

# Brampton Ash Parish Council

## Approved Minutes of Parish Council Meeting Held 13 May 2014 At Dingley Village Hall, Church Lane, Dingley, 7.30pm

**Present**

Cllr Steve Power (Chair)      Cllr Nick Bevan                      Cllr Teresa Hilliard                      Cllr Heather Shuttleworth  
 Liz Evans (Clerk)

Action by:

1. **Declarations of Interest**  
*To receive disclosures of personal and prejudicial interests from Councillors on matters to be considered at the meeting*  
 There were no declarations of interest to record.
  
2. **Apologies for Absence**  
 Apologies for absence from Cllr Stewart were received and accepted.
  
3. **Minutes of Meeting Held 20 March 2014**  
 Item 12 of the minutes of the meeting held 20 March 2014 was amended from Wednesday 21 May 2014 to Tuesday 13 May 2014. The minutes were accepted as a correct record and signed by the Chair.
  
4. **Matters Arising from the Above Meeting**
  - 4.1 Item 7.3 Financial Matters: On-line Banking  
 The Clerk reported that a 3-authority account would be needed for on-line banking (the Clerk to set up transactions plus 2 Councillors who would both independently authorise them). The Parish Council's current bank did not offer this facility. She had investigated alternatives and found that Unity Bank was favoured by other Parish Councils as it offered a multi-authority account, a cheque-book, the facility to pay in at the local post office and no charges for accounts in credit. The Clerk was asked to obtain an application form, and to circulate details to Councillors. Details can be found at <http://www.unity.co.uk/accounts/small-organisation-account/>
  
  - 4.2 Item 8.2 Planning Matters: Article 4 Direction  
 The Clerk had received a reply from Dean Baker, Senior Development Officer, Kettering Borough Council (KBC). This indicated that there may be some support within KBC for the implementation of Article 4 directions in Conservation Areas in the Borough. The matter had been referred to KBC managers and further information would be forthcoming in due course. The Clerk would update Councillors at the next meeting. The Clerk was asked to circulate information regarding Article 4 directions to Parish Councillors. Details can be found at [http://www.ihbc.org.uk/context\\_archive/108/article4/one.html](http://www.ihbc.org.uk/context_archive/108/article4/one.html)
  
  - 4.3 Item 9 Diversion of Public Footpath  
 Cllr Stewart had been unable to attend this meeting but he had sent Parish Councillors the following question via an email to the Clerk:  
*'Which Parish Councillors tried the new route that George Massingham [Definitive Map Technician, Northants County Council] proposed and their objections to it?'*  
 Councillors discussed the question and concluded that it was not appropriate for individual Parish Councillors to respond because the Parish Council is required to operate as a single body, and not on an individual basis. The Parish Council's response had already been

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documented; see minute no. 9, 20 March 2014. Councillors reiterated their view that '*...any new route must be equally as convenient and enjoyable to members of the public as the existing one and they did not consider that the newly proposed route met those criteria*'.

**10.1 Highway Matters: Highway Warden Scheme**

NB had received information from Ian Boyes, Northants County Council, and would contact him to discuss the matter further.

NB

**10.2 Highway Matters: Grit Bin**

The Clerk had applied for a replacement bin from the Highways Department and she had been advised that the request would be considered during their May-October review period.

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**5. Financial Matters**

*5.1 To review the Parish Council's current financial position*

The Clerk circulated a financial statement showing that the Parish Council's balance stood at £1995.40 as at 13 May 2014. It was accepted by Councillors and signed by the Chair as a correct record.

*5.2 To prepare and approve the Parish Council's accounts for audit*

The Parish Council's accounts were completed for audit purposes, as required by law. Approval of the Parish Council's accounting statements was proposed by HS, seconded by NB and unanimously agreed.

*5.3 To approve the Parish Councils Governance of Financial Matters*

Approval of the Parish Council's Statement of Governance of Financial Matters was proposed by NB, seconded by TH and unanimously agreed.

SP would forward the accounts for Internal Audit, as required, and return them to the Clerk to submit to the External Auditor.

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**6. Planning Matters:**

*To consider matters relating to planning applications within the parish*

There were no planning matters to consider.

**7. Highway Matters**

There were no highway matters to consider.

**8. Any Other Business**

There was no other business to consider.

**9. Date and Venue of Next Meeting**

The next meeting will take place on Wednesday 27 August 2014, 7.30pm at Dingley Village Hall

The meeting closed at 9pm