

THE FINDHORN VILLAGE CONSERVATION COMPANY
DIRECTORS MEETING ON 2nd NOVEMBER 2020 ELECTRONICALLY

PRESENT

Christine Hunt (CH), Marjory Barber (MB), Cathy Low (CL) Sam Russell (SR) Sarah Theman (ST) Donald Watson (DW)

APOLOGIES ,Nicole Edmonds (NE) Bryan Parsons(BP)

		Action By
1.	Declaration of Interest None	
2	MINUTES OF LAST MEETING	
2.1	Approved. Proposed ST Seconded SR	
3	MATTERS ARISING NOT ON AGENDA	
3.1	3.2 Car parking at property in Findhorn. Ongoing	
3.2	3.3 Wood behind Armstrong Garages Contractor to be contacted to remove	
3.4	3.4 Ongoing - Litter pickup To be put on Facebook so that volunteer group can be set up.	
3.5	3.7 Car parks signage ongoing BP has access to suitable white paint	
3.6	3.8 Prescriptive rights of various properties -ongoing	
3.7	3.9 Risk Assessment under AOCB	
3.8	4.5 Lane - Gravel seems to have some settlement but still needs to be followed up.	
3.9	4.11 FLNR meeting highlighted dog fouling, human waste, litter and fires in LNR area. LNR were concerned they were not invited to comment on planning application and were not notified by Moray Council. However car parks are outwith the LNR area. FLNR lease is due for renewal. Meeting to be arranged with MC to discuss.	
3.1	12.2 Website Not progressed	
3.11	12.3 Membership drive 2 new members	
3.12	12.4 Communications Policy Completed and adopted. To be on website	
3.13	13.2 Management of gmail -ongoing. Password to be revised	
3.14	13.3 Car park area levelling. Offer of assistance. Unfortunately the proposed vehicle is not suitable for work. MC historically used the services of a local contractor. An updated quote to be sought from contractor for speed bump on access road to car park. As heavy usage of access road by Boatyard it was suggested that an approach be made re some financial contribution.	
4	Correspondence	
4.1	18/10 Findhorn Dunes Trust minutes and report	
4.2	19/10 JMI update -Hamish Grigor	
	20/11 Moray Council- Invoice for lotteries licence forwarded to treasurer for payment.	
4.3	23/10 Motorhome stopover email of support	
4.4	25/10 request for lease of garage. On waiting list.	
4.5	26/10 HIE - re a meeting to discuss company progress	
4.6	26/10 Owner of property re boundaries. In hand	
4.7	26/10 HIE survey request -ST to complete	
4.8	29/10 Member re update on Garages- to be contacted	
4.9	01/11 Letter of support from FRA and email from F and K CC received for CAT transfer from Moray Council.	
4.1	FRA re: request from resident that an area of Findhorn Paying Field be cordoned off for use for dog exercising discussed.	
5	Finance	
5.1	Annual accounts available on website	
5.2	Awaiting payment for leases from MC	
5.3	Treasurer is in process of handing over treasurer's role	
5.4	Spreadsheet of Garage working group financial status to be prepared prior to loan repayments.	
6	LAND/SALES/LEASES	
6.1	Boundary Issue 1 - requesting clarification on 307 sq metres land valued in 2018 valuation and in September 2020	
6.3	Lane between 158-160 will be considered in Risk Assessment. Long-term policy on surfacing of lanes to be pursued. NE will forward the Horner and MacLennan proposals for lanes and paths	
7	CAR PARK	
7.1	Car Park Planning Application- Approval received with conditions. By 3 months from 21 st October 2020 1. Signage to be in place stating rules for stop	

