

**GRISTHORPE AND LEBBERSTON PARISH COUNCIL**  
**ANNUAL COUNCIL MEETING**  
**HELD 9 MAY 2019**

**PRESENT:**

Cllrs Malton, Hood, Bradley and Hicks  
Cty Cllr Roberta Swiers  
Dawn Naylor (Clerk)

**NOTICE OF MEETING – Public Notice of the meeting has been given in accordance with Schedule 12, Para 10(2) of the Local Government Act 1972**

**ELECTION OF CHAIRMAN 2019/2020**

Cllr Malton was proposed and seconded as Chairman. A vote by a show of hands took place and the result was unanimous. It was therefore

**RESOLVED : That Cllr Malton be elected as Chairman for Gristhorpe and Lebberston Parish Council 2019/20 and signed the Declaration of Acceptance of Office. 36/19**

**APOLOGIES**

**RESOLVED : That an apology was received from Borough Cllr Simon Green. 37/19**

**ELECTION OF VICE-CHAIRMAN 2019/2020**

Cllr Hood was proposed and seconded as Vice-Chairman. A vote by a show of hands took place and the result was unanimous.

**RESOLVED : That Cllr Hood be elected as Vice-Chairman for Gristhorpe and Lebberston Parish Council 2019/20. 38/19**

**ELECTION OF REPRESENTATIVES ON OUTSIDE GROUPS**

The following members will represent the following groups

- North Yorkshire Coast and Moors – Cllr Malton
- Yorkshire Local Councils' Association – Cllr Hood & Cllr Hammond

**RESOLVED : That the above members represent the Parish Council on the above groups. 39/19**

**SIGNATURES FOR CHEQUES**

It was agreed that all parish councillors and the clerk are to be cheque signatories.

**RESOLVED : That the above decision be agreed (2 of 5 to sign). 40/19**

**POLICIES**

**RESOLVED : That the following policies were reviewed by the council:**

- Asset Register
- Financial Risk Assessment
- Standing Orders
- Insurance policy – the council were satisfied that the council are adequately insured.
- Financial Regulations

**41/19**

**ANNUAL RETURN**

The Annual Return for 2018/19 had been circulated to members. The figures and statements were checked and the council was satisfied that the Accounting Statements contained in the Annual Return represents the true financial position of the council and its income and expenditure. The Annual Return was duly signed. The council was satisfied that the Annual Governance Statement questions no's 1-8 could all be answered "Yes"

**RESOLVED: That the Annual Governance Statement would be signed. 42/19**

**RESOLVED: That the Accounting Statements would be signed. 43/19**

**RESOLVED: That the Internal Auditors report was accepted. 44/19**

**RESOLVED: That Yorkshire Internal Audit would again complete the internal audit for 2019/2020. 45/19**

Financial Internal Controls

The clerk advised members that it is their responsibility to ensure that the council are satisfied with the internal financial controls. A discussion took place and all members agreed that they were satisfied with these controls.

**RESOLVED: That the Council are satisfied with the internal financial controls. 46/19**

**PLAYGROUND INSPECTIONS**

**RESOLVED: That Cllr Hood would continue to undertake the playground inspections 47/19**

**DATES FOR FUTURE MEETINGS**

**RESOLVED: That the following dates be agreed by members: 48/19**

- JULY 25 2019
- SEPTEMBER 26 2019
- NOVEMBER 14 2019
- JANUARY 30 2020
- MARCH 26 2020 (ORDINARY & ANNUAL PARISH MEETINGS)
- MAY 28 2020 (ANNUAL COUNCIL MEETING & ORDINARY MEETING)

Signed:.....

Dated:.....