## THE FINDHORN VILLAGE CONSERVATION COMPANY DIRECTORS MEETING ON 05 APRIL 2021 (ZOOM)

PRESENT Christine Hun t (CH), Cathy Low (CL), Sam Russell (SR), Donald Watson (DW), Sarah Theman (ST)

APOLOGIES Marjory Barber (MB), Nicole Edmonds (NE), Bryan Parsons (BP)

		Action By
1.	Declaration of Interest None	-
2.	Minutes of Last Meeting Approved. Proposed SR, Seconded CL	
3.	Actions Arising From Last Meeting	
3.1	3.2 Beach Huts - Land owner to be contacted requesting Beach Hut owners	ongoing
	contact details in order for TFVCC to inform owners of obligation to	99
	contribution to upkeep of access as per title deeds.	
3.2	5.2 – Seek new Treasurer	ongoing
4.	Communications Gmail – See correspondence label; 2021 April for general	
ļ	correspondence	
4.1.1	Simon Paterson – Notification received re removal/replacement of fence	
	between Marina car park and dingy park	
4.1.2	Member email received re Facebook posts on non-TFVCC page advising	
	response from Company would be appreciated. Board agreed queries to	
	TFVCC own page will always be responded to but will generally not enter into	
	discussions on externally operated pages.	
	Also requested additional member updates, 2 per annum not sufficient due to	
	number and importance of projects currently underway. Board currently do	
	not have capacity to increase frequency of newsletters but website and	
	Facebook page will provide updates on an ongoing basis. Member to be	
	invited to assist with future newsletter updates.	CL
4.1.3	request permission to site ice cream van in West Beach car Park. Board	
	already taken decision to offer to Findhorn based businesses in the first	
	instance. RS to be advised request rejected/. Statement also required for	
	website to reduce similar enquiries	CL/ST
4.2.1	Elderslie – Request for advise re construction of slipway – Owner advised to	
	contact Marine Scotland for Guidance/permissions	
4.2.2	Richard Lochhead MSP – Acknowledgement of receipt of comments re fire	
	gaps at motorhome stopover site; passed by RL to relevant Scottish	
	Government Minister	
4.3	Website and Facebook Communications	
4.3.1	Increase in number of enquiries re opening of booking system for motorhome	
	stopover site. Currently advising not open as yet, Facebook & website will	
	publish link to booking site once it's up and running.	
	Statement required for nublication re-lease of nublic tailets from Maray	
	Statement required for publication re lease of public toilets from Moray	
	Council to TFVCC. To include requests for further donations of toilet paper until income is generated from motorhome stopover and message of thanks	
	for donations to date	CH/CL
5.	Finance	OI I/OL
5.1	Treasurer's Report – See Appendix A	
5.2	New Treasurer - ongoing	ongoing
6.	Land/sales/Leases – removed for confidentiality	ongoing
6.4	Allotment area – following various communications and visits by BP & DW to	
0.7	resident litter and debris has been removed from the drying green but the	
	allotments remain in unacceptable condition. Resident o be advised in writing	
	to clear and vacate the site.	CL
	Now that Covid 19 restrictions are relaxing volunteer to be contacted to restart	<del>-</del>
	Allotments working group. Plots will be allocated on a first come first served	
	basis with priority given to TFVCC members. If neighbour would like a plot	
	he will be advised that Company membership is required.	
7.	Car park Working Group	
7.1	DW advised that the 21 stances and resurfacing works have been completed	
	in the stopover area. One fire extinguisher stand has been relocated to the	
	bin enclosure.	
	Annual inspection of extinguishers is due in October.	

