

THE FINDHORN VILLAGE CONSERVATION COMPANY
DIRECTORS MEETING ON MONDAY 04 DECEMBER 2023 AT 7PM

PRESENT - Christine Hunt (CH), Cathy Low (CL), Donald Watson (DW)

APOLOGIES – Nicole Edmonds (NE), Sam Russell (SR)

		ACTION
1	Declaration of Interest - None	
2	Minutes of Meeting – Minutes approved – to be approved at next meeting	
3	Actions Arising from Last Meeting – November 2023- not on agenda	
3.1	Edited for confidentiality	CL
3.2	4.1 CL provided funder with an update on Beach Steps project and drafted Press Release with support of Susan Leslie who will contact press and arrange photo calls	CL
3.3	4.8 One of abandoned boats has been handed over the resident. Arrangement for skip/removal of 'death row' boats to be arranged by CH	CH
3.4	CL still to order Standpipe for Garage site – out standing	CL
4	Communication	
4.1	27/11 Mr R Urquhart email to advise they wish to reinstate the track to the paddock and clear overgrowth from paddock. Meeting on site to discuss. Board agreed that track should be reinstated, non sealed surface. Part of the track is on Dunes Trust Land. (update after minutes incorrect information, Dunes Trust do not own part of track) CL will include Tim Finnegan in response. At this time the paddock will be used for Mrs N Urquhart and her friends to exercise dogs and to unload horses safely when visiting the beach. CL will respond to Mr R Urquhart.	CL
4.2	26/11 resident raised issue with water pooling at end of lane of properties 170, 1,2 and 173. Resident has offered to spread gravel. Board agreed to pay for 50% of material costs, CL to obtain quote for Keith grey. CL will respond to advise and ask resident to share email with other residents to gain agreement to pay 50% of material costs.	CL
4.3	Edited for confidentiality	CL
4.4	04/12 Dunes Trust – requesting permission to erect a sign at the start of the Dunes Road opposite and in line with Fyrish Road welcoming people to the dunes and requesting no litter etc. CL to respond	CL
4.5	30/11 Fiona Robb re setting up meeting to discuss projects and potential funding	
4.6	14/11 NatureScot re Dunes Track – complainer not satisfied with response arranging visit when work starts 6 th December – Aaron Groundworks will also attend	CL
5	Finance	
5.1	Treasurer Report November 2023 attached.	
5.2	Treasurer – ongoing.	All
5.3	Edited for confidentiality	
6	Land/Sales/Leases	
6.1	Edited for confidentiality	CL
6.2	Edited for confidentiality	CL
6.3	Flooding in Lanes	

	Ed Bichen has carried out the work on the Bakehouse Lane/Ladies Walk to try and mitigate surface water flooding by removing improving the run off to the drain.	
6.4	Playing Field – no update as SR not in attendance	SR
6.5	Local Place Plan Collective Architecture are preparing for presentation before AGM. <ol style="list-style-type: none"> 1. Local Place Plan / Policy context (LDP, NPF4 etc) 2. Review of the Planning for Real process 3. Existing mapping of Village/Area (so far) 4. Initial observations and critical factors (eg. Climate change, affordable housing/affordability generally, access/movement, managing facilities, etc) 5. Next steps for a Village Strategy (to inform the LDP) – pending approval. 6. Plans for future engagement in 2024 – pending approval. 	
7	Car Parking Working Group	
7.1	Quote received from Aaron Groundworks and Electrician for works to install payment barrier. Awaiting install date from Ursa Gates. CL to chase up. CH will measure out road to marina to establish number of posts to be ordered. CH to ask Ade to continue with the replacement of posts in the car parks, it has been noted there has been some damage to posts. CL to ask Aaron Groundworks to leave supply of Type 1 at East and West Car Parks for Ade for potholes, so it is available when required.	CL CH CH
7.2	Car park and dunes track surface repairs was due to start on Monday 4 th December, has been delayed due to hard frost – hopefully be able to 7 th or 8 th December, weather dependant.	CL
8	Armstrong Garages	
8.1	No update as NE not in attendance	
8.2	CH trying to identify handyman to do small jobs at the Garages. She will try John Harris to ask if he could do.	CH
9	Toilet Blocks	
9.1	South Toilet Block has been closed for winter and drained down. North Toilet Block ladies toilet, inside tap and outside tap frozen. Pipework well lagged so no evidence of leaks at this time. CL has purchased a frost cover for external tap.	
10	Membership Report 245 members 188, associate 57 and 1 juniors. Received two new members – Edited for confidentiality	CL
11	Findhorn Path No update as NE not in attendance	NE
12	Projects	
12.1	Trip Lines – ongoing	DW
12.2	Beach Steps Board Walk at East Car Park completed. Work on West Car Park Board walks started. Jason Brodie on honeymoon first week in December. Weather will impact progress; CL has requested an extension to claiming funding with SCLF – approved.	CL
12.3	Edited for confidentiality	CL

12.4	All ability path and view point (back beach) – no update.	CH/CL
12.5	Edited for confidentiality	
12.6	Allotments – No update	NE
12.7	Queen’s Canopy – No update	NE
13	General Board	
13.1	Risk Assessment review – Completed review 2024	
13.2	Policy and Procedure update – SR has drafts of proposals and will review and amend	SR
13.3	Village Goodwill Fund – ongoing.	CH
13.4	Removal of Boats at top of Bakehouse Lane to be arranged. DW will check to see what is serviceable and what should be removed. CH arranging skip	DW/CH
13.5	AGM notification gone out for Tuesday 12 December 2023 and flier for Collective architecture presentation prior to AGM. CL will arrange wine and CH will arrange nibbles. Elle Adams has agreed to join the Board: Proposed by CL and Seconded by CH. Posters put up in Village and on Social Media	
14	AOCB	
14.1	Minutes for Website – CL will continue to edit and load onto website	CL
	Date of Next Meeting – 8th January 2024	
	Minutes Proposed by DW	
	Minutes Seconded by EA	
	Chairman CH	