

**THE FINDHORN VILLAGE CONSERVATION COMPANY
DIRECTORS MEETING ON MONDAY 01 FEBRUARY 2021 (ELECTRONIC)**

PRESENT Christine Hunt (CH), Cathy Low (CL), Sam Russell (S), Nicole Edmonds (NE), Donal Watson (DW), Bryan Parsons (BP), Sarah Theman (ST)

APOLOGIES

Marjory Barber (MB)

		Action By
1.	DECLARATION OF INTEREST ST Correspondence 27/01	
2.	MINUTES OF LAST MEETING	
	APPROVED. PROPOSED SR SECONDED DW	
3	MATTERS ARISING	
3.1	3.2 BP reported suggested paint not suitable for applying to road surface. Alternatives to be investigated by Car Parks Working Group.	
3.2	3.8 Armstrong Garages spreadsheet - <i>ongoing</i>	
3.3	3.14 Findhorn Hinterland Review. Document to be distributed to Directors for information - <i>ongoing</i>	
3.4	4.2 Member has joined the Car parks Working Group	
3.5	6.5 CH confirmed Beach Huts contractor not using ramp for access. Land owner to be contacted requesting Beach Hut owners contact details in order for TFVCC to inform owners of obligation to contribution to upkeep of access as per title deeds.	
3.6	No response for request for new Treasurer. Need to consider next action to recruit.	
3.7	6.1 See correspondence	
3.8	14 CL sent photographic evidence to North Shore Chalet Owner as evidence of land damage by contractor accessing chalet. No response received.	
4	COMMUNICATION	
4.1	Correspondence	
4.1.1	12/01 - Business Stream – conformation of application for exemption scheme	
4.1.2	24/01 - Resident – raising issue re allotment area. DW & BP visited area and spoke to allotment user and advised his works have encroached areas outwith the allotment area. Letter to be sent as follow up advising debris to be removed, damage made good, and remind that the area is TFVCC owned land.	
4.1.3	25/01 – Dog washing machine. Rejected. Email to be sent thanking for information and advise idea rejected by Board	
4.1.4	25/01 - Member – reporting sign damage	
4.1.5	26/01 - SCVO – Membership fees increase. Vote required from Board. Approved.	
4.1.6	26/01 - CAT – Confirmation of submission	
4.1.7	27/01 - Resident – portaloo on company land. Resolved	
4.1.8	27/01 – Trip line query (Agenda)	
4.1.9	27/01 – Request for concession at car park. Rejected. Email to be sent thanking for interest and advise idea rejected by Board	
4.1.10	27/01 – Member – Request to conduct survey. Approved. Email to be sent to advise	
4.1.11	28/01 – Member – Request to be added to Armstrong Garage waiting list. Advise list is closed.	
4.1.12	29/01 – Member – Information re beach litter station. CL made contact with Living Seas Project to investigate further. Email to be sent inviting member to join Litter Working Group. BP will be Director contact for this project.	
4.1.13	29/01 - Moray Council – Acknowledgement of barrier planning	
4.1.14	29/01 – Resident outwith membership area – Offer of help/volunteer. Email to be sent with thanks and offer of joining Beach Litter Project	
4.1.15	01/02 – Boundary Issue 2 – see6.1 .	
4.1.16	01/02 – Jan Cassells – Regatta Shed Lane meeting request (Agenda)	

4.2	Facebook & Website Communications – None received, both updated with notices	
4.3	Newsletter – Emailed/delivered/posted to members; copy in FRA notice Board	
4.4	Approval of AGM minutes. NE completed review, ST still to do.	
5	FINANCE	
5.1	Treasurer Report – See Appendix A	
5.2	Treasurer - See Item 3.6	
6	LAND/SALES/LEASE	
6.1	Boundary Issue 2 –boundary issues ongoing, slow progress	
6.2	Boundary Issue 1 – boundary issues ongoing, slow progress	
6.4	Bakehouse Lane – no update	
6.5	Regatta Shed lane - CH CL to meet with resident 07/02/2021	
7	CAR PARK WORKING GROUP	
7.1	<p>DW reported up contractor's compound has been set up and works will now commence. Working Group continue to progress info on barriers; fire gap materials; chemical waste disposal and associated pumping station and alarm system etc. Moray Council offer to do drawings for pump and levels accepted. WG contacting various contractors for info and quotes. Scottish Water offering purchase of used pump – DW advised reliable quality and considerable saving to the Company. SSE connection date, contactors invited to quote for works with contractor digging the trench across the road. Bin enclosure has been installed - ground to be compacted and graded with surrounding areas once settled/weather allows.</p> <p>CH advised investigation of booking system/barrier integration is ongoing.</p> <p>CL advised project financial forecast sheet to be made available on G-Drive for Directors information.</p> <p>Directors invited to walk around the site and update please meet at 1030hrs 07/02/2021. Social distancing measures to be adhered to; meeting permitted under Scot Gov guidelines as classified as business not personal.</p>	
7.2	RTIF Application – <i>ongoing</i>	
8	ARMSTRONG GARAGES	
8.1	NE reported structural engineer completed their work as previously advised before historic contractor flooring invoices received. These have been forwarded and response to be received. The concrete installed is below the specification required, requested advise as to what can be done to remedy without removing the existing concrete base. Architect corresponding with window manufacturer re. loadings. Appear to need thicker glass. Drawings to be reviewed by NE. Possible change to garage entrance will be proposed and if agreed by Board, this will require amendments to planning/building warrants.	
8.2	SIS Grant Funding Application – CH reported funding stream identified to fund garage project phases 1 & 2 with 50/50 split grant/loan. Registered expression of interest. SIS will advise if project is suitable, if it's not they will also recommend possible alternative funding streams that are soon to be released.	
9	TOILET BLOCK	
9.1	CAT – application submitted. Connection points have been confirmed by Scottish water	
10	MEMBERSHIP	
10.1	178 Members	
	58 Associated Members	
	1 Junior Member	
11	DAVID URQUHART MEMORIAL PATH	
11.1	No update	
12	PROJECTS	
12.2	Trip Lines – Project currently on hold. Application from received. Email to be sent to former user to confirm if trip libe has been relinquish. DW advised verbal request from resident re application. DW to advise resident to formalise request via email. Applicants will be advised of availability once project resumes and any vacant lines are identified.	

13	GENERAL BOARD	
13.1	Piloting a land Rights Responsibility Framework Document - <i>ongoing</i>	
13.2	Risk Assessment review - <i>ongoing</i>	
13.3	F&KCC – request received for consideration of support of speed activation sign in the village and contribute to the cost. Board supports in principle	
13.4	Policy & Procedure Meeting – To be arranged to progress Company P&Ps. CH ST & NE have historic drafts copies on file. Docs to be distributed to Directors. SR to Chair the meeting once date confirmed.	
14	AOCB	
	Director – to chase Contractor re sleeping policeman on West Beach Road. Dunes Road deteriorating rapidly. Query whether any arisings from West Beach Car Park will be suitable as infill. DW advised unlikely as required for levelling works within the car park. FRA considering creation of welcome pack for new residents. CH will liaise.	
	Director – to contact Contractor to review quote for resurfacing Dunes Road for inclusion in RTIF application.	
	Date of Next Meeting – 01 March 2021 7pm	
	Minutes Proposed by NE	
	Minutes Seconded by SR	
	Chairman C.Hunt	

