

**Brampton Ash Parish Council**  
**Minutes of Parish Council Meeting Held Wednesday 27 April 2016, 7.30pm**  
**At St Mary's Church, Brampton Ash**

**Present (Parish Councillors)**

Cllr Steve Power (Chair)                      Cllr Nick Bevan                      Cllr Heather Shuttleworth                      Cllr Terry Hilliard

**Also Present:**

C Cllr Alan Matthews    B Cllr David Howes

**In Attendance:** Liz Evans (Clerk)

Action by:

**1. Chair's Announcements**

There were no announcements

**2. Declarations of Interest: *To Receive Disclosures of Personal and Prejudicial Interests from Councillors On Matters to Be Considered at the Meeting***

There were no declarations of interest.

**3. Apologies for Absence**

Apologies for absence were received and accepted from Cllr Wendy Brooks

**4. Minutes of the Meeting Held 17 February 2015**

*To approve the minutes of the above meeting as an accurate record or to amend factual inaccuracies if they occur.*

Item 5.1 was amended from £360.00 to £260.00

Item 8.3 was amended from NCC to KBC

The minutes were then approved as a correct record and signed by the Chair.

**5. Matters Arising From the Above (except where they are agenda items for this meeting)**

**5.1: *Item 5.1 Traffic Calming Equipment***

The clerk completed a grant form for a Section 50 licence and returned it to C Cllr Matthews for action. Steve Barber, Northants County Council (NCC) will prepare the licences for the parishes that have applied to use the equipment. During week commencing 23 May, C Cllr Matthews will visit the parishes together with Steve Barber in order to identify suitable posts on which to install the equipment, which will need to be attached to them by brackets. C Cllr Matthews will investigate the situation regarding insurance liability.

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**5.2: *Item 5.2 Map of Brampton Ash Parish Boundaries***

This has still not been received, despite two requests to Kettering Borough Council (KBC). The clerk will make a further request.

LE

**5.3: *Item 5.3 Grit Bin Installation***

Cllr Bevan is investigating the best way to mark the bin for identification. When this has been done, he and Cllr Power will progress the installation.

NB  
SP

**5.4: *Item 8.3 Fly-tipping***

The refuse had been collected by KBC. B Cllr Howes advised that Brendan Coleman of KBC is the person to contact as fly-tipping is their remit. The possibility of using camera surveillance to deter fly-tippers was discussed but B Cllr Howes explained that there are problems associated with their use, including theft of the cameras.

**5.5: Item 9.1 Rural Forum: Street Lighting**

B Cllr Howes explained that street lighting is the responsibility of NCC although, since 1974, some of the work has been devolved to KBC. Whilst parishes may, at some point, be invited to take over the responsibility for their street lighting, they cannot be forced to do so.

**5.6: Item 9.2 KierWSP Parish Satisfaction Questionnaire**

The clerk confirmed that this had been completed and returned to KierWSP.

**6. Financial Matters**

*.1 Current financial position*

The clerk issued a financial statement showing a bank balance of £1630.04 and a credit balance of £103.26 on the pre-paid credit card, making a total of £1,733.30. This was approved by the parish councillors and signed by the Chair. A copy is attached.

*.2 HMRC end of year return*

The clerk reported that the end of year return to HMRC had been completed and submitted.

*.3 Government Pension Scheme: auto-enrolment*

The clerk reported that the Declaration of Compliance had been submitted and acknowledged.

*.4 Annual audit*

The Annual Governance Statement was unanimously approved and signed by the Chair and the clerk. The annual audit forms were completed and unanimously agreed as being a correct record. The Chair would pass them to the internal auditor for his input and they would then be returned to the clerk who would finalise them before submitting them to the external auditors.

SP  
LE

**7. Planning Matters:**

*To Consider Matters Relating to Planning Applications in and Adjacent to the Parish*

There were no planning matters to consider.

**8. Highway Matters**

*.1 Road Safety A427: Update*

C Cllr Matthews had, at a recent meeting with S Barber (NCC), taken the opportunity to raise the issue of road safety along the A427 at Brampton Ash. He had asked S Barber to consider the installation of 2 'repeater' signs for Brampton Ash in order to forewarn drivers of local traffic turning right, along with hatching or double white lines on the relevant section of the road. Cllr Power added that the repeater signs, if installed, would need to be placed so as to warn of traffic turning right into Hermitage Road and also traffic turning right into houses that immediately front the A427. C Cllr Matthews will be meeting with S Barber again in week commencing 23 May (see item 5.1) and he would take the opportunity to pursue the matter, along with other traffic calming measures.

AM

S Barber's response to the parish council, which had been forwarded to councillors, was read and its contents were noted. It was also noted that the parish council's letter to the Police and Crime Commissioner regarding road safety had been acknowledged but no reply had been received. As he was due to step down at the end of his term of office in May 2016, the parish council would consider re-sending it to his successor.

**9. Any Other Business**

B Cllr Howes advised that additional grey recycling bins for garden waste are now available free of charge from KBC. Parish councillors agreed that they would advise parishioners of this.

All

10 | **Date and Venue of Next Meeting:** The Annual Meeting of the Parish Council is scheduled to take place on Wednesday 25 May 2016, 7.30pm

PCs

**Meeting closed at 8.45pm**

**Signed:**

Liz Evans, Clerk to Brampton Ash Parish Council

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**Brampton Ash Parish Council: Income and Expenditure 1 Apl 2016 - 27 Apl 2016**

Date	On-line transaction	Chq no.	Item	Income £	Expenditure £	Salary £	Balance	Pre-pay card £ amount credited	Pre-pay card £ transaction
01/04/16			Balance brought forward current account				£166.52		
01/04/16			Balance brought forward deposit account				£463.52		
01/04/16			Balance brought forward pre-payment card					103.26	
01/04/16			Total balances brought forward				£733.30		
17/04/16			KBC Precept payment	£1,000.00			£1,733.30		Bank reconciliation
			<b>Signed</b> Chair						<b>Date: 27 April 2016</b>

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