

## Bank reconciliation – pro forma

This reconciliation should include all bank and building society accounts, including short term investment accounts. in the column headed "Year ending 31 March 20xx" in Section 2 of the AGAR – and will also agree to Box 7 where prepared on a receipts and payments basis. Please complete the highlighted boxes, remembering that unrepresented entered as negative figures.

Name of smaller authority: **Brampton Ash Parish Council**

County area (local councils and parish meetings only): **Northants**

Financial year ending 31 March 2021

Prepared by (Name and Role): **Elizabeth Evans, Clerk/RFO**

Date: **05/04/2021**

|  | £        | £                      |
|--|----------|------------------------|
| <b>Balance per bank statements as at 31/3/21:</b>                                      |          |                        |
| account 1  | 1,023.00 |                        |
| account 2  |          |                        |
| account 3  |          |                        |
| account 4  |          |                        |
| [add more accounts if necessary] account 5   |          |                        |
| account 6  |          |                        |
| account 7  |          |                        |
| account 8  |          |                        |
|  |          | 1,023.00               |
| <b>Petty cash float (if applicable)</b>  |          | -                      |
| <b>Less: any unrepresented cheques as at 31/3/xx (enter these as negative numbers)</b> |          |                        |
| item 1   |          |                        |
| item 2   |          |                        |
| item 3   |          |                        |
| item 4   |          |                        |
| [add more lines if necessary] item 5   |          |                        |
| item 6   |          |                        |
| item 7   |          |                        |
| item 8   |          |                        |
| <b>Add: any un-banked cash as at 31/3/xx</b>   |          |                        |
|  |          |                        |
| <b>Net balances as at 31/3/21 (Box 8)</b>  |          | <u><u>1,023.00</u></u> |