

GRISTHORPE AND LEBBERSTON PARISH COUNCIL
ANNUAL/ORDINARY COUNCIL MEETING
HELD 24 MAY 2023
IN GRISTHORPE AND LEBBERSTON VILLAGE HALL

PRESENT:

Cllr McLeod (Chair) and Cllrs Whitehead, Hood & Olsen
Dawn Naylor (Clerk)

NOTICE OF MEETING – Public Notice of the meeting has been given in accordance with Schedule 12, Para 10(2) of the Local Government Act 1972

ELECTION OF CHAIRMAN 2023//24

Cllr McLeod was proposed and seconded as Chairman. A vote took place and the result was unanimous. It was therefore

RESOLVED : That Cllr McLeod be elected as Chairman for Gristhorpe and Lebberston Parish Council and will signed the Declaration of Acceptance of Office. 17/23

APOLOGIES

RESOLVED : That no apologies were received. 18/23

DECLARATIONS OF INTEREST

RESOLVED: None received. 19/23

ELECTION OF VICE–CHAIRMAN 2023/2024

Cllr Hood was proposed and seconded as Vice-Chairman. A vote took place and the result was unanimous.

RESOLVED : That Cllr Hood be elected as Vice-Chairman for Gristhorpe and Lebberston Parish Council. 20/23

ELECTION OF REPRESENTATIVES ON OUTSIDE GROUPS

To elect representatives for the following organisations the Council feels relevant.

- Yorkshire Local Councils' Association – Cllr McLeod
- Community and Police – Cllr

RESOLVED: That the above information be agreed. 21/23

SIGNATURES FOR CHEQUES

It was agreed that all members of the council would be signatories with 2 to sign.

RESOLVED: That the above information be agreed. 22/23

POLICIES

RESOLVED : That the following policies were reviewed by the council: 23/23

- Asset Register
- Financial Risk Assessment
- Standing Orders
- Insurance policy – the council were satisfied that the council are adequately insured.
- Financial Regulations

MINUTES

RESOLVED: That the Minutes of the following meeting were hereby approved as a true and correct record of the proceedings thereat: 24 May 2023. 24/23

MATTERS ARISING

- Defibrillator – Location – this has been agreed as the old Ox public house. The homeowner will arrange for its fitting when the external part of the house is ready. The homeowner kindly offered to pay for this fitting.

- Speeding – Still waiting for a response, Cllr Hood is still on with the case.
- Flower Tubs – Location was agreed as Lebberston opposite farm entrance on highways triangle of grass verge. Gristhorpe was agreed as outside of the village hall on the RHS grass verge, this will need to be agreed by NYC Highways.
(since the meeting NYC Highways has agreed the above location)
- Grass Cutting Contract- this has been awarded to North Yorkshire Council.

RESOLVED: That the above updates were noted and agreed. 25/23

MEMBERS OF THE PUBLIC

RESOLVED: No questions were asked. 26/23

POLICE REPORT

RESOLVED: That the above report be noted. 27/23

NORTH YORKSHIRE COUNCIL

Cllr Roberta Swiers – NY Council

RESOLVED: That Cllr Swiers was not in attendance. 28/23

PLAYING FIELD FENCE

To discuss the condition of the above fence and make a decision thereon.

RESOLVED: That the clerk will contact a contractor and request a quote for the removal/make safe the above fence. 29/23

ANNUAL RETURN

The Annual Return for 2022/23 had been circulated to members. The figures and statements were checked and the council was satisfied that the Accounting Statements contained in the Annual Return represents the true financial position of the council and its income and expenditure.

The Annual Return was duly signed. The council was satisfied that the Annual Governance Statement questions no's 1-8 could all be answered "Yes"

RESOLVED: That Gristhorpe & Lebberston Parish Council has gone over the £25,000 threshold again and will require an external audit. 30/23

RESOLVED: That the Annual Governance Statement would be signed. 31/23

RESOLVED: That the Accounting Statements would be signed. 32/23

RESOLVED: That Asquith and Co would be the internal auditor for 2023/2024. 33/23

Financial Internal Controls

The clerk advised members that it is their responsibility to ensure that the council are satisfied with the internal financial controls. A discussion took place and all members agreed that they were satisfied with these controls.

RESOLVED: That the Council are satisfied with the internal financial controls. 34/23

FINANCIAL UPDATE

RESOLVED: That the accounts passed for payment totalling £2,452.27 be agreed. 35/23

RESOLVED: That the bank reconciliation be agreed and signed. 36/23

DATE OF THE NEXT MEETING

RESOLVED: Monday 31 July 2023. 37/23

Signed:.....

Dated:.....