

THE FINDHORN VILLAGE CONSERVATION COMPANY
DIRECTORS MEETING ON WEDNESDAY 4th OCTOBER 2017
 EDITED MINUTES

PRESENT

Jo Harris (JH), Nicole Edmonds (NE) Neil Robertson (NR) Sam Russell (SR) Donald Watson (DW) Mo Hyde (MH) Marjory Barber (MB), Christine Hunt (CH), Sarah Theman (ST), Cathy Low (CL) (minute secretary)

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APOLOGIES Peter Hall (PH), Frank Allan (FA)

	Royal Observation Corp FVCC given a presentation on the history of the Royal Observation Corp and the facilities in the bunker next to North Dinghy Park entrance. Advised there are some preserved bunkers, Aiden Park, Aberdeen. It was suggested that Board visit one of the preserved bunkers to identify if there is a potential to potential the bunker in Findhorn as a visitor attraction.	
		Action By
1	DECLARATION OF INTEREST – NONE	
2	MINUTES OF LAST MEETING – Approved - Proposed JH; Seconded ST_	
3	MATTERS ARISING NOT ON AGENDA	
3.1	Edited minutes to be redone, remove all names and send out again for approval prior to loading onto web site. NE and NR to review. Role of Directors to be downloaded from Government Web Site.	CL/NE/NR
4	Correspondence	
4.1	Garage Funding - sub group met and talked through fundraising suggestions (see subgroup)	
4.2	Play Park – Grass cutting SR has spoken with Moray Council and the grass cutting issue has been resolved. No further action	
4.3	Crown Estates Holding email only. Recommendation to send note to chairman of Crown Commission Committee, Crown Estates to invite a ‘drop in’ visit to see what FVCC is doing. Fairways and Nature Reserve need to be advised and kept up to date – CH will write to notify.	JH/CH
4.4	Moray Gig Board representatives met with Moray Gig to discuss suggested site and review plans/map. Map shared with board. Shed would be for the life of the Gig, being removed from site when Gig no longer in use. JH to organise site meeting with Gig and Board to be organised prior to next meeting.	JH/ALL
4.5	Access Road to Boatyard Communication received re potholes on access road to boatyard. JH has responded to communication. Currently not financially viable for FVCC, however, it is recognised that solution will need to be found, this would be an aspect of land officer/development officers role. It was suggested property owners who use access road should contribute to upkeep, however it is a public road accessing car parks. Concern with roads is on the agenda for Planning for Real event on 21 October - ongoing	
4.6	Wildfowling Agreement – no action information only	
4.7	Sylvan Heath enquiring re lease of land adjacent to new property at East Heath. Board members to familiarise themselves with the location. Agreement to lease land as detailed following location familiarisation. Board members to respond to JH by Monday 9 October if they have any concerns. FA to write to property owner to advise of decision and lease fee and policy, following feedback from board members. Lease tab to be added to website providing information on FVCC land that has been leased. Standard lease policy also to be loaded onto website for	ALL FA

	information. Agenda item for next meeting – website planning.	NR JH
5.1	Treasurer's Report TFVCC annual accounts are available on TFVCC website	
5.2	Armstrong Garages – update on donations and loans	
5.3	Website host Spanglefish fee is due, NR to pay and reclaim.	NR
6	Company Business	
6.2	Land Commission Open Day was held at Dornoch, unfortunately no one could attend.	
6.3	Garage Letting Policy All Board members to review before next meeting.	ALL
6.4	Risk Assessment – Risk Assessor has requested to meet with Board. Once funding confirmed JH to organise	JH
7	Membership Report – No change	
8	Sub Groups	
8.1	Crown Estate – keep Fairways and Nature Reserve up to date.	
8.2	David Urquhart Pathway Still awaiting costing study. Planning application submitted, registered on 11 September, response back should be by 9 November. Invoice for planning application had been received and will be paid. Six comments have been registered. FVCC have notified six households impacted by pathways who own land that pathways will cross. Letter gone to all property owners affected. Building Standards should not be required. P&J contacted the Board, photo taken with FA. Gilray – JH to check slipway right of access in title deeds. Parking at No4 Findhorn to be checked.	JH
8.3	Armstrong Garage Site Working group met and welcomed ST to sub group, SR also attended sub group meeting. Concern that timeframe is very short. Updated plan received from solicitors, small revision needs to be made to the plan. CH asked for copy of map. If no more grants/loans available loan available from Social Investment Scotland. Confirmed everything is in place for loan and can be submitted if required. Details of loan terms to be shared with Board. It was agreed to do Debentures to raise funds. To support debenture communication details of the cost of a loan to be included, also how revenue will be generated to pay back debentures. JH to check with HIE that all is in place for funding. No update on query re VAT on garages. Development Officer – HIE need job description for development officers as part of funding application.	CH/CL JH
9	Fundraising	
9.1	Parking meters – CH has forwarded details of parking meters to FA. Carried over to next meeting for discussion	FA/JH
9.2	Potential volunteer was contacted after September meeting re a possible fundraiser i.e. a Soup and Sweet. It was suggested that a pub quiz in the winter months would be a better idea. MB to contact Crown and Anchor to enquire about pub quiz prior to Christmas.	MB
9.3	Raffle – NE to complete lottery registration	NE
10	AOCB	

10.1	Medium Lottery – summary to be sent, ongoing. Requires job description for land officer. On going	JH
10.2	Planning for Real – Prioritisation Event Saturday 21 October. Board Members required to support sessions.	ALL
10.3	Henry's Green 'memorial' There are now three shrines and a path worn on Henry's Green. To be monitored	
10.4	Trees in Village – it was raised that trees in the village are being cut down. It appears to be happening too easily.	
10.5	Maps need to be reviewed and discussed at next meeting. MB, DW, NE and JH to review maps prior to next meeting	MB, DW, NE, JH
10.6	When houses come up for sale FVCC should check title deeds.	
11	Date of Next Meeting – Monday 6 November 2017	
	Minutes Proposed by	
	Minutes Seconded by	
	Chairman	