

GRISTHORPE AND LEBBERSTON PARISH COUNCIL
ANNUAL/ORDINARY COUNCIL MEETING
HELD 21 MAY 2024
IN GRISTHORPE AND LEBBERSTON VILLAGE HALL

PRESENT:

Cllr McLeod (Chair) and Cllrs Whitehead & Olsen
Dawn Naylor (Clerk)

NOTICE OF MEETING – Public Notice of the meeting has been given in accordance with Schedule 12, Para 10(2) of the Local Government Act 1972

ELECTION OF CHAIRMAN 2024/25

Cllr McLeod was proposed and seconded as Chairman. A vote took place and the result was unanimous. It was therefore:

RESOLVED : That Cllr McLeod be elected as Chairman for Gristhorpe and Lebberston Parish Council and will signed the Declaration of Acceptance of Office. 12/24

APOLOGIES

RESOLVED : That apologies were received from Cllrs Hood & Swiers. 13/24

DECLARATIONS OF INTEREST

RESOLVED: None received. 14/24

ELECTION OF VICE–CHAIRMAN 2024/2025

Cllr Whitehead was proposed and seconded as Vice-Chairman. A vote took place and the result was unanimous. It was therefore:

RESOLVED : That Cllr Whitehead be elected as Vice-Chairman for Gristhorpe and Lebberston Parish Council. 15/24

ELECTION OF REPRESENTATIVES ON OUTSIDE GROUPS

To elect representatives for the following organisations the Council feels relevant.

- Yorkshire Local Councils' Association – Cllr McLeod

RESOLVED: That the above information be agreed. 16/24

SIGNATURES FOR CHEQUES

It was agreed that all members of the council would be signatories with 2 to sign.

RESOLVED: That the above information be agreed. 17/24

POLICIES

RESOLVED : That the following policies were reviewed by the council: 18/24

- Financial Risk Assessment
- Standing Orders
- Insurance policy – the council were satisfied that the council are adequately insured.
- Financial Regulations
- Asset Register

MEETING DATES 2024/2025

RESOLVED: That the meetings would remain every last Monday of every 2nd month.

19/24

MINUTES

RESOLVED: That the Minutes of the following meeting were hereby approved as a true and correct record of the proceedings thereat: 29 January 2024. 20/24

MEMBERS OF THE PUBLIC

RESOLVED: No questions were asked. 21/24

PLANNING

To make relevant comments on the following planning application:

ZF24/00360/FL

Proposal Retrospective change of use of the existing agricultural building to the retail of agricultural spares
Site Address Map Mushrooms Carr Lane Gristhorpe Filey North Yorkshire YO14 9PD
Applicant Mr Durkin Officer Nathan Denman

RESOLVED: No Objections. 22/24

FLOWER PLANTERS

To arrange the maintenance of the above planters.

RESOLVED: That Cllr Olsen would look after Lebberston planter and Cllr Whitehead would look after the Gristhorpe planter. 23/24

CHRISTMAS TREES

To discuss the future of the above trees.

RESOLVED: That alternatives to actual Christmas trees be sought and brought back to a future meeting. 24/24

POLICE REPORT

RESOLVED: That the above report be noted. 25/24

ANNUAL RETURN

The Annual Return for 2023/24 had been circulated to members. The figures and statements were checked and the council was satisfied that the Accounting Statements contained in the Annual Return represents the true financial position of the council and its income and expenditure.

The Annual Return was duly signed. The council was satisfied that the Annual Governance Statement questions no's 1-8 could all be answered "Yes"

RESOLVED: That Gristhorpe & Lebberston Parish Council has not gone over the £25,000 threshold and therefore, will be exempt from a full review. 26/24

RESOLVED: That the Annual Governance Statement would be signed. 27/24

RESOLVED: That the Accounting Statements would be signed. 28/24

RESOLVED: That Asquith and Co would be the internal auditor for 2024/2025. 29/24

RESOLVED: That the internal audit report was noted. 30/24

Financial Internal Controls

The clerk advised members that it is their responsibility to ensure that the council are satisfied with the internal financial controls. A discussion took place and all members agreed that they were satisfied with these controls.

RESOLVED: That the Council are satisfied with the internal financial controls. 31/24

FINANCIAL UPDATE

RESOLVED: That the accounts passed for payment totalling £ 2,075.76 be agreed. 32/24

RESOLVED: That the bank reconciliation be agreed and signed. 33/24

DATE OF THE NEXT MEETING

RESOLVED: Monday 29 July 2024. 34/24

Signed:.....

Dated:.....