

# FIRE RISK ASSESSMENT - CHAPEL HALL

HAZARD	RISK	PREVENTATIVE MEASURES	RISK RATING
Electricity	Electrical fault	Fixed wiring tested every 5 years	LOW
		Portable appliances tested every two years	LOW
		Any faults reported to Trustees as soon as possible and item removed from use	LOW
Combustible materials	Accidental ignition	Combustible materials stored securely	LOW
		Waste bins emptied at end of session	LOW
		Good housekeeping	LOW
Emergency evacuation	Inability to exit building	Fire exits clearly signed and kept clear at all times	LOW
		Emergency lighting available and maintained, tested every three months	LOW
Fire fighting	Unable to extinguish fire	Appropriate fire extinguishers available at exits	LOW
		Fire blanket available in kitchen	LOW
		Extinguishers tested annually	LOW
Arson	Unauthorised person entering property	Building secured when not in use	LOW
		No combustible materials stored outside building	LOW
		Refuse bins situated away from building	LOW

# FIRE RISK ASSESSMENT – TRUSTEES STORE

HAZARD	RISK	PREVENTATIVE MEASURES	RISK RATING
Paper/card storage	Ignition	All documents stored in metal filing cabinets	LOW
		No sources of ignition in store room	LOW
		Good housekeeping	LOW
		Store room locked when not in use	LOW
		Authorised access only	LOW
		Electrical wiring checked every 5 years	LOW

01.03.2023

Review Annually