Brampton Ash Parish Council Minutes of the Meeting of the Parish Council Tuesday 19 March 2019, 7.30pm At St Mary's Church, Brampton Ash

This meeting was open to members of the public, subject to prescribed regulations where applicable.

This meeting was recorded in accordance with the parish council's protocol.

Present: Parish Councillors

Cllr S Power (Chair) Cllr W Brooks Cllr T Hilliard Cllr J Lillie

County Cllr A Matthews Borough Cllr D Howes

In Attendance: Liz Evans (Clerk)

Public Attendee(s) None

Item no	: Act	ion by:					
66/	Chair's Announcements						
18-19	None						
67/	Apologies for Absence						
18-19	Apologies for absence were received and accepted from Cllr N Bevan due to a prior						
	commitment.						
68/	Declarations of Interest: To Receive Disclosures of Personal and Prejudicial Interests from						
18-19	Councillors On Matters to Be Considered at the Meeting.						
	None						
69/	Minutes of the meeting held 13 December 2018						
18-19	To approve the minutes of the above meeting as an accurate record or to amend factual						
	inaccuracies if they occur.						
	Minutes of the meeting held 13 December 2018 were accepted as an accurate record and						
	signed by the Chair.						
70/	Matters arising from the minutes of the meeting held 13 December 2018 (except where						
18-19	they are agenda items for this meeting)						
	None						
71/	Minutes of the extra meeting held 18 February 2019						
18-19	To approve the minutes of the above meeting as an accurate record or to amend factual						
	inaccuracies if they occur.						
	Minutes of the meeting held 18 February 2019 were accepted as an accurate record and						
	signed by the Chair.						
72/	Matters arising from the extra minutes of the meeting held 18 February 2019 (except						
18-19	where they are agenda items for this meeting)						
	None						
73/	Financial Matters						
18-19	a) Quarterly internal control checklist						
	Cllr Lillie checked the internal control measures and signed them off as being correct.						
	b) Councillors' check of invoices against payments /reconcile to bank statement:						
	Cllr Lillie checked these items and signed them off as being correct.						
	c) Approval of payments to be made						
	i. Clerk's salary, due 30 Mar (budgeted) £100.00						
	ii. Clerk's expenses (stationery: printer ink) £14.50						
	Payments, as detailed above, were unanimously approved for payment.	LE					

