

THE FINDHORN VILLAGE CONSERVATION COMPANY
DIRECTORS MEETING ON MONDAY 4th MARCH 2024 7PM

PRESENT - Christine Hunt (CH), Cathy Low (CL), Donald Watson (DW), Nicole Edmonds (NE) Elle Adams (EA), Frank Allan (FA)

APOLOGIES – Sam Russell (SR),

With regret Campbell Ross has resigned as a Director		ACTION
1	Declaration of Interest	
2	Minutes of Meeting – February 2024 approved FA and DW	
3	Actions Arising from Last Meeting – February 2024 - not on agenda	
3.1	8.3 Invoice sent and paid	
3.2	6.2 path behind plot 5 has been cleared	
4	Communication	
4.1	04/03 request for meeting to discuss coffee van– CH and CL will attend	CL
4.2	04/03 Ian McCook – query re Beach Huts access rights CL to write back advising codes will be made available to Beach Hut owners for Leisure activities. Beach Hut owners to contact TFVCC for codes.	CL
4.3	28/0w Kinloss Resident asking if Kinloss counts as local. Unfortunately, this is not possible.	
4.4	28/02 – request for reinstalling trip line – DW meeting to discuss	DW
4.5	3 email enquiries re Beach Hut owners access to car park	
4.6	Edited for confidentiality	
5	Finance	
5.1	Treasurer Report - none available for February 2024	
5.2	Treasurer – ongoing.	All
5.3	Motorhome Income Booking February 2024 76 bookings 96 CL awaiting response from Moray Council applying for increase to three nights. Will chase up	CL
6	Land/Sales/Leases	
6.1	Edited for confidentiality	CH
6.2	Edited for confidentiality	CL
6.3	Flooding in Lanes - No issues	NE
6.4	Local Place Plan Three sessions well attended with lots of information sharing and feedback. Collective Architecture is now compiling the feedback sheets and Postits from sessions. CL has scanned and emailed some hard copy feedback sheets. Next step is Stakeholder feedback session. EA to set up google ‘appointment’ booking to send out to stakeholders. CL to get updated list of stackholders from Collective Architecture. Email invites and forms to be sent out. Sessions to be completed by end of March.	ALL EA/CL
6.6	Edited for confidentiality	CL
7	Car Park and Toilet Maintenance Report	
7.1	Motorhome area in good condition. FA and DW measured out for max number of cars that can be park in west car park – 85 plus two disabled parking spaces at the bottom of the no step access ramp. – two signs required. CL to order	CL

	Height Barrier from AJ Engineering – FA chasing for update FA and DW measured the distance for posts on verges to stop parking. CL will order posts to measurements with a distance between posts of 1.5m. FA to contact Ade to arrange for trimming/clearing of verges and to put posts in when they arrive.	FA
7.2	Parking Payment Barrier at West Car Park CL chasing up electrician. Edge of wall at payment barrier area to be painted white for visibility. Still some comments coming through on Social Media. Comments that Kinloss should be counted as local. Decision based on postcode in Findhorn otherwise no way to 'draw' the line.	CL FA
7.4	Toilet Block – FA reported one of ladies toilet doors has not been fixed. CL to chase up. CL to place toilet roll order. CL and DW to have a walk round north toilet block to carry out maintenance survey. Where possible work to be carried out by TFVCC. DW will open up the south block and run through all water pipes in line with legionnaire protocols. CH has planted up the planters at South Block.	CL CL/DW
8	Armstrong Garages	
8.1	Boat has been removed from garage, contractor can now access to carry out quotation work. Will be accompanied by architect. CH asked that when quoting for work they also quote for replacing all the tin cladding rather than repair and painting. NE agreed to ask.	NE
8.2	Handyman has been identified to carry out general maintenance at garages. NE and CH will have walk round with him. CL to get date for fixing large garage door so date can be shared with renter.	NE/CH CL
9	Membership Report 236 members 180 (76.6%) associate 54 (23%) and 1 junior. New Member Richard Frazer	
10	Findhorn Path FA advised contacted by funder Marine Scotland who want to visit for an inspection – FA and DW met with Marine Scotland rep, good report. NE has put out letter to properties on the path to advise of work starting wc 04 March for maintenance – path to be rolled. DW asked if it should be considered not rolling the edge of the path as it may help with drainage. NE felt that this was not suitable. FA and DW carried out additional weeding prior to Marine Scotland visit. It has been raised that there is damage/erosion to the bulwark in front of the RFYC building. Bulwark was put in by Moray Council. CL to write to Moray Council to advise and ask what action they will be taking.	NE CL
11	Projects	
11.1	Trip Lines – ongoing	DW
11.2	Beach Steps All complete. There has been comments on social media about no viewing point. This was not in the original plan, but had been identified as something the Board wanted to do if funds allowed. Board agreed to get firm quote for viewing platforms. West car park priority. CL to get costings.	CL

	Funder event to be organised once plaques are in place and warmer weather.	
11.3	Edited for confidentiality	EA/CL
11.4	Allotments There were some queries re the allotments at the consultation events. EA to put together an email to ask for volunteers. NE to go out immediately. NE to advise when to send.	NE/EA
12	General Board	
12.1	Risk Assessment review – Corporate Risk Assessment and West Car Park and Grounds Risk Assessment complete and adopted by Board	FA
12.2	Policy and Procedure update – FA completed Bully and Harassment and Environmental policies. Board Approved. CL to version control and EA to load onto website.	CL
12.3	Boats at Slip – two boats at slip, by agreement. No further boats/canoes yet	DW
13	AOCB	
13.1	Opportunity for interest in windfarm Clash Gour EDF – Minutes of interest. EA will review documentation and provide short report.	EA
13.2	EA has spoken to local photographer to take some photos for the web site. EA is currently working on updating and improving website.	
	Date of Next Meeting – Monday 01 April 2024	
	Minutes Proposed by NE	
	Minutes Seconded by EA	
	Chairman CH	