

**GRISTHORPE AND LEBBERSTON PARISH COUNCIL**  
**ANNUAL COUNCIL MEETING**  
**HELD 15 MAY 2014**

**PRESENT:**

Cllr M Bozeat , Cllr S Davison, Cllr S Olsen, Cllr Lokottara, Cllr C Kirby & Cllr M Lewis (arrived after the voting for Vice Chairman).

Dawn Naylor (Clerk).

4 members of the public.

**NOTICE OF MEETING – Public Notice of the meeting has been given in accordance with Schedule 12, Para 10(2) of the Local Government Act 1972**

**ELECTION OF CHAIRMAN 2014/2015**

Cllr Bozeat was proposed and seconded as Chairman. A vote by a show of hands took place and the result was unanimous. It was therefore

**RESOLVED : That Cllr Bozeat be elected as Chairman for Gristhorpe and Leberston Parish Council 2014/15 and signed the Declaration of Acceptance of Office. 63/14**

**APOLOGIES**

Cllr D Green, Borough Councillor Green, County/Borough Councillor J Blackburn.

**RESOLVED : That the above apologies be accepted. 64/14**

**ELECTION OF VICE–CHAIRMAN 2014/2015**

Cllr Lokottara was proposed and seconded as Vice-Chairman. A vote by a show of hands took place and the result was 4 for 1 against. It was therefore

**RESOLVED : That Cllr Lokottara be elected as Vice-Chairman for Gristhorpe and Leberston Parish Council 2014/15. 65/14**

**ELECTION OF REPRESENTATIVES ON OUTSIDE GROUPS**

The following members will represent the following groups

- North Yorkshire Coast and Moors – Cllrs Kirby & Davison
- Yorkshire Local Councils' Association – Cllr Kirby

**RESOLVED : That the above members represent the Parish Council on the above groups. 66/14**

**SIGNATURES FOR CHEQUES**

Cllrs Kirby, Bozeat, Davison, Olsen, Lewis

**RESOLVED : That the above members remain as cheque signatories (2 of 5 to sign). 67/14**

**ANNUAL RETURN & INTERNAL AUDITOR'S REPORT**

External Audit

The council was satisfied that the Accounting Statement contained in the Annual Return represents the true financial position of the council and its income and expenditure. The Annual Return was duly signed. The council was satisfied that the Annual Governance Statement questions no's 1-8 could all be answered "Yes"

**RESOLVED: That the Annual Return – Statement of Accounts and Annual Governance Statement was approved by the Council and duly signed. 68/14**

Internal Audit

The council received the internal audit report which suggested that the fidelity insurance be reduced to suit the size of the parish council. The clerk had contacted the Council's insurers who advised that the amount covered is a standard minimum.

**RESOLVED: That the above information be noted. 69/14**

Financial Controls

The clerk advised members that it is their responsibility to ensure that the council are satisfied with the internal financial controls. A discussion took place and all members agreed that they were satisfied with these controls.

**RESOLVED: That the Council are satisfied with the internal financial controls.** **70/14**

**DATES FOR FUTURE MEETINGS**

**RESOLVED : The following dates for future meetings were agreed (4<sup>th</sup> Thursday of the month except August/December when there are no meetings and the Annual Council meeting which must take place within 14 days of the local elections 7 May 2015):** **71/14**

- June 26
- July 24
- September 25
- October 23
- November 27
- January 22
- February 26
- March 26
- April 23 (Ordinary & Annual Parish Meetings – Ordinary 7pm Lebberton 7.30pm Gristhorpe 8pm)
- May 21 (Annual Council Meeting)

Signed:.....

Dated:.....