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	Bins have been delivered and sited in the enclosure.  Newly formed bunds at the east end of the stopover have been planted with marram grass. Protective fencing to be erected.  The honesty box within the stopover area is now redundant and will be moved next to the 'no overnight parking' sign at the eastern end of car park.  Aaron's Groundworks will provide quote for removal of eastern bunds to allow for additional car parking spaces. Also measuring Dunes Road for quotation purposes.  Barriers – ongoing  Simon Paterson has offered gate for east end of stopover point. May be suitable temporary solution. Request quote for installation from J. Brodie (contractor).  Subject to restrictions allowing it is hoped the stopover point will open 26 April.	DW DW
7.0		
7.2	RTIF – Next round of funding will not be released until November 2021.  Coastal Community Fund – Moray Council has £120k in reserve and asked TFVCC to submit list of requests for consideration	
7.3	Dunes Road – Planning permission for barriers has been approved. Awaiting quotes for barriers	
8.	Garages	
8.1	NE - Drawings reviewed prior to Architect submitting these to Building Control. Request, receive and forward Sam Foster invoice to working group for payment & claim to HIE request invoice from structural engineer prior to end of month to enable claim to HIE - no luck on this. Work only started on 2.4.21 Email QS with revised drawings submitted to Building Control re/ potential bill of quantities/other. No response yet Chase & liaise w/ structural engineer re/ testing the concrete slab in Building 1. Met James at garage Building 1 to unlock door for him to take 2no test core samples from the slab	
9.	Toilet Block	
9.1	CAT ongoing. Transfer of lease to TFVCC complete. Good response to request for toilet roll donations. A.Rowe Domestic Solutions completed one deep clean and is now cleaning twice weekly, may need to increase number of visits during peak season – to be monitored. Water pipes to be lagged. External pooling of water to be investigated – dye to be purchased to try and locate source of water. If CAT successful, it may be possible to connect toilet block to mains waste system in the future.	
10.	Membership Report	
10.1	178 Members 58 Associate Members 1 Junior Member	
11.	David Urquhart Path	
11.1	NE contacted Paths for All re/ possible ideas to address point raised by at March directors meeting re/ cyclists 'speeding' on to path from access road by JMI. In summary he is not encouraging any additional restrictive measures as this would be contrary to the Scottish Land Reform Act. He was surprised the Moray Council had permitted us to keep the signs we have even with what I told him re/ safety issues and an alternative route Paths for All officer has forwarded documentation re/ outdoor access etc to be read and report back to Board.  Ultimately signs may need to be changed but discussion with membership required as feelings on this matter run high. At no point during the planning process were TFVCC made aware of the significance of access for bicycles on paths by Moray Council or the Landscape Architect.	NE
	CH – bicycles and motorcycles have been using the path at speed. ST to draft statement for facebook/local media outlets. Careful wording required re bicycles considering communications from Paths for All as bicycles permitted to use paths.	ST
	4 work sessions on planting areas (one with volunteer) Additional 2 roses planted & all areas weeded + topped up with pebble mulch. Once work completed next to Dingy Park NE to liaise with DW re removal of leftover	NE DW

	pebble mulch	
	CL – foundations at RFYC have been left exposed despite installation of wooden retaining wall. Ask NE to see if budget allows for materials to fill.	NE DW
	DW to investigate/liaise with NE	
12	Projects	
12.1	Trip Lines – List received from MB. Volunteers from Board required to take on drawing of map/list/allocation – CH from North Pier to north; DW Church to South Pier	CH DW
12.3	Removed due to confidentiality	
12.4	Beach Huts – No response received re maintenance of board walk and car park entrance – to be chased.  Developer previously offered two beach huts to the Company for community use. Board agreed that TFVCC now in position to take on two beach huts	CL
12.5	NE – Creation of Environment Working Group requested. Lots of possible actions for the group. To be discussed further CH – funding has been identified via Scottish Enterprise Green Jobs Fund that could be used to fund a part time Warden in a joint project between TFVCC, FBLNR and Findhorn Dunes Trust. FBLNR & FDT agreed in principle. Ch & CL to meet with the other groups to move project forward. NE to be invited to this group in line with request to form Environment Working	ALL ongoing  CH CL NE
	Group	
13.	General Board	
13.1	Business Plan – Ongoing; add to May Agenda	CH CL
13.2	Risk Assessment – Owing to personal and work commitments BP no longer able to move this forward. CH to ask member if he would take this on again.	CL
13.3	Beach Clean – Quotation received from 2 Minute Foundation for cleaning stations. Price ranges from £465 - £860 depending on requirements. Local businesses identified to ask for financial support for this. Ongoing Project has reached a point where support from members/residents is required to move it forward. For one-off litter pick event equipment is available from Moray Council and Forres in Bloom. Best to do this once Covid restrictions are relaxed. Ongoing	ST
13.5	Policies & Procedures – Volunteer covid contact list approved.  For next meeting – Finance policy to be reviewed by working group before distributing to wider Board for approval	SR
14.	AOCB	OIX
14.	CL – Following initial investigations by FRA the 'adopt a phone box' project is only open to applications from charities or landowners with boxes on their land. Board agreed support from local residents would be required and to seek further information	CL
	DW – Following lack of support from local constabulary in regard to breaches of Covid 19 rules and unauthorised overnight parking in TFVCC owned car parks specific details will need to be recorded in order for the Company to raise this matter formally in writing with Police Scotland ie. Date, time, vehicle registration number along with any incident number raised by the police and date and time of calls made to log the report with them. AJ Engineering have the bunker lid and have stated there will be no cost to TFVCC for its repair. Member of staff from The Bakehouse challenged re disposal of dirty wastewater in main road gully. Staff member advised that this gulley discharges into the bay and is for rainwater only.	
	SR – Binoculars have been repaired but collection will need to wait until restrictions allow cross-county travel. FRA submitted request for TFVCC contribution towards cost of repair. Total cost is £400, Board agreed to contribute £100. FRA BACS details to be requested for payment by Treasurer.  ST – Attended webinar Community Land Owners and The Climate Emergency. Report highlighted projects which community landowners are contributing to mitigation of the effects of climate change. ST asked Board to	CL

consider installation of secure bicycle stands to further encourage active travel to Findhorn and help reduce vehicle emissions. CL agreed to investigate funding streams	ST/CL
Data of Newt Marking and Mark 2004 Town	
Date of Next Meeting – 03 May 2021 7pm	
Minutes Proposed by	
Minutes Seconded by	
Chairman	