



NORTH FRODINGHAM PARISH COUNCIL

Email: clerk@northfrodinghampc.org Web: www.northfrodinghampc.org

Minutes of the Annual Parish Council Meeting, 7:30pm on 11 May 2026, in the Village Hall.

Present: Councillors: Chair T. Walker, Vice-chair J. Syers, M. Doyle, A. Greaves, R. Richardson, D. Stead and N. Walker. Clerk M. Rose.

Absent: All Councillors were present.

Public Participation. No matters were raised.

1. Annual Governance

- a. Election of Chair. Councillor T. Walker was elected Chair.
- b. Appointment of Vice-chair. Councillor J Syers was appointed Vice-chair.

2. Apologies for Absence

There were no apologies for absences.

3. Approval of Minutes

The minutes of the meeting held on 13 April 2026 were approved.

4. Declaration of Interests

Councillors A. Greaves, N. Walker and T. Walker declared non-pecuniary interests in matters relating to the Village Hall and remained in the room during discussions.

5. Matters for Ward Councillors

Ward Councillor J. Bibb apologised for being unable to attend the meeting.

6. Annual Duties

- a. **Review of Councillor Delegations and Working Groups.** Delegations and Working Groups were reviewed and the website list will be updated. Banking signatories were reviewed and no changes were recommended.
- b. **Policies and Procedures.** The draft disciplinary policy was adopted, all other policies were reviewed, no changes were recommended.
- c. **Risk management arrangements review.** The Risk Assessment Policy and Risk Assessments were reviewed; no changes were recommended. Rackham's Accountants were approved as Internal Auditor for a further year and their independence was re-verified.
- d. **Assets.** The list was confirmed as correct; the minimum asset value will remain at £150. Insurance cover was verified as appropriate and compliant with regulatory requirements.
- e. **Review Cemetery Fees.** Cemetery fees were reviewed and some changes proposed, the discussion will continue at the next meeting.
- f. **Subscriptions and Regular Payments Review.** The list of payments was verified as accurate and all payments approved for the forthcoming year. Ordering and payment for the annual tree inspection was also approved.
- g. **£137.** Expenditure during 2025–26 under this category was confirmed to be within statutory limits.
- h. **Confirm Meeting Dates.** Meetings will continue on the second Monday of each month, with no meeting in August.

7. Matters Arising and Correspondence

- a. **Eastern Green Link 2 (EGL2) Public Information Events and Reginal Fund Feedback.** EGL2 have invited residents to local events throughout April and May to discuss construction and community funding opportunities. Information has been distributed to residents.
- b. **Surface Cracking and Flooding on Corner of Main Street near Junction with Grange Road and Loose Drain Cover opposite Eastfield Close.** Highways confirmed that resurfacing works for this section of road are scheduled for later in the financial year. As part of the programme, the slow-running drainage gully at this location will be investigated, and the arterial gully near the junction with Eastfield Close will be converted to a carriageway gully. The area will continue to be monitored in the meantime to ensure it remains safe for all users.
- c. **Aldbrough Community Fund.** The fund supports community projects in areas local to the Aldbrough and Atwick facilities, typically awarding £4,000 to £6,000 per project. Priority is given to projects supporting energy efficiency, reduced energy use, biodiversity, habitat improvement and environmental enhancement.
- d. **Dogger Bank D Project Update.** The Beverley south site and its northern cable corridor have been selected as the preferred location for the Onshore Converter Station. Further details are available at www.doggerbankd.com

8. Administration.

- a. **Village Improvement Working Group.** There were no updates.
- b. **Village Hall.** The hall is continuing to run well, plans are being made for a Summer Fair in August. The Wednesday Lunch is well received by many.
- c. **Cemetery Chapel.** A site check on the chapel was carried out and the risk assessment signed.

9. Planning

- a. **East Riding of Yorkshire Council Local Plan Update. Notice of Adoption.** East Riding of Yorkshire Council has adopted the Planning Obligations Supplementary Planning Document (SPD), providing further guidance on policies within the Local Plan Update (adopted 2025).
- b. **Planning Enforcement Plan Consultation.** Public consultation on the revised draft Planning Enforcement Plan is open for 8 weeks, closing 11 June. The website address of the survey is: www.eastriding.gov.uk/council/consultations/consultation/?entry=revisedplanning_enforcement_plan_2026_draft_for_consultation The website address of the draft plan is: [https://files.smartsurvey.io/3/0/55RFNM1H/Text_for_2026_Enf_Plan_latest_\(1\).pdf](https://files.smartsurvey.io/3/0/55RFNM1H/Text_for_2026_Enf_Plan_latest_(1).pdf)

10. Finances

- a. **Monthly Reports and Budget Review.** The reports and review were approved and bank reconciliation signed.

- b. **Payments.** The following payments were approved:

ERNLLCA	Subscription	£467.70
Wilson & Sons	Gardening Services	£124.61
Cherry's	Mower repairs	£62.30
Village Hall	Room hire	£60.00
Zurich	Insurance	£821.99
ERYC	Cemetery waste collection	£85.54
Cherry's	Mower fuel	£38.07
A Hepworth	Strimming around benches and cleaning	£36.00
Rackham's	Audit fees	£468.00
British Gas	Cemetery electricity	£39.16

The Parish Council approved payment of the Clerk's salary and associated PAYE for the period in accordance with the contracted arrangements.

c. **Annual Governance Accountability Return (AGAR) 2025 - 2026**

The Parish Council:

- i. Received and noted the Annual Internal Audit Report.
- ii. Considered and approved the Annual Governance Statement (Section 1).
- iii. Considered and approved the Accounting Statement (Section 2)
- iv. Declared itself exempt from a limited assurance review and approved the Exemption Certificate.

11. Reports and Updates

Councillors reported:

- Poor condition of footpaths throughout the village following recent resurfacing works.
- A vehicle parked long-term on the grass verge on Cross Lane.
- Deteriorating condition of the Church Lane footpath.
- Public Right of Way from Grange Road to the Playing Field:
 - Broken kissing gate at the Grange Road end, now allowing access for youths using electric scooters and bicycles
 - Footpath overgrown
 - Adjacent fence with barbed wire has several broken posts and is leaning over
- Vehicles parked on Main Street obstructing visibility for nearby properties and vehicles exiting side streets; some vehicles appear to be undergoing repair, with parts left on the grass verge and oil patches forming, posing a hazard to children and animals.
- Request update on anticipated resurfacing works to Main Street from Blue Post to Cherry's Garage

All issues will be reported to the relevant authority.

A resident asked for permission to place a temporary memorial on a grave until a permanent one can be installed. The Parish Council agreed that a wooden cross may be used, with a maximum height of 120 cm (4 feet) and allowed for up to 18 months. The cross must be made from good quality, durable wood and fixed securely in the ground. The Parish Council will reserve the right to remove the cross if becomes unsafe, unstable, damaged, or deteriorated. The Cemetery Regulations will be updated to include this change.

The meeting closed at 9:30 pm, the next meeting will be on 8 June 2026

Approved: _____ Date: _____