

## Bank reconciliation – pro forma

Name of smaller authority: Brampton Ash Parish Council

County area (local councils and parish meetings only): \_\_\_\_\_

### Financial year ending 31 March 2018

Prepared by Elizabeth Evans, Responsible Financial Officer \_\_\_\_\_ (Name and role)

Date 31 March 2018

Balance per bank statements as at 31 March 2018:	£	£
Current Account	1533.00	
	<hr/>	1533.00
Petty cash float (if applicable)	n/a	
Less: any un-presented cheques at 31 March 2018	nil	
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Add: any un-banked cash at 31 March 2018	nil	
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Net balances as at 31 March 2018 (Box 8)		<u>1533.00</u>

***The net balances reconcile to the Cash Book (receipts and payments account) for the year, as follows:***

<b>CASH BOOK:</b>	
Opening Balance 1 April 2017 (Prior year Box 8)	1254.00
Add: Receipts in the year	1550.00
	(1271.00)
Less: Payments in the year	
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Closing balance per cash book [receipts and payments book] as at 31 March 2018 (must equal net balances above – Box 8)	<u>1533.00</u>

(See [example](#) for guidance if required)