

**THE FINDHORN VILLAGE CONSERVATION COMPANY**  
**DIRECTORS MEETING ON 07 DECEMBER 2020 (Mixed Electronic/Physical)**

**PRESENT:**

Christine Hunt (CH), Cathy Low (CL), Marjory Barber (MB), Sam Russell (SR), Nicole Edmonds (NE) Sarah Theman (ST), Donald Watson (DW)

**APOLOGIES:**

Bryan Parsons (BP)

		Action By
<b>1</b>	Declaration of Interest None	
<b>2</b>	<b>MINUTES OF LAST MEETING</b>	
2.1	Approved. Proposed DW Seconded ST	
<b>3</b>	<b>MATTERS ARISING NOT ON AGENDA</b>	
3.1	3.4 Ongoing - Litter pickup To be put on Facebook so that volunteer group can be set up.	
3.2	3.5 Car parks signage ongoing BP has access to suitable white paint	
3.3	3.8 Lane 158-160 Contractor to give price to remove/reduce layer of gravel	
3.4	3.10 CH to contact FBLNR MC to discuss lease etc	
3.5	4.5 Meeting arranged 08 December 2020	
3.6	4.6 Chalet owner looking out title deed to check boundaries	
3.7		
3.8	5.4 Spreadsheet of Garage working group financial status to be prepared prior to loan repayments - ongoing	
3.9	6.2	
3.10	7.3 Timesheet on google drive	
3.11	7.4 Grant Funding Application to Crown Estates was unsuccessful	
3.12		
3.13	13.2 Risk Assessment -BP has agreed to liaise with Member re updating RA. Will monitor blocks at Burghead Bay and Findhorn Bay foreshore - ongoing	
3.14	13.3 NE Findhorn Hinterland Trust – Nicole is reviewing and confirms that there are areas that we have in common which are of interest. Ongoing review and report at a later date.	
3.15	14.1 Map of saplings at point sent to Forestry and to confirm species prior to their removal as an invasive species CH attended Social Enterprise Academy seminar addressing visualising local communities.	
3.16	14.3 Volunteer register with Covid guidelines has been distributed for use in permitted outdoor activities	
<b>4</b>	<b>CORRESPONDENCE</b>	
4.1	09/11 - Resident – parking issue on front – actioned gave notices	
4.2	10/11 Member – Car Park Working Group – passed to DW	
4.3	10/11 Douglas Ross MP – motorhome planning congratulations	
4.4	10/11– FBLNR – bird disturbance	
4.5	10/11 Resident – query re plaque for path – Agenda	
4.6	10/11 MC – example of lease – Agenda	
4.7	11/11 Info – Beach Huts – Agenda	
4.8	11/11 Member and Ops Input	
4.9	12/11 FRA -info only	
4.10	14/11 Retailer – requesting permission to trade in car park – Action: Refuse request at this time, advise TFVCC will update/advertise if any change	
4.11	14/11 Resident – query re party and fires on beach – info only	
4.12	16/11 MC – additional dog bins – info only	
4.13	17/11 FLAG – Questionnaire completed	
4.14	17/11 Nature Scot – info only	
4.15	18/11 Member – Trip lines – Agenda	
4.16	22/11 Campra – agenda	
4.17	23/11 Resident – trip lines – agenda	
4.18	25/11 Forestry and Land Scotland – trees on point – info	
4.19	26/11 Community Land Scotland – info – review needed	
4.20	27/11 Visitor – congratulation planning and info on booking system	
4.21	27/11 Resident – Pine tree for Christmas – info only	
4.22	27/11 DTAS – invitation to Board networking group – pilot meeting – Action	
4.23	30/11 OSCR – Annual Return – completed	
4.24	01/12 Piloting a Land Rights and Responsibilities Framework – Agenda	
4.25	02/11 Karen Cameron – Calren discussion – agenda	

4.26	03/12 Crown Estates – unsuccessful application	
4.27	07/12 Open reach – confirmation land is TFVCC	
4.28	07/12 Resident – query re email on land – agenda	
4.29	07/12 F&KCC – flooding on Bakehouse land – agenda	
4.3	Facebook – Positive and constructive feedback received re. proposed parking plan for West Beach car park	
<b>5</b>	<b>FINANCE</b>	
5.1	Annual accounts available for inspection on website	
<b>6</b>	<b>LAND/SALES/LEASES</b>	
6.1	<b>Boundary Issue 1</b> TFVCC response to be sent in reply. Offer face to face meeting	
6.2		
6.4	<b>Boundary Issue 4</b> Ongoing flooding/drainage issue – ownership of lane is TFVCC, known and unknown others. Request Bakehouse check their title deeds Previous informal report sent to Company by lane resident Oct 2019. To be reviewed	
6.5	<b>Beach Huts</b> Work commenced at beach huts site. Deeds state pedestrian access only. Request start date and contractor Risk Assessments and Method Statements from land owner for the onsite access, installation, and construction of new huts. Condition of access ground to be recorded before and after to assess any damage	
<b>7</b>	<b>CAR PARK WORKING GROUP</b>	
7.1		
7.2	RTIF Application – still in progress	
7.3	Grant funding application to HIE in progress	
<b>8</b>	<b>ARMSTRONG GARAGES</b>	
8.1	Sam Foster Architect – Building regs deadline extended	
<b>9</b>	<b>TOILET BLOCKS</b>	
9.1	CAT ongoing	
<b>10</b>	<b>MEMBERSHIP</b>	
10.1	Membership list stored on Company Google Drive	
<b>11</b>	<b>DAVID URQUHART PATH</b>	
11.1	Planting is 95% complete. 4 roses still to plant. Dingy park wooden retaining wall still to be finished.	
11.2	Plaque is temporary. £5000 funds allocated from TFVCC not used yet	
<b>12</b>	<b>PROJECTS</b>	
12.1	Trip Lines register to complete	
<b>13</b>	<b>GENERAL BOARD</b>	
13.1	Piloting a Land Rights and Responsibilities Framework Document	
13.2	Risk Assessment Review	
13.3	Local Nature Reserve	
<b>14</b>	<b>AOCB</b>	
	Format of mixed physical and virtual meeting does not work. Company should be following ScotGov FACTS guidelines and meeting online rather than in person.	
	<b>Date of Next Meeting – 11 January 2021 7.00pm</b>	
	<b>Minutes Proposed by SR</b>	
	<b>Minutes Seconded by NE</b>	
	<b>Chairman C.Hunt</b>	

