

THE FINDHORN VILLAGE CONSERVATION COMPANY
DIRECTORS MEETING ON 05 JULY 2021

PRESENT

Christine Hunt (CH), Cathy Low (CL), FDonald Watson (DW), Nicole Edmonds (NE), Sarah Theman (ST)

APOLOGIES

Bryan Parsons (BP), Marjory Barber (MB)

		Action By
1.	Declaration of Interest None	
2.	Minutes of last meeting – Proposed DW, Seconded CL	
3.	Actions arising from last meeting	
3.1	3.1 - Regatta Shed Lane – Poles on way	
3.2	3.2 - Newsletter – To be prepared/sent July	
3.3	3.3 - Signatories - ongoing	CH CL
3.4	13.1 – Trip lines register - ongoing	CH DW
3.5	13.3 – Beach Huts – proposal for Landowner & Hut Owners contribution to upkeep of access road - ongoing	CL
3.6	13.6 – Beach Steps – Quotes required before funding can be applied/submitted	
3.7	14.1 – Business Plan & Financial Forecasting - ongoing	CH
3.8	14.4 – Public Liability Insurance – renewed with Zurich following discussions with local broker	
3.9	15 – Heritage Lottery Fund – Funding for Nature Reserve Warden – ongoing 15 – SURF Awards application - ongoing	CH ST
4.	Communication	
4.1	Gmail – see correspondence label July 2021	
4.2	Facebook & Website – positive feedback received about stopover from overnigheters and users of car park	
4.3	Newsletter – ongoing	CH CL
5.	Finance	
5.1	Treasurer's Report – see Appendix A	
5.2	Treasurer - ongoing	ALL
5.3	Motorhome income – May income £2325; June income £5940 May bookings 65 nights (£975) June bookings 328 nights (4920)	
6.	Land/Sales/Leases	
6.1	Boundary Issue 1 - onging	
6.2	Calren Ltd – Unanimous decision by Board to proceed with court actions and not to accept request to delay by Calren	
6.3	Trafalgar House – Gorse across road from house has been cut back to the extreme and arisings left on the shore. Action – DW to advise homeowner that this was done to the extreme, sets a precedent, and should not have been conducted during nesting season. Newsletter to contain item on acceptable practices in this area for future reference	DW CH CL
7.	Car Park Working Group	
7.1	CL -Booking system and rota working well. Frank Allan is visiting the toilets on the mornings the cleaner is not servicing and will fill up toilet paper and sanitiser. Black & grey waste, and freshwater points now in operation. Hut required around black waste point. Winter – might need to set an eye into concrete to lock service; to be investigated. Signage required for fresh water point. Barrier at car park has been hit twice in the past week – AJ to inspect Sign required for car park – No Camping/No Overnight Parking Notices to be circulated to volunteers to put on windscreens of unauthorised overnight motorhomes/vans Metal hinges/brackets need to be removed/fixed in both car parks. Action - CH to contact Ade Smith for cost	 CL CL DW CL CH

	<p>RTIF funding application – due August. Our submission to include for repair/refurbishment of toilet blocks. As this is a new project decisions to be made as to requirements/priorities</p> <p>Donations by cars appears to minimal, in particular very little given at western roundabout honesty box. Donate by text (DONR) has been set up, no cost to open account, DONR retain 5% of each donation. Posters & frames required for toilets, need to consider how to share this info in the car parks</p> <p>Road to Marina – two big potholes, need to get prices for quick fix and long term solution. Action – CL to contact Aaron's Groundworks</p>	<p>CL/ALL</p> <p>CL</p> <p>CL</p>
7.2	Dunes Road - due for completion this week. Road to remain closed until barrier and signage is in place. Need to consider measures to prevent vehicles parking/compromising the soft verges	
8.	Armstrong Garages	
8.1	<p>Tendering process/contracts etc – Quote received for services of Denis Forest, Architect - £4450 for professional services, inc onsite visits and compliance of CDM regulations. Working Group recommends acceptance of quote. -approved by Board. NE has chased Moray Council as planning permission is not showing online, MC confirmed they are behind with workload but have contacted relevant officer to chase.</p> <p>Funds are still available from the Development Worker grant and the improvements grant.</p>	
8.2	SLF Report – to be completed	CH CL
9.	Toilet Block	
9.1	CAT – in progress with Leasingham Chalmers & Moray Council	
9.2	Non Domestic Rates – Applied for exemption	
9.3	Hygiene products – feminine hygiene bins, toilet paper, soap – quotes received approx. £800 p.a. tied to a 3 yr contract. To be reconsidered once TFVCC are the owners. Volunteers to replenish for now.	
10.	Allotment Working Group	
10.1	<p>£1000 funding received from ACCIONA Industrial UK Ltd for fencing and initial clearance works. Claims to be submitted by 31 October 2021</p> <p>Site survey has been completed and forwarded to Roddy Stewart (WG member) to pursue fencing options. NE confirmed planning permission is required for the site. Fencing will have to wait until planning permission received.</p> <p>NE & DW visited Burghead Allotments and liaised with their volunteer re informal advice. WG investigating funding streams – need to report back to Board to ensure no conflict with other TFVCC project funding applications</p>	<p>NE</p> <p>NE</p>
11.	Membership Report inc. new members	
	<p>Full 177</p> <p>Associate 58</p> <p>Junior 1</p> <p>(Ratio 75.4%:24.6%)</p>	
12.	Findhorn Path	
	<p>NE, DW, FA met with Moray Council Conservation Officer who argued against installation of balustrade at the RFYC corner. Advised to build up retaining wall with boulders and create sympathetic planting bed. Landscape Architect will prepare sketch for approval followed by a quote for preparing working drawings.</p> <p>Board informed that Anderson Group, The Findhorn Path contractor, has gone into liquidation</p>	
13.	Projects	
13.1	Trip Lines - ongoing	CH DW
13.2	Engine/Boat Shed – CL received call from the Rowers raising concerns about the future of the shed. Board proposed meeting between TFVCC, Rowers, and property owner to try and clarify the whole situation and confirm TFVCC would prefer to negotiate an amicable solution	CL
13.3	Beach Huts – ongoing	CL

13.4	Environmental (Litterpick) – ST has equipment on hand for volunteers to use. Details shared in Village info What's App group	
13.6	Warden with FBLNR. – CH advised that Wild Thigs! are submitting application for Project Officer 2 days/week for hogweed removal project – potential to be combined with TFVCVC/FBLNR. Needs to be discussed with FBLNR representative	CL
14.	General Board	
14.1	AGM – date set for Thursday 2 nd December 2021. CL to check availability of James Milne Institute	CL
14.2	Risk Assessment review – CR - ongoing	
14.3	Policy & Procedures – ongoing	
14.4	Insurance – renewed with existing provider, Zurich	
14.5	Damage to church wall. -Moray Council investigating possible solutions	
14.6	Bakehouse Lane – TFVCC need to take the lead with investigating flooding issues as residents have been unable to secure visits/quotes from a number of contractors	CH/CL
15.	AOCB Findhorn Path public information map – the Fairway Committee's info board is no longer in use, TFVCC advised FC happy for us to adopt their boards. Replacement info will include map, safety info and fairway mooring zones	
	Date of Next Meeting –	
	Minutes Proposed by	
	Minutes Seconded by	
	Chairman	

Appendix A – Treasurer's Report