

**GRISTHORPE AND LEBBERSTON PARISH COUNCIL**  
**ANNUAL/ORDINARY COUNCIL MEETING**  
**HELD 16 MAY 2022**  
**IN GRISTHORPE AND LEBBERSTON VILLAGE HALL**

**PRESENT:**

Cllr McLeod (Chair) and Cllrs Whitehead, Hood, Swiers & Olsen  
Cllr Simon Green, Dawn Naylor (Clerk)  
6 members of the public

**NOTICE OF MEETING – Public Notice of the meeting has been given in accordance with Schedule 12, Para 10(2) of the Local Government Act 1972**

**ELECTION OF CHAIRMAN 2022/23**

Cllr McLeod was proposed and seconded as Chairman. A vote took place and the result was unanimous. It was therefore

**RESOLVED : That Cllr McLeod be elected as Chairman for Gristhorpe and Lebberton Parish Council 2022/23 and will signed the Declaration of Acceptance of Office.** 27/22

**APOLOGIES**

**RESOLVED : That no apologies were received.** 28/22

**DECLARATIONS OF INTEREST**

**RESOLVED: Received from Cllr Whitehead – Planning item.** 29/22

**ELECTION OF VICE–CHAIRMAN 2022/2023**

Cllr Whitehead was proposed and seconded as Vice-Chairman. A vote took place and the result was unanimous.

**RESOLVED : That Cllr Hood be elected as Vice-Chairman for Gristhorpe and Lebberton Parish Council 2022/2023.** 30/22

**ELECTION OF REPRESENTATIVES ON OUTSIDE GROUPS**

To elect representatives for the following organisations the Council feels relevant.

- Yorkshire Local Councils' Association – Cllr McLeod
- Community and Police – Cllr Swiers

**RESOLVED: That the above information be agreed.** 31/22

**SIGNATURES FOR CHEQUES**

It was agreed that all members of the council would be signatories with 2 to sign. The clerk will arrange for a new bank mandate form to be signed.

**RESOLVED: That the above information be agreed.** 32/22

**POLICIES**

**RESOLVED : That the following policies were reviewed by the council:** 33/22

- Asset Register
- Financial Risk Assessment
- Standing Orders
- Insurance policy – the council were satisfied that the council are adequately insured.
- Financial Regulations

**ANNUAL RETURN**

The Annual Return for 2021/2022 had been circulated to members. The figures and statements were checked and the council was satisfied that the Accounting Statements contained in the Annual Return represents the true financial position of the council and its income and expenditure.

The Annual Return was duly signed. The council was satisfied that the Annual Governance Statement questions no's 1-8 could all be answered "Yes"

**RESOLVED: That Gristhorpe & Leebberston Parish Council has gone over the £25,000 threshold and will now require an external audit.** 34/22

**RESOLVED: That the Annual Governance Statement would be signed.** 35/22

**RESOLVED: That the Accounting Statements would be signed.** 36/22

#### Financial Internal Controls

The clerk advised members that it is their responsibility to ensure that the council are satisfied with the internal financial controls. A discussion took place and all members agreed that they were satisfied with these controls.

**RESOLVED: That the Council are satisfied with the internal financial controls.** 37/22

#### **MINUTES**

**RESOLVED: That the Minutes of the following meeting were hereby approved as a true and correct record of the proceedings thereat:** 38/22

#### **MEMBERS OF THE PUBLIC**

**RESOLVED: No questions were asked.** 39/22

#### **POLICE REPORT**

**RESOLVED: That the above report be noted.** 40/22

#### **NORTH YORKSHIRE COUNTY COUNCIL/SCARBOROUGH BOROUGH COUNCIL**

Cllr Simon Green – SBC

Due to the elections, there was nothing to report specific to Gristhorpe and Leebberston.

Cllr Roberta Swiers – NY Council

- Delighted to be elected as the new North Yorkshire Council Councillor for the area.
- Redevelopment due for Scarborough and Whitby Hospitals
- Flytipping in Leebberston has been reported.

**RESOLVED: That the above report be noted.** 41/22

#### **PLANNING**

*Standing Orders were suspended for Mr Wood to speak on the application and duly re-instated*

#### **22/00153/FLA**

Proposal: Variation of conditions 1 & 2 and removal of condition 10 on decision 17/01994/FL

Site Address: 6 Main Street Gristhorpe Filey North Yorkshire YO14 9PP

Applicant: Mr Shaun Wood – (email attached).

**RESOLVED: The following comments will be sent to Scarborough Borough Council:** 42/22

Firstly, we would appreciate due to the sensitivity of this application that it is heard at committee.

#### **VARIATION OF CONDITION 1**

Gristhorpe and Leebberston Parish Council support the variation of condition 1 to allow dormer windows to be installed.

#### **VARIATION OF CONDITION 2**

The parish council does not agree to the variation of condition 2 and would like to see the car parking as was agreed in the last approved planning application.

#### **REMOVAL OF CONDITION 10**

With regard to the removal of condition 10, the parish council understands the trouble Mr Wood is experiencing by trying to seek the exact sandstone to make good the wall. This wall is in a very dangerous condition and someone will shortly have an accident at this location. Therefore, we would like to have a compromise by Mr Wood sourcing stone which is similar and aesthetically pleasing, although not exactly the same due to the issue sourcing this sandstone.

## **CORRESPONDENCE**

An email had been received from a resident wishing to know what the parish council will do about seagulls. Members discussed this and Cllr Swiers had discussed it with the environmental officer at SBC. The outcome of which is that nothing can be done and as we live so close to the seaside it is a problem that cannot be tackled.

**RESOLVED: That the above information be noted and agreed, the clerk will contact the resident in question.**

**43/22**

## **FLOWER CART**

It was agreed that members will look out for something suitable to use as a large flower display for the two villages at approximately 5' x 2' footprint. The clerk will contact NYCC Highways for permission to place on the highway at the following locations:

Gristhorpe – corner of Filey Road and Main Street.

Lebberston – grass verge adjacent to Grange Close and Manor View Road

**RESOLVED: That the above be noted and agreed.**

**44/22**

## **FINANCIAL UPDATE**

**RESOLVED: That the accounts passed for payment totalling £2,288.24 be agreed.**

**45/22**

**RESOLVED: That the bank reconciliation be agreed and signed.**

**46/22**

## **DATE OF THE NEXT MEETING**

**RESOLVED: Monday 25 July 2022.**

**47/22**

**Signed:.....**

**Dated:.....**