

GRISTHORPE AND LEBBERSTON PARISH COUNCIL
ANNUAL/ORDINARY COUNCIL MEETING
HELD 6 MAY 2021 Via Zoom

PRESENT:

Cllrs Whitehead, Hood & Olsen

Cty Cllr Roberta Swiers, Brg Cllr Simon Green, Dawn Naylor (Clerk)

NOTICE OF MEETING – Public Notice of the meeting has been given in accordance with Schedule 12, Para 10(2) of the Local Government Act 1972

ELECTION OF CHAIRMAN 2021/22

Cllr McLeod was proposed and seconded as Chairman. A vote took place and the result was unanimous. It was therefore

RESOLVED : That Cllr McLeod be elected as Chairman for Gristhorpe and Lebberston Parish Council 2021/22 and will sign the Declaration of Acceptance of Office. 28/21

APOLOGIES

RESOLVED : That an apology was received from Cllr McLeod, Cllr Linstead. 29/21

ELECTION OF VICE–CHAIRMAN 2021/2022

Cllr Hood was proposed and seconded as Vice-Chairman. A vote took place and the result was unanimous.

RESOLVED : That Cllr Hood be elected as Vice-Chairman for Gristhorpe and Lebberston Parish Council 2021/2022. 30/21

CO-OPTION

RESOLVED: That although Mr Soetens could not attend the meeting it was agreed that he be co-opted onto the council. 31/21

SIGNATURES FOR CHEQUES

To confirm that the signatories will remain as 2 of 5. The clerk will arrange for a new bank mandate form to be circulated for Cllrs Whitehead & Hood.

RESOLVED: That the above information be agreed. 32/21

POLICIES

RESOLVED : That the following policies were reviewed by the council:

- **Asset Register**
- **Financial Risk Assessment**
- **Standing Orders**
- **Insurance policy – the council were satisfied that the council are adequately insured.**
- **Financial Regulations**

33a/21

ANNUAL RETURN

The Annual Return for 2020/21 had been circulated to members. The figures and statements were checked and the council was satisfied that the Accounting Statements contained in the Annual Return represents the true financial position of the council and its income and expenditure. The Annual Return was duly signed. The council was satisfied that the Annual Governance Statement questions no's 1-8 could all be answered "Yes"

RESOLVED: That Gristhorpe & Lebberston Parish Council is exempt from an external audit. 33b/21

RESOLVED: That the Annual Governance Statement would be signed. 34/21

RESOLVED: That the Accounting Statements would be signed. 35/21

Financial Internal Controls

The clerk advised members that it is their responsibility to ensure that the council are satisfied with the internal financial controls. A discussion took place and all members agreed that they were satisfied with these controls.

RESOLVED: That the Council are satisfied with the internal financial controls. 36/21

PLAYGROUND INSPECTIONS

RESOLVED: That Cllr Whitehead undertake the playground inspections **37/21**

DEFIBRILLATOR GUARDIANSHIP

RESOLVED: That Cllr Hood undertake the Defibrillator Guardianship. **38/21**

MINUTES

RESOLVED: That the Minutes of the following meeting were hereby approved as a true and correct record of the proceedings thereat:

- 25 March 2021 **39/21**

MEMBERS OF THE PUBLIC

RESOLVED: No public present at the meeting. **40/21**

POLICE REPORT

RESOLVED: That the above report be noted. **41/21**

NORTH YORKSHIRE COUNTY COUNCIL/SCARBOROUGH BOROUGH COUNCIL

Cllr Simon Green – SBC & Cllr Roberta Swiers – NYCC reported on the following:

- £2k has been given to each borough councillor to fund organisations for 'green' issues from central government.
- NYCC are cutting back on grass cutting and will only cut vision splays.
- Local Plan.

RESOLVED: That the above report be noted. **42/21**

LOCAL PLAN

No objections were made on the following areas due to the areas being only infill:

- Land adjacent to White Lodge, Filey Road, Gristhorpe
- Land south of Carless Lane, Gristhorpe

RESOLVED: That the above information be noted. **43/21**

PLANNING

20/02233/HS

Proposal: Conversion of existing garage and workshop into a dwelling to be used as holiday accommodation

Site Address: 7 Main Street Gristhorpe, Filey North Yorkshire YO14 9PP

No objections in principle were noted but members wished SBC take in the parish council's concerns that the access to traffic is busy and adding more vehicles children's safety could be an issue.

RESOLVED: That the above decision be noted. **44/21**

DELEGATION TO THE CLERK

RESOLVED: Members agreed the delegation of decisions to the clerk in case of the absence of face-to-face meetings and unable to use remote meeting. **45/21**

FINANCIAL UPDATE

RESOLVED: That the cash statement be accepted including the accounts passed for payment. **46/21**

RESOLVED: That the bank reconciliation be agreed.

DATE OF THE NEXT MEETING

RESOLVED: To be confirmed once the village hall is open. **47/21**

Signed:.....

Dated:.....