

NORTH FRODINGHAM PARISH COUNCIL

Minutes of the Annual Parish Council Meeting 7:30pm, 15 May 2023, N. Frodingham Social Centre.

Present: Cllrs J Syers (Chair), M Doyle (Vice-chair), A Greaves, D Stead and S Watson. One member of the public and M Rose (Clerk).

Absent: All Cllrs attended.

Public Participation – A representative from the Blue Post attended the meeting to discuss the provision of a community shop at the Blue Post to provide fresh and frozen food for sale. Councillors expressed support for the project.

1. Elections

- a. Cllr J Syers was elected Chairman.
- b. Cllr M Doyle was appointed Vice-chair.
- c. Acceptance of office forms were signed and received.
- d. Councillor delegations were reviewed and the policy will be updated.
- e. Meetings will continue to be the second Monday of the month, there will not be a meeting in August.

2. Apologies for Absence

There were no apologies for absence.

3. Approval of Minutes

The minutes of the meeting on the 13 March 2023 were approved.

4. Declaration of Interests

There were no declarations of interest.

5. Ward Councillor's Update

Ex Ward Councillor Jane Evison passed on her best wishes to everyone at the Parish Council.

6. Matters Arising

Salt Bin Request

The request for a salt bin to be placed at the corner of Foston Lane and Main Street was rejected by East Riding of Yorkshire Council (ERYC) as it does not meet their minimum criteria. The Parish Council discussed the provision of a bin, the proposal was rejected.

7. Administration

- a. **General** - A green bin has been delivered to the cemetery; it will be emptied by ERYC every four weeks if left just inside the cemetery gates.

The cost of a book on cemetery law for £33.80 and the cost of a training course on cemetery management and expenses were also approved, estimated at £154.82.

The ordering of 10 high visibility jackets for use at events such as litter picking was approved, estimated at £10.00 plus delivery.

The Coronation souvenirs were well received by the school children and thanks were expressed.

- b. **Village Improvements** – The Parish Council considered quotes for the repair to the wall at the Millennium Garden, the cost of £295.00 was approved.

- c. **Social Centre** - The Committee has many new members including a specialist to research grants. The Parish Council gave permission for Wilson & Sons to use its lawn mower to cut the grass on the playing field.

8. Planning

In order to adhere to deadlines, comments were submitted between meetings against the application 23/00935/PLF Walnut Cottage, High Emmotland Farm, Howes Lane. The Parish Council had no objections.

- a. **Applications** – The Parish Council had no objections to the following applications:
- 23/01014/PAD Cherry's County Hardware Limited, The Grange Main Street North Frodingham. Display of internally illuminated freestanding signboard to replace existing.
 - 23/01015/PLF 72 Main Street North Frodingham. Erection of a two-storey extension to rear; refurbishment and alterations to workshop to create additional living accommodation and installation of rooflight's; erection of a detached double garage; alterations to vehicular access and erection of new vehicle access gate.
 - 23/01260/VAR 72a Main Street North Frodingham. Variation of condition 5 of approved planning permission 20/02173/REM (Erection of dwelling with detached garage following outline approval 20/00236/OUT (all matters to be considered)) to allow for minor changes to the proposed scheme including changes to rear windows and increase in height and change in orientation of detached garage.
- b. **Decisions** - Permission granted: 22/02229/PLF Churchill House, Warley Cross, Bridlington Road, Brandesburton. 23/00690/PLF 1 Main Street North Frodingham. 23/00049/STVAR Land north east of Eastfield Farm, Stockbridge Lane, Hutton Cranswick.

9. Finances

- a. **Banking Mandate** – Single signing arrangements and the removal of ex-councillors as signatories was approved.
- b. **Finance Statements** – The end of year budget review and monthly statement were approved.
- c. **Annual Governance Accountability Return (AGAR) 2022-2023**
The Parish Council:
- Received and noted the Annual Internal Audit Report.
 - Considered and approved the Annual Governance Statement (Section 1).
 - Considered and approved the Accounting Statement (Section 2) which was previously certified by the Responsible Financial Officer (RFO).
 - Declared itself exempt from a limited assurance review and approved the Exemption Certificate.
- d. **Balances** - As at 06.04.2023: Community Account £1,354.24, Premium Account £12,718.88
- e. **Payments** – The following payments were approved:
- | | | |
|-------------|------------------------------|---------|
| Blue Post | Defibrillator electricity | £50.00 |
| HMRC | PAYE (April) | £71.80 |
| M Rose | Wages and expenses (April) | £354.25 |
| Post office | Stamps | £4.45 |
| Amazon | Ink | £61.48 |
| SLCC | Book on cemetery law | £33.80 |
| ERNLLCA | Subscription | £439.50 |
| Insignia | Coronation mugs | £532.86 |
| British Gas | Cemetery Electricity (April) | £20.10 |
| HMRC | PAYE (May) | £79.80 |
| M Rose | Wages and expenses (May) | £331.80 |
| Cherry's | Lawn mower | £296.25 |

Zurich	Insurance	£718.73
ERYC	Cemetery bin collection	£73.97
British Gas	Cemetery Electricity (May)	£9.01

10. Councillor’s Reports

- It was agreed that the public right of way from the Cemetery to Cross lane can be partly scattered with bark by volunteers.
- The current road closure at Main Street, Beeford will be investigated.
- The pothole on Mount Pleasant Road will be reported to ERYC.
- ERYC will be contacted to ask if they rent equipment for litter picking.
- ERYC will be asked to improve footpath conditions on Church Lane.
- The uneven pavement and protruding manhole cover outside 72 Main Street will be reported to ERYC.

The meeting closed at 9:40pm and the next meeting is the 12 June 2023.

Approved: _____

Chairman

Date: _____