



NORTH FRODINGHAM PARISH COUNCIL

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Minutes of the Annual Parish Council Meeting, 7:30pm on 12 May 2025, in the Village Hall.

Present: Councillors: Chairman T Walker, Vice-chair J Syers, M Doyle, A Greaves, D Stead and N Walker. Ward Councillor J Bibb and Clerk M Rose.

Absent: Councillors R Richardson and S Watson.

Public Participation. No items were raised.

1. Annual Governance

- a. **Election of Chairman.** Councillor T Walker was elected Chairman.
- b. **Appointment of Vice-chair.** Councillor J Syers was appointed Vice-chair.

2. Apologies for Absence

Councillor R Richardson apologised for being unable to attend the meeting.

3. Approval of Minutes

The minutes of the meeting on 14 April 2025 were approved.

4. Declaration of Interests

Councillors N Walker and T Walker declared interests in matters relating to the Village Hall.

5. Matters for Ward Councillors

Luke Campbell has been voted Mayor of Hull and East Riding and will be able to apply for funding from Westminster and will determine how it is allocated.

Available Councillors will attend a village walkabout on Monday 19th May 2025.

East Riding of Yorkshire Council (ERYC) was thanked for the VE and VJ day 80th Anniversary Fund, it was a great help to the celebrations.

6. Annual Duties

- a. **Review of Councillor Delegations.** Councillor delegations were reviewed and updated.
- b. **Policies and Procedures Review.** Policies were reviewed; no changes were required.
- c. **Risk Management Arrangements Review.** Risk management arrangements including the Risk Assessment Policy and current Risk Assessments were reviewed, no changes were required.
- d. **Assets and Insurance Review.** The list of assets and insurance values were reviewed, minimum asset value will be changed to £150 for both the asset register and insurance cover. The value of insurance for the projector will be increased to £500 and the gate to the garden on the Main Street will be added to the insurance.
- e. **Subscriptions and Regular Payments Review.** Payments on the list were reviewed and approved for the current financial year.
- f. **S137 Expenses Review.** Category S137 expenses for 2024-2025 were reviewed and found to be well within the set limits.
- g. **Confirm Meeting Dates.** Meetings will remain as the second Monday of the month with the exception of August when no meeting will be held.

7. Matters Arising and Correspondence

- a. **Commuted Sums.** ERYC confirmed there is no commuted sums available for application within the parish. Builders of large developments have the option of including green space in the development or submitting funds to the local council, parish organisations can then apply for the funding, no developments in the parish have met the criteria for some time.
- b. **Annual Town and Parish Council Planning Liaison Meeting.** Interested Councillors will attend one of two meetings being held.
- c. **Memorial Bench Enquiry.** The Parish Council accepted an offer to place a memorial bench at the cemetery. The bench will replace one recently removed due to poor condition. The Parish Council will take on the cost of insuring, maintaining, and securing the new bench in place.

8. Administration.

- a. **Village Improvement Working Group.** The working group decorated the Millennium Garden and the War Memorial with poppies, flags and spotlights to mark the 80th Anniversary of VE Day. Thanks were sent to all volunteers who helped with the display.

The group are looking to research funding opportunities and items that will improve the village and village services.

- b. **Village Hall.** Bookings are still looking good and the Hall is running well. The Committee is in the process of appointing a new Treasurer and is opening a new bank account.

9. Planning

- a. **Local Plan Update.** ERYC adopted the East Riding Local Plan Update 2020-2039. The adopted Plan now forms part of the Development Plan for the East Riding of Yorkshire and provides the basis for determining planning applications in the area. Further information can be viewed at www.eastriding.gov.uk/localplanupdate
- b. **Peartree Hill Solar Farm Development Consent Order.** The application for development consent has been accepted for examination by the Planning Inspectorate.
- c. **Dogger Bank Creyke Beck Offshore Wind Farm Order 2015.** Application is now being sought to amend the working of certain definitions, articles and paragraphs of schedules, to allow the two parts of the development, known as Dogger Bank A and Dogger Bank B to be considered as distinct from one another and for the discharge and enforcement of each project's relevant requirements to be distinct from the other project.

10. Finances

- a. **Monthly Report and Budget Review.** The reports were approved and bank reconciliation signed.

- b. **Payments.** The following payments were approved:

ERNLLCA	Membership	£462.38
Wilson & Sons	Gardening services	£183.70
RBL Poppy Shop	Large poppies	£24.50
Cherry's	Mower fuel	£51.08
ERYC	Cemetery bin collection	£81.51
HMRC	PAYE	£130.02
Staff	Wages and expenses	£474.57
British Gas	Cemetery electricity	£36.78

c. **Annual Governance Accountability Return (AGAR) 2024 - 2025**

The Parish Council:

- i. Received and noted the Annual Internal Audit Report.
- ii. Considered and approved the Annual Governance Statement (Section 1).
- iii. Considered and approved the Accounting Statement (Section 2)
- iv. Declared itself exempt from a limited assurance review and approved the Exemption Certificate.

- d. **Bench Strimming.** The contractor who strims the grass around the benches is unable to continue with the work, an alternative contractor will be sought.

11. Reports and Updates

The leak on South Townside Road will be reported to Yorkshire Water again.

The Chairman thanked Councillor J Syers for her previous work as Chairman, her efforts are greatly appreciated.

Minute books which were stored by a previous Clerk were handed to the present Clerk. It was agreed that the minutes can be sent to the ERYC Archives at Treasure House, Beverley.

The meeting closed at 9:30pm and the next meeting is Monday 9 June 2025.

Approved: _____ Date: _____