodingham Social Centre.

Approved: _____ Date: _____
Chairman