

**Brampton Ash Parish Council**  
**Minutes of the Meeting of the Parish Council**  
**Tuesday 19 March 2019, 7.30pm At St Mary's Church, Brampton Ash**

This meeting was open to members of the public, subject to prescribed regulations where applicable.  
This meeting was recorded in accordance with the parish council's protocol.

**Present: Parish Councillors**

Cllr S Power (Chair) Cllr W Brooks Cllr T Hilliard Cllr J Lillie

County Cllr A Matthews Borough Cllr D Howes

**In Attendance:** Liz Evans (Clerk)**Public Attendee(s)** None

Item no:	Action by:
<b>66/18-19</b> Chair's Announcements None	
<b>67/18-19</b> Apologies for Absence Apologies for absence were received and accepted from Cllr N Bevan due to a prior commitment.	
<b>68/18-19</b> Declarations of Interest: To Receive Disclosures of Personal and Prejudicial Interests from Councillors On Matters to Be Considered at the Meeting. None	
<b>69/18-19</b> Minutes of the meeting held 13 December 2018 To approve the minutes of the above meeting as an accurate record or to amend factual inaccuracies if they occur. Minutes of the meeting held 13 December 2018 were accepted as an accurate record and signed by the Chair.	
<b>70/18-19</b> Matters arising from the minutes of the meeting held 13 December 2018 (except where they are agenda items for this meeting) None	
<b>71/18-19</b> Minutes of the extra meeting held 18 February 2019 To approve the minutes of the above meeting as an accurate record or to amend factual inaccuracies if they occur. Minutes of the meeting held 18 February 2019 were accepted as an accurate record and signed by the Chair.	
<b>72/18-19</b> Matters arising from the extra minutes of the meeting held 18 February 2019 (except where they are agenda items for this meeting) None	
<b>73/18-19</b> Financial Matters a) Quarterly internal control checklist Cllr Lillie checked the internal control measures and signed them off as being correct. b) Councillors' check of invoices against payments /reconcile to bank statement: Cllr Lillie checked these items and signed them off as being correct. c) Approval of payments to be made i. Clerk's salary, due 30 Mar (budgeted) £100.00 ii. Clerk's expenses (stationery: printer ink) £14.50 Payments, as detailed above, were unanimously approved for payment.	LE



79/ 18-19	<p><b>Local Government Reorganisation</b></p> <p><i>Update: Parish Council &amp; local elections 2019 are now postponed to 2020</i></p> <p>Parish councils had now been informed of the procedure to be followed in the event of a vacancy arising:</p> <p>Where a vacancy arises prior to the end of October 2019 it should be filled either by election, where an election is requested by 10 or more eligible electors, otherwise by co-option. Where a vacancy arises between November 2019 and May 2020 it can be filled by co-option only.</p>	
80/ 18-19	<p><b>Spring Litter Pick</b></p> <p>The parish council will arrange a Brampton Ash Spring Litter Pick to take place on Sunday May 12<sup>th</sup>, weather permitting. In the event of inclement weather on the 12<sup>th</sup> it will be postponed until Sunday 19<sup>th</sup> May. Participants should meet at the village bench in Hermitage Road at 11am. Cllr Power will produce a poster and Cllr Bevan will obtain the picking sticks and bags from KBC.</p>	SP NB
81/ 18-19	<p><b>Kettering Borough Council Conservation Policy: Brampton Ash</b></p> <p>Cllr Lillie (and other councillors) had attended a planning committee meeting at KBC in order to respond to a planning application which had been opposed by the parish council and by several members of the Brampton Ash community. He (and others) had been disturbed by the seeming lack of concern shown by planning officers and planning committee members in relation to Brampton Ash's history and designation as a conservation area and by their unwillingness to reject unsuitable and unsympathetic development in a prominent area of the parish, despite strong local opposition.</p> <p>Borough Cllr David Howes advised the parish council to consider approaching the KBC Planning and Development team to find a way forward in resolving their concerns and he also suggested that the parish council should consider contacting Simon Richardson at KBC with regard to the Site Specific Part 2 Local Plan which is currently under consideration.</p> <p>As the Site Specific Part 2 Local Plan indicates that Brampton Ash is protected from development for a 5-year period<sup>1</sup>, Cllr Lillie would approach the Campaign for the Preservation of Rural England for advice on how best to pre-empt or prevent unsuitable planning developments in the parish in the future.</p>	JL
82/ 18-19	<p><b>Any Other Business</b></p> <ol style="list-style-type: none"> <li>i. The grit bins are sufficiently full at present so Cllr Lillie will move the 8 spare bags of grit into safe storage at his house.</li> <li>ii. Borough Cllr David Howes will forward a poster detailing responsibilities at Borough and County levels to the clerk for distribution to parish councillors.</li> </ol>	LE
83/ 18-19	<p><b>Date and Venue of Next Meeting:</b></p> <p>The next meeting of Brampton Ash Parish Council will take place on Monday 13 May, 2019, 7.30pm at the parish church.</p>	

