

GRISTHORPE AND LEBBERSTON PARISH COUNCIL
ANNUAL COUNCIL MEETING
HELD 26 MAY 2016

PRESENT:

Cllr M Bozeat, Cllrs Viney, Senior, Padley & Malton.
Dawn Naylor (Clerk).
4 members of the public.

NOTICE OF MEETING – Public Notice of the meeting has been given in accordance with Schedule 12, Para 10(2) of the Local Government Act 1972

ELECTION OF CHAIRMAN 2016/2017

Cllr Bozeat was proposed and seconded as Chairman. A vote by a show of hands took place and the result was unanimous. It was therefore

RESOLVED : That Cllr Bozeat be elected as Chairman for Gristhorpe and Lebberston Parish Council 2016/17 and signed the Declaration of Acceptance of Office. 41/16

CO-OPTION

RESOLVED : That Mr Patrick Malton and Mrs Angeleen Padbury be co-opted onto the parish council. They both signed their acceptance of office and the clerk gave them their Register of Interest forms to be filled in and send to the clerk within 28 days of taking office. 42/16

APOLOGIES

RESOLVED : That apologies were received from Cllrs Blackburn, Swiers & S Green. 43/16

ELECTION OF VICE-CHAIRMAN 2016/2017

Cllr Senior was proposed and seconded as Vice-Chairman. A vote by a show of hands took place and the result was unanimous.

RESOLVED : That Cllr Senior be elected as Vice-Chairman for Gristhorpe and Lebberston Parish Council 2016/17. 44/16

ELECTION OF REPRESENTATIVES ON OUTSIDE GROUPS

The following members will represent the following groups

- North Yorkshire Coast and Moors – Cllr Malton
- Yorkshire Local Councils' Association – Cllr Bozeat & Cllr Malton in reserve.
- Cluster – Cllr Senior & Cllr Bozeat

RESOLVED : That the above members represent the Parish Council on the above groups. 45/16

SIGNATURES FOR CHEQUES

Cllrs Bozeat, Senior, Green, Viney and the clerk will be cheque signatories.

RESOLVED : That the above decision be agreed (2 of 5 to sign). 46/16

POLICIES

RESOLVED : That the following policies were reviewed by the council

- Asset Register
- Financial Risk Assessment
- Standing Orders
- Insurance policy – the council were satisfied that the council are adequately insured.
- Financial Regulations

47/16

ANNUAL RETURN

The Annual Return for 2015/16 had been circulated to members. The figures and statements were checked and the council was satisfied that the Accounting Statements contained in the Annual Return represents the true financial position of the council and its income and expenditure. The Annual Return was duly signed. The council was satisfied that the Annual Governance Statement questions no’s 1-8 could all be answered “Yes”

RESOLVED : That the Annual Governance Statement would be signed. 48/16

RESOLVED : That the Accounting Statements would be signed. 49/16

Financial Internal Controls

The clerk advised members that it is their responsibility to ensure that the council are satisfied with the internal financial controls. A discussion took place and all members agreed that they were satisfied with these controls.

RESOLVED: That the Council are satisfied with the internal financial controls. 50/16

DATES FOR FUTURE MEETINGS

RESOLVED : That the following dates be agreed by members: 51/16

- July 28 2016
- September 29 2016
- November 24 2016
- January 26 2017
- March 30 2017 (Ordinary & Annual Parish Meetings)
- May 25 2017 (Annual Council Meeting & Ordinary Meeting)

At the end of the meeting the Chairman, Cllr Bozeat, spoke of the sad passing of Gristhorpe and Lebberston Parish Council’s former Chairman, Mrs Candida Kirby

Signed:.....

Dated:.....