

**GRISTHORPE AND LEBBERSTON PARISH COUNCIL  
ORDINARY MEETING HELD 22 OCTOBER 2015**

**NOTICE OF MEETING – Public Notice of the meeting has been given in accordance with  
Schedule 12, Para 10(2) of the Local Government Act 1972**

**PRESENT:**

Cllr Bozeat (Chairman), Cllrs Senior & Viney.

Also present:

Cllrs Blackburn, Green & Swiers.

PCSO Caroline Richman

Dawn Naylor (Clerk).

**APOLOGIES**

Cllr David Green.

**RESOLVED : That the above apology be accepted.**

**86/15**

**DECLARATIONS OF INTEREST**

**RESOLVED : Cllr Bozeat declared an interest in the planning application.**

**87/15**

**MINUTES**

**RESOLVED: The Minutes of the meetings held on the 30 July 2015 as previously circulated are hereby approved as a true and correct record of the proceedings thereat.**

**88/15**

**POLICE REPORT**

**RESOLVED : That PCSO Richman read out the police report and discussed the Community Speed Watch.**

**89/15**

**NORTH YORKSHIRE COUNTY COUNCIL**

Cllr Blackburn

Cllr Blackburn reported on the following items:

- Community Speed Watch
- Community Libraries
- New system for reporting to NYCC Highways – Andrew Santon is the Customer Communications Officer
- Locality Budget – *(Cllr Viney will advise the village hall)*

**SCARBOROUGH BOROUGH COUNCIL**

Cllr Green/Cllr Swiers

- Local Plan to be finalised
- Wind Turbine application has been refused
- £6m to be spent on Filey Flood Relief
- Outline planning permission for the multiplex cinema has been passed

**RESOLVED : That the above reports be noted.**

**90/15**

**PUBLIC COMMENTS**

**RESOLVED : That no comments were made.**

**91/15**

**RESIDENT REQUEST**

A resident had made a request to the parish council to block an access to the playing field due to continued issues with youths damaging his vehicles accessing the playing field.

**RESOLVED : Cllr Viney will contact the resident to gain more information before a decision can be made.**

**92/15**

**PLANNING APPLICATIONS**

**RESOLVED : That the clerk will contact Mr Read (SBC Planning Officer) regarding lack of communication with the parish council advising of planning applications in the parishes.**

**93/15**

Application No 15/01967/FL

Proposal Erection of new pergolas, installation of glazed screen and various alterations to exterior of existing building

Site Address Blue Dolphin Holiday Park Gristhorpe Filey NORTH YORKSHIRE YO14 9PU

Applicant Bourne Leisure (Mr Jonathon Waldie)

**RESOLVED : That due to Cllr Bozeat declaring an interest in the above planning application it only left 2 councillors present which made the item inquortate to discuss. 94/15**

**GRASS CUTTING**

**RESOLVED : That the clerk will send out for quotations for the next seasons grass cutting contract. 95/15**

**CHRISTMAS TREES**

**RESOLVED : That the clerk will order two trees for the villages. Cllr Bozeat will contact the Ox public house regarding the siting of a tree. 96/15**

**RESOLVED : That the clerk will write to Blue Dolphin and Flower of May requesting a donation to the Christmas trees/lighting. 97/15**

**REMEMBRANCE WREATH**

**RESOLVED : That Cllr Viney would pick up the wreath and find someone suitable to lay it. 98/15**

**COUNCILLOR TRAINING**

**RESOLVED : That Cllr Senior will attend a new councillor training session on 23 November held by the YLCA at a cost of £45.00 99/15**

**PARISH COUNCIL PROJECTS 2016/2017**

**RESOLVED : That the following amounts be added to next year's budget:**

**£500 – repairs to playground equipment**

**£300 – salt bin**

**£300 – auto enrolment**

**£100 - contingency**

**An amount for the cleaning of five benches – clerk will obtain a quote for this 100/15**

**FUNDING OPPORTUNITIES**

**RESOLVED : That Cllr Viney will obtain small scale grants in order that the following works within the villages may be carried out:**

- **Painting side of street lights – permission will need to be obtained from NYCC**
- **Repairs to noticeboards**
- **Staining the village seating**
- **Hand rails**

**101/15**

**VOLUNTEER INSURANCE**

**RESOLVED : The clerk advised members that she had been in contact with the parish council's insurance company who explained that if the parish council ask for volunteers to cut grass then the parish council would be responsible for the health and safety of the volunteers i.e full risk assessments to be carried out, provide protective clothing. 102/15**

**PARISH COUNCILLOR VACANCIES**

Members discussed a way to attract residents to be co-opted on to the council. It was agreed that a newsletter would be put together advertising this. All councillors present will put together this newsletter at an agreed date.

**RESOLVED : That the above decision be agreed. 103/15**

**FINANCE**

Bank Reconciliation

**RESOLVED : That the Bank Reconciliation be noted. 104/15**

Cheques

**RESOLVED : That cheques be signed in accordance to the schedule submitted to the meeting and amounting to: £1,521.30 105/15**

External Audit

**RESOLVED : That the Annual Return had been returned and showed no areas of concern. 106/15**

Internal Audit

**RESOLVED : That the parish council confirmed that the internal auditor for next financial year would be Yorkshire Audit. 107/15**

**REPORTS FROM COUNCILLORS ON OUTSIDE ORGANISATIONS**

**RESOLVED : That no meetings had been attended. 108/15**

**ITEMS FOR THE NEXT MEETING**

**RESOLVED : That the following items were asked to be placed on the next agenda:**

- Grass quotations
- Tree lights
- Newsletter

**109/15**

**DATES OF THE NEXT MEETINGS**

**26 November 2015**

**28 January 2016**

**31 March 2016**

**26 May 2016**

**RESOLVED : That the above dates be noted. 110/15**

**EXCLUSION OF PRESS AND PUBLIC**

**RESOLVED : That members of the press and public would be excluded from the following item: 111/15**

**TERMS AND CONDITIONS OF THE CLERK – AUTO ENROLMENT**

**RESOLVED : That the parish council would use the services of Asquith & Co to carry out the parish council's responsibilities regarding Auto Enrolment. 112/15**

**Signed: .....**

**Dated: .....**