	over i.e. duration of stay-36 hrs with no return for 3 rd night. 2. fencing,waste bins and fire points to be in place. 3. Bays(21)for motorhomes to be delineated 4. Chemical canister disposal point signed off by Scottish Water to be in place by Oct 2021 and details of facility approved 2 months prior to installation i.e.April 2021.	
7.2	Car Park WG report- As contractor employed has to comply with regulations for installation of electricity supply for barrier(which is not part of planning approval).Suggestion that Company working on Kinloss project would be certified by electricity company as suitable to carry out work. To be pursued. The working group needs to be wider to include volunteers. There has been interest from those who can advise as motorhome users and fire risk. Promotion on website and Post Office to be advanced to seek volunteers to join WG. CH and CL to be involved whilst fundraising is ongoing. Wording of signage important and requires addressing. Motorhome bays have been delineated. Proposed plan to be brought to next meeting Barriers are a priority. Solar driven barriers, although not perfect, would work. A booking system will need to be in place otherwise it will be impossible to police numbers.	
7.3	RTIF The Company is part of a consortium who will apply through Moray Council for RTIF funding for car park area.. If other groups do not have their bid in place TFVCC will apply on their own. Mid December is expected date for submission with decision early January 2021 followed by 3 weeks to submit estimates for work and final decision by mid April. 30% has to be self funded but value of land and volunteer time can be included as match funding. ST to produce time sheet template.	
7.4	Grant Funding Application to Crown Estates in hand.	
8	ARMSTRONG GARAGES	
8.1	Report -NE met with structural engineer on site for him to see inside the garages. His concern is that their floor construction specification is different to that specified by the architect. Engineer will liaise with Architect and as engineer has to certify floor the WG and contractor, have to verify the necessary build up so that the building is fit for purpose. SF has sent to NE a new set of proposed drawings which he proposes to submit to address the building warrant questions.	
9	TOILET BLOCK	
9.1	CAT transfer CL -working on CAT transfer and will liaise with MC asap for permission to put waste disposal unit on their land. Suggestion to lease toilets from MC is a possibility but outright transfer preferred. Support letters from FRA and Community Council have been received and awaiting another.	
10	MEMBERSHIP REPORT	
10.1	2 new applications for membership.	
11	DAVID URQUHART PATHWAY	
11.1	WG Report NE One meeting has taken place Topsoil delivery awaited The weather has held this up. Planting as soon as is possible. Work on timber retaining wall structure is slow. Working Group to surface fix the sign on the stone at start of path soon. An update on finances in hand but on site work will take priority.	
11.2	The bag of Cedec will have to removed from car park before April to give more car parking space. The other bag may be used by company in car park area.	
12	PROJECTS	
12.1	Trip Lines -Users have nearly all been contacted. Most had very positive feedback on registering and identifying their trip lines. There are some unused trip lines. Guidelines will be drawn up with input from users. DW to deal with upturned boat beside church slipway	
13	GENERAL BOARD	
13.1	ST -requested clarification on edited minutes for website inclusion. Any confidential items will be highlighted during each meeting	
13.2	BP Risk Assessment -BP has agreed to liaise with Risk Assessment leader re updating RA. Will monitor blocks at Burghead Bay and Findhorn Bay foreshore.	
13.3	NE Will report on Findhorn Hinterland Trust documents at next meeting.	
14	AOCB	
14.1	Director highlighted environmental issues e.g. encroachment of trees including lodgepole pine in dunes particularly at Point. Will contact SNH and FNR before proceeding. Information to be on website to keep public informed	

	<p>Director - car parking on pavements-will be illegal in 2021 Contact CC to highlight this. Possibility of land owned by company being available to those without parking.</p> <p>Prees release prepared on planning decision and way forward. Review required before releasing.</p> <p>Director will attend the Social Enterprise Academy seminar which will address visualising local communities.</p>	
14.2	A garage door has been damaged by the recent high winds.	
14.3	Guidelines in line with Covid for registering volunteers form to be put in place.	
14.4	Binoculars at church slipway are being repaired due to water damage. A contribution to cost of repair would be welcome from TFVCC The FRA AGM has been postponed due to Covid 19 Restrictions - reports, and accounts etc. will be made available to the public'. 2 new residents have joined the committee.	
14.5	<p>Email from member re listing of engine shed. To be investigated. Canoes are being tied up along footpath along Bay frontage. Some company land as an area for storage would be good.</p> <p>Suitable material for pathways has been identified by resident. Material used by the Forestry Commission looks promising. Wild mallow plants are seeding around the village and are embedded in the stone bulwark particularly in front of the Kimberly Inn.To be dealt with.</p>	
14.6	Car Park Working Group has been in contact with Scottish Fire Brigade on motorhomes spacing and has copy of a study in England on the issue of 6 m spacing.	
15	Date of Next Meeting – 7th December 2020, 7pm	
	Minutes Proposed by DW	
	Minutes Seconded by ST	
	Chairman C.Hunt	

