**Art Society of Inverness** 

**Application for loan or hire of exhibition screens**

**Contact: Belinda Johnson 01463729735**

**email belindajohnsonart@gmail.com**

You are advised to make an informal enquiry about availability as soon as possible as there are times when all our screens are in use. ASI members may borrow equipment without charge. For non-members there is a charge of £2 per screen per 5 day period. Please submit this application to Belinda at least two weeks in advance.

|  |  |
| --- | --- |
| Name |  |
| Address |  |
| Email | Phone |
| Are you a member of the Art Society of Inverness? YES/NO |

|  |  |
| --- | --- |
| Number of screens requested(bolts and hooks included) |  |
| Other equipment requested |  |
| Date of collection  |  |
| Date of return |  |

|  |  |  |  |
| --- | --- | --- | --- |
| For ASI use only |  |  |  |
| Charge |  | Date paid |  |
| Charge for loss/ damage or late return |  |

I agree to pay any hire charge prior to collection. I accept responsibility for collection of the equipment and for its return in the same condition. I understand that any loss or damage to screens, bolts, hooks or other equipment borrowed will be charged and I accept liability for any charges incurred. I understand that late returns will be charged at the rate of £2 per screen per 5 day period.

Signed ………………………………………………………… date …………………….

**Payment should be by cheque made payable to the Art Society of Inverness or by BACS transfer to Art Society of Inverness Acc. No. 00121261 sort code 80-06-35**