74/ / 18-19 d 1 2 1 1 1 1 1 1 1 1 1 1 1 1	The budget Statement The budget statement for the 4 th quarter was approved and signed by the Chair. E) Current financial position statement The statement was signed off by Cllr Lillie. It was circulated to councillors and a copy is attached to these minutes. Asset Register Review E) Inspection of assets Inspections were carried out by Cllrs Power, Bevan and Lillie during February/March 2019. All items were in place and were considered to be in a safe condition. Two maintenance issues were noted for action: i. 2 street lights need attention (to be reported to Kettering Borough Council) ii. the telephone box requires painting and the replacement of a pane of glass b) Historical amendment to asset register It was reported that whilst the purchase of the 3 street lights in Hermitage Road from Kettering Borough Council (KBC) had been proposed at some time in the past, the sale had never proceeded and they currently remain the property of the local authority. They had historically been added to the parish council's Asset Register in error some time prior to May 2011. It was agreed that they should now be removed from the Asset Register.	LE
74/ 18-19 d 1 1 1 1 1 1 1 1 1 1 1 1 1 1	The statement was signed off by Cllr Lillie. It was circulated to councillors and a copy is attached to these minutes. Asset Register Review (a) Inspection of assets Inspections were carried out by Cllrs Power, Bevan and Lillie during February/March (2019. All items were in place and were considered to be in a safe condition. Two maintenance issues were noted for action: i. 2 street lights need attention (to be reported to Kettering Borough Council) ii. the telephone box requires painting and the replacement of a pane of glass b) Historical amendment to asset register It was reported that whilst the purchase of the 3 street lights in Hermitage Road from Kettering Borough Council (KBC) had been proposed at some time in the past, the sale had never proceeded and they currently remain the property of the local authority. They had historically been added to the parish council's Asset Register in error some time prior	LE
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	c) Approval of Asset Register The undated Asset Register was approved by souncillars and signed by the Chair.	
	The updated Asset Register was approved by councillors and signed by the Chair. Planning Matters:	
-	To Consider Matters Relating to Planning Applications in and Adjacent to the Parish	
	KET/2018/0788	
	Mr & Mrs P Martin, 14 Hermitage Road, Brampton Ash, LE16 8PE	
	Application Approval Notice received, with conditions	
	KET/2018/0935	
	Mr T Pentlow, 2-19 Hermitage Road (rear of), Brampton Ash, LE16 8PE	
	Application Approval Notice received, with conditions	
	Highway Matters	
-	a) Road Signage: Update	
	Further information is still awaited from Northamptonshire County Council (NCC).	
	Parish Crime Report & Police Matters	
-	No recent police reports relate to Brampton Ash.	
	Rural Forum: Minutes of the meeting held on Thursday 31 January 2019: Cllr J Lillie	
18-19	The minutes of the above meeting have been circulated to councillors for information.	
á	a) Items of Interest	
	i. There had been some talk of devolving certain responsibilities to parish councils.	
	For example, parish councils could amalgamate their grass-cutting provision and	
	thereby possibly cut costs. It was also suggested that NCC could resume	
	responsibility for grit bins. It was, however, stressed that these matters are still	
	very much at the ideas stage and there is, as yet, no firm information forthcoming.	
	ii. 'It was heard that additional funding arising from any rise in police precept would	
	go towards neighbourhood policing teams, tackling burglary offences, bolstering	
	rural crime teams and policing in rural areas as well as tackling drug dealing and	
	ASB.' (extract from Rural Forum minute no 18 RF 34)	
k	b) Next meeting of the Rural Forum: 4 April 2019, 7.00pm, venue to be advised.	

	Meeting Number: 7/2	018-19
79/	Local Government Reorganisation	
18-19	Update: Parish Council & local elections 2019 are now postponed to 2020	
	Parish councils had now been informed of the procedure to be followed in the event of a	
	vacancy arising:	
	Where a vacancy arises prior to the end of October 2019 it should be filled either by	
	election, where an election is requested by 10 or more eligible electors, otherwise by co-	
	option. Where a vacancy arises between November 2019 and May 2020 it can be filled	
	by co-option only.	
80/	Spring Litter Pick	
18-19	The parish council will arrange a Brampton Ash Spring Litter Pick to take place on Sunday	
	May 12 th , weather permitting. In the event of inclement weather on the 12 th it will be	
	postponed until Sunday 19 th May. Participants should meet at the village bench in	SP
	Hermitage Road at 11am. Cllr Power will produce a poster and Cllr Bevan will obtain the	NB
	picking sticks and bags from KBC.	
81/	Kettering Borough Council Conservation Policy: Brampton Ash	
18-19	Cllr Lillie (and other councillors) had attended a planning committee meeting at KBC in	
	order to respond to a planning application which had been opposed by the parish council	
	and by several members of the Brampton Ash community. He (and others) had been	
	disturbed by the seeming lack of concern shown by planning officers and planning	
	committee members in relation to Brampton Ash's history and designation as a	
	conservation area and by their unwillingness to reject unsuitable and unsympathetic	
	development in a prominent area of the parish, despite strong local opposition.	
	Borough Cllr David Howes advised the parish council to consider approaching the KBC	
	Planning and Development team to find a way forward in resolving their concerns and he	
	also suggested that the parish council should consider contacting Simon Richardson at	
	KBC with regard to the Site Specific Part 2 Local Plan which is currently under	
	consideration.	
	X V	
	As the Site Specific Part 2 Local Plan indicates that Brampton Ash is protected from	
	development for a 5-year period ¹ , Cllr Lillie would approach the Campaign for the	
	Preservation of Rural England for advice on how best to pre-empt or prevent unsuitable	JL
	planning developments in the parish in the future.	
82/	Any Other Business	
18-19	i. The grit bins are sufficiently full at present so Cllr Lillie will move the 8 spare bags	
	of grit into safe storage at his house.	
	ii. Borough Cllr David Howes will forward a poster detailing responsibilities at	
	Borough and County levels to the clerk for distribution to parish councillors.	LE
83/	Date and Venue of Next Meeting:	
18-19	The next meeting of Brampton Ash Parish Council will take place on Monday 13 May,	
	2019, 7.30pm at the parish church.	