**Meeting finished at: 9.15pm**

**Signed:** Liz Evans, Clerk to Brampton Ash Parish Council

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<sup>1</sup> This assumes that the draft Site Specific Part 2 Local Plan is ratified by the Secretary of State and adopted in April 2020, as scheduled

Date	On-line transaction	Chq no.	Item	Income £	Clerk's Salary	Expenditure £ inc VAT	(VAT Paid £)	Expenditure £ section 137	Balance	Legal Power			
<b>Brampton Ash Parish Council: Income and Expenditure 1 Apl 2018 - 31 Mar 2019: Report 1</b>													
01/04/18			Balance brought forward current account						£1,533.33				
13/04/18	Y		Precept	£1,000.00					£2,533.33	Bank reconciliation			
<b>Signed: (J Lillie) Amended: W Brooks (Member)</b>													
<b>Brampton Ash Parish Council: Income and Expenditure 1 Apl 2018 - 31 Mar 2019: Report 2</b>													
17/05/18	Y		NCALC membership & annual audit 2019			£157.98	£0.00		£2,375.35		Local Government Act 1972 s.143(1)(b)		
06/06/18	Y		HMRC VAT refund to period ending 31 03 18	£65.41					£2,440.76		Local Audit & Accountability Act 2014		
30/06/18	Y		Clerk's salary Apl, May Jun		£100.00		£0.00		£2,340.76		LGA 72 s.112		
11/07/18	Y		E Evans, part repayment of salary due to revised PAYE calculation	£13.00					£2,353.76		LGA 72 s.112		
16/07/18	Y		HMRC PAYE			£13.00	£0.00		£2,340.76	Bank reconciliation	LGA 72 s.112		
<b>Signed: N Bevan (Member)</b>													
<b>Brampton Ash Parish Council: Income and Expenditure 1 Apl 2018 - 31 Mar 2019: Report 3</b>													
08/10/18		500004	Spanglefish, Web hosting fee			£29.95	£4.99		£2,310.81		LGA72 s.111		
08/10/18	Y		Clerk's salary Jul, Aug, Sep		£100.00		£0.00		£2,210.81		LGA 72 s.112		
27/11/18	Y		Zurich Insurance			£257.60	£0.00		£1,953.21	Bank reconciliation	LGA72 s.111		
<b>Signed: N Bevan (Member)</b>													
<b>Brampton Ash Parish Council: Income and Expenditure 1 Apl 2018 - 31 Mar 2019: Report 4</b>													
02/01/19	Y		Clerk's salary Oct, Nov, Dec		£100.00		£0.00		£1,853.21		LGA 72 s.112		
11/01/19	Y		S Garrett Harvey, Grit for road safety			£147.60	£24.60		£1,705.61		Highways Act 1980 s41		
13/02/19	Y		Church lighting donation				£0.00	£250.00	£1,455.61	Bank reconciliation	LGA72 s.137		
<b>Signed: J Lillie (Member)</b>													