

# Notice of the Annual Meeting of Brampton Ash Parish Council to be held Monday 13 May 2019, 7.30pm at the Parish Church

Councillors are summoned to attend the above meeting

This meeting is open to members of the public, subject to prescribed regulations where applicable.

## Agenda

<b>1</b> <b>19/20</b>	<b>Election of Chair &amp; Acceptance of Office</b> Nominations are invited for the role of Chair to the Parish Council
<b>2</b> <b>19/20</b>	<b>Chair's Announcements</b>
<b>3</b> <b>19/20</b>	<b>Apologies for Absence</b>
<b>4</b> <b>19/20</b>	<b>Election of Officers &amp; Acceptance of Office</b> a) Vice Chair b) Highways Warden c) Rural Forum Representative d) Sign Acceptance of Office Forms
<b>5</b> <b>19/20</b>	<b>Declarations of Interest: To Receive Disclosures of Personal and Prejudicial Interests from Councillors On Matters to Be Considered at the Meeting.</b> <b>Members are reminded to update their register of interests if necessary.</b>
<b>6</b> <b>19/20</b>	<b>Minutes of the meeting held 19 March 2019 (meeting 7: 18/19)</b> <i>To approve the minutes of the above meeting as an accurate record or to amend factual inaccuracies if they occur. Minutes of the above meeting have been circulated to councillors and it is assumed that they have been read prior to this meeting.</i>
<b>7</b> <b>19/20</b>	<b>Matters arising from the minutes of the meeting held 19 March 2019 (except where they are agenda items for this meeting)</b>
<b>8</b> <b>19/20</b>	<b>Declaration of Exemption From External Audit</b>
<b>9</b> <b>19/20</b>	<b>Annual Governance and Accountability Return 2018/19</b> a) Members to consider the review of internal controls: i. Present Internal Auditor's Report, accept and adopt recommendations (if any) b) Members to approve the Annual Governance Statement by resolution c) Members to consider the Accounting Statements d) Members to Approve the Accounting Statements by resolution <b>and</b> ensure the person presiding signs and dates the Accounting Statements at the same meeting at which the approval is given e) Members to approve the date for electors' rights to inspect the accounts
<b>10</b> <b>19/20</b>	<b>Policies Review</b> a) Financial Risk Assessment b) Financial Regulations c) Standing Orders d) Internal Control Procedures The above documents can be found on the parish council's website.
<b>11</b> <b>19/20</b>	<b>Financial Matters</b> a) Quarterly internal control: councillor checklist b) Councillor check of invoices against payments /reconcile to bank statement c) Approval of payments to be made:

<b>12</b> <b>19/20</b>	<ul style="list-style-type: none"> <li>i. NCALC subscription, audit fee, data protection fee 2019-20: £171.12</li> <li>ii. Clerk's salary, due 30 June: £124.50</li> <li>d) Budget Statement</li> <li>e) Current financial position statement</li> <li>f) Review of banking arrangements</li> </ul>
<b>13</b> <b>19/20</b>	<p><b>Planning Matters:</b></p> <p><i>To Consider Matters Relating to Planning Applications in and Adjacent to the Parish</i></p> <ul style="list-style-type: none"> <li>a) KET/2019/0240 St Mary's Church, Brampton Ash: Erection of handrail to footpath</li> <li>b) North Northants Joint Planning Unit: Revised Draft North Northamptonshire Statement of Community Involvement Consultation 2019</li> </ul>
<b>14</b> <b>19/20</b>	<b>Kettering Borough Council Conservation Policy: Brampton Ash</b>
<b>15</b> <b>19/20</b>	<p><b>Highway Matters</b></p> <ul style="list-style-type: none"> <li>a) Village Spring Litter-Pick</li> <li>b) Signage – Hermitage Road: Update</li> </ul>
<b>16</b> <b>19/20</b>	<b>Parish Crime Report &amp; Police Matters</b>
<b>17</b> <b>19/20</b>	<p><b>Rural Forum: Minutes of the meeting held on 4 April 2019</b></p> <p>Items of Interest</p>
<b>18</b> <b>19/20</b>	<b>Local Government Reorganisation</b>
<b>19</b> <b>19/20</b>	<p><b>Any Other Business:</b> <i>To report matters of a minor nature not requiring formal approval.</i></p> <ul style="list-style-type: none"> <li>a) Review of Polling Districts: document attached for information</li> <li>b) Kettering Borough Council Capital Community Grants</li> </ul>
<b>20</b> <b>19/20</b>	<b>Date and Venue of Next Meeting:</b>

**Signed:** Liz Evans, Clerk to Brampton Ash Parish Council

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