Meeting finished at: 9.15pm

Signed: Liz Evans, Clerk to Brampton Ash Parish Council

tel: 01536 771470 email: bramptonashparishcouncil@outlook.com web: www.parish-council.com/bramptonash

¹ This assumes that the draft Site Specific Part 2 Local Plan is ratified by the Secretary of State and adopted in April 2020, as scheduled

										ivieeting Number: 77
Date	On-line transaction	Chq no.	ltem	Income £	Clerk's Salary	Expenditure £ inc VAT	(VAT Paid £)	Expenditure £ section 137	Balance	Legal Power
Brampton A	Ash Paris	h Counc	il: Income and Expenditure 1 Apl 2018 - 31 Ma	ır <mark>2019: R</mark> ep	ort 1					
01/04/18			Balance brought forward current account						£1,533.33	// 0.
13/04/18	Υ		Precept	£1,000.00					£2,533.33 Bank reconciliation	
Signed: (J						(Member	·)		1 May 2018	
Brampton A	Ash Paris	h Counc	il: Income and Expenditure 1 Apl 2018 - 31 Ma	r 2019: Rep	ort 2					
17/05/18	Υ		NCALC membership & annual audit 2019			£157.98	£0.00	1	£2,375.35	Local Government Act 1972 s.143(1)(b) Local Audit & Accountability Act 2014
06/06/18	Υ		HMRC VAT refund to period ending 31 03 18	£65.41			\wedge		£2,440.76	
30/06/18	Υ		Clerk's salary Apl, May Jun		£100.00)	£0.00	1	£2,340.76	LGA 72 s.112
11/07/18	Υ		E Evans, part repayment of salary due to revised PAYE calculation	£13.00					£2,353.76	LGA 72 s.112
16/07/18	Υ		HMRC PAYE		\	£13.00	£0.00		£2,340.76 Bank reconciliation	LGA 72 s.112
Signed:	N Beva			(Member)		15			20 Sep 2018	
	Ash Paris		il: Income and Expenditure 1 Apl 2018 - 31 Ma	ır 2019: Rep	ort 3	\mathcal{V}				
08/10/18		500004	Spanglefish, Web hosting fee))	£29.95			£2,310.81	LGA72 s.111
08/10/18	Υ		Clerk's salary Jul, Aug, Sep		£100.00		£0.00		£2,210.81	LGA 72 s.112
27/11/18	Υ		Zurich Insurance			£257.60	£0.00		£1,953.21 Bank reconciliation	LGA72 s.111
Signed:	N Beva			(Nember)					13 Dec 2018	
		h Counc	il: Income and Expenditure 1 Apl 2018 - 31 Ma	2019: Rep						
02/01/19	Υ		Clerk's salary Oct, Nov, Dec		£100.00		£0.00		£1,853.21	LGA 72 s.112
11/01/19	Υ		S Garrett Harvey, Grit for road safety			£147.60			£1,705.61	Highways Act 1980 s41
13/02/19	Υ		Church lighting donation	(1.1.			£0.00	£250.00	£1,455.61 Bank reconciliation	LGA72 s.137
Signed:	J Lillie			(Member)					19 Mar 2019	
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										Dag