

Minutes of a Meeting of Brampton Ash Parish Council held Monday 2nd September 2019, 7.30pm at the Parish Church

This meeting was open to members of the public, subject to prescribed regulations where applicable.

This meeting was recorded in accordance with the parish council's protocol.

Present: Parish Councillors

Cllr S Power (Chair) Cllr N Bevan Cllr W Brooks Cllr T Hilliard Cllr J Lillie
(arrived 7.38pm)

In Attendance: Liz Evans (Clerk)

Public Attendee(s): None

Action by:

26 19/20	Chair's Announcements None	
27 19/20	Apologies for Absence County Cllr Allan Matthews sent apologies due to a prior engagement.	
28 19/20	Declarations of Interest: To Receive Disclosures of Personal and Prejudicial Interests from Councillors On Matters to Be Considered at the Meeting. There were no declarations of interest.	
29 19/20	Minutes of the meeting held 13 May 2019 (meeting 1: 19/20) <i>To approve the minutes of the above meeting as an accurate record or to amend factual inaccuracies if they occur.</i> The minutes of the above meeting were accepted and approved as an accurate record and signed by the Chair.	
30 19/20	Matters arising from the minutes of the meeting held 13 May 2019 (except where they are agenda items for this meeting) Item 12g Replacement glass for phone box: Section 137 approval was required for this expenditure: Councillors were advised that this item had been purchased under Section 137 of the Local Government Act 1972 as being an item of benefit to the local community and it should have been recorded as such when the expenditure was approved. Item 19c Commemorative plaque for Heather Shuttleworth This item has now been purchased and Cllr Bevan will liaise with Stuart Shuttleworth to find a mutually acceptable date for its installation.	NB
31 19/20	Minutes of the extra meeting held 8 August 2019 (meeting 2: 19/20) <i>To approve the minutes of the above meeting as an accurate record or to amend factual inaccuracies if they occur.</i> See item 32 – 19/20 regarding the date of meeting 3. The minutes were otherwise approved and accepted as a correct record and signed by the Chair.	

Signed.....Chair.....Date:9 December 2019

32 19/20	<p>Matters arising from the minutes of the meeting held 8 August 2019 (except where they are agenda items for this meeting)</p> <p>Item 24/19-20 Planning Application KET/2019/0517: The target decision date for this application is 19 September 2019</p> <p>Item 25/19-20 Date of next meeting: Correction to draft minutes which were amended to read Monday 2 September 2019</p>	
33 19/20	<p>Policies Review</p> <p>Revised Financial Regulations 2019, for approval: The National Association of Local Council had updated the Financial Regulations template. The clerk had inserted details as appropriate to Brampton Ash Parish Council. The document was unanimously approved for adoption by the parish council. The clerk will publish it on the parish council's website.</p>	Clerk
34 19/20	<p>Financial Matters</p> <p>a) Quarterly internal control: councillor checklist Cllr Bevan checked the internal control measures and signed them off as being correct.</p> <p>b) Councillor check of invoices against payments /reconcile to bank statement Cllr Bevan checked these items and signed them off as being correct.</p> <p>c) Approval of payments to be made:</p> <ul style="list-style-type: none"> i. Clerk's salary, due 30 Sep 2019: £124.50 ii. Web hosting fee due 2 Nov 2019: £30.00 iii. Insurance to cover parish council's legal liabilities and value of assets (£5k) due 1 Dec 2019: £250.00 approx. <p>The above items were approved for payment.</p> <hr/> <p>Cllr Brooks arrived at this point, 7.38pm</p> <hr/> <p>d) Budget Statement The Chair checked the Budget Statement for period 2 and signed it off as being correct.</p> <p>e) Current financial position statement The clerk issued councillors with a financial statement showing a current balance of £2025.04. A copy is attached to these minutes.</p>	Clerk
35 19/20	<p>Planning Matters: <i>To Consider Matters Relating to Planning Applications in and Adjacent to the Parish</i> None received.</p>	
36 19/20	<p>Kettering Borough Council Conservation Policy: Brampton Ash Cllr J Lillie had attempted to contact James Wilson at Kettering Borough Council (KBC), without success. Initially he had been told that his call would be returned (it was not): at his second attempt he spoke to the Duty Planning Officer and felt that she had adopted an openly uncooperative attitude towards him. Cllr Lillie would seek further guidance from County Cllr Allan Matthews.</p>	JL

<p>37 19/20</p>	<p>Highway Matters Update to Meeting 1/2019-20 Item 19b) : Provision of kerbing Cllr N Bevan had met with Ian Boyes, Northants County Council Highways, who had, as requested, sent an estimate for the provision of further kerbing to Hermitage Road. Costs had risen very significantly since the installation of 38m of kerbing in 2011 for a total of £1,900 and kerbing would now cost in the region of £170.00 per linear metre. Councillors agreed that the scheme could not proceed because the price would not be within the means of the parish council at any time within the foreseeable future. The clerk would inform Ian Boyes of their decision. Road Signage Update Cllr Bevan is currently consulting with Ian Boyes in order to progress the installation of road signage, as previously agreed.</p>	<p>Clerk NB</p>
<p>38 19/20</p>	<p>Parish Crime Report & Police Matters No reports of significance to Brampton Ash have been received. The figures for the Welland Ward are included in the Rural Forum minutes.</p>	
<p>39 19/20</p>	<p>Rural Forum: Minutes of the meeting held on 18 July 2019 Items of Interest No items of interest were noted. Cllr Lillie (Rural Forum Representative) is still not receiving information/notifications from KBC: the clerk will follow this up.</p>	<p>Clerk</p>
<p>40 19/20</p>	<p>Local Government Reorganisation Parish Council Elections: Rural Forum minutes 18 July 2019, item 19 RF10 Public Sector Reform The next parish council elections are scheduled for May 2020 with councillors serving for 5 years, thereafter reverting to the usual 4 year period. Vacancies after 6 Nov 2019 can only be filled by co-option.</p>	
<p>41 19/20</p>	<p>Any Other Business: <i>To report matters of a minor nature not requiring formal approval.</i> None</p>	
<p>42 19/20</p>	<p>Date and Venue of Next Meeting: The next meeting of the parish council is scheduled to take place on Monday 9th December 2019, 7.30pm at the parish church.</p>	

Signed: Liz Evans, Clerk to Brampton Ash Parish Council

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The meeting closed at 8.05pm

