

Explanation of variances – pro forma

Name of smaller authority: **Brampton Ash Parish Council**
 County area (local councils and Northants)

Insert figures from Section 2 of the AGAR in all Blue highlighted boxes

Next, please provide full explanations, including numerical values, for the following that will be flagged in the green boxes where relevant:

- variances of more than 15% between totals for individual boxes (except variances of less than £200);
- a breakdown of approved reserves on the next tab if the total reserves (Box 7) figure is more than twice the annual precept/rates & levies value (Box 2).

	2018/19 £	2019/20 £	Variance £	Variance %	Explanation Required?	Automatic responses trigger below based on figures input. DO NOT OVERWRITE THESE BOXES	Explanation from smaller authority (must include narrative and supporting figures)
1 Balances Brought Forward	1,533	1,341				Explanation of % variance from PY opening balance not required - Balance brought forward agrees	
2 Precept or Rates and Levies	1,000	1,000	0	0.00%	NO		
3 Total Other Receipts	79	32	-47	59.49%	YES	Explanation not required, difference less than £200	2018/19 = VAT refund £65 and a PAYE miscalculation of £13 for the clerk's salary, subsequently refunded to the parish council. Minute no 30(e)/18-19 2019/20 = VAT refund £32. Minute 34(e)/19-20
4 Staff Costs	400	498	98	24.50%	YES	Explanation not required, difference less than £200	2019/20 = Salary of £400 increased in line with national pay scales to £498, effective 1 April 2019. Minute no 30(f)/18-19
5 Loan Interest/Capital Repayment	0	0	0	0.00%	NO		
6 All Other Payments	871	761	-110	12.63%	NO		
7 Balances Carried Forward	1,341	1,114			NO	VARIANCE EXPLANATION NOT REQUIRED	
8 Total Cash and Short Term Investments	0	0				VARIANCE EXPLANATION NOT REQUIRED	
9 Total Fixed Assets plus Other Long Term Investments and	4,490	4,490	0	0.00%	NO		
10 Total Borrowings	0	0	0	0.00%	NO		

Rounding errors of up to £2 are tolerable

Variances of £200 or less are tolerable