Action by:

## Minutes of a Meeting of Brampton Ash Parish Council held Monday 16<sup>h</sup> March 2020, 7.30pm at the Parish Church

This meeting was open to members of the public, subject to prescribed regulations where applicable. This meeting was recorded in accordance with the parish council's protocol.

## **Present: Parish Councillors**

Cllr S Power (Chair) Cllr N Bevan Cllr J Lillie In Attendance: Liz Evans (Clerk) Public Attendee(s): None

		ACTION D					
78	Chair's Announcements						
19/20	None						
79	Apologies for Absence						
19/20	Apologies were received from Borough Cllr D Howes and County Cllr A Matthews						
80	Declarations of Interest: To Receive Disclosures of Personal and Prejudicial Interests						
19/20	from Councillors On Matters to Be Considered at the Meeting.						
	None received.						
81	Minutes of the meeting held 9 December 2019 (meeting 6: 19/20)						
19/20	To approve the minutes of the above meeting as an accurate record or to amend factual						
	inaccuracies if they occur.						
	The minutes were agreed as a correct record and signed by the Chair.						
82	Matters arising from the minutes of the meeting held 9 December 2019 (except						
19/20	where they are agenda items for this meeting)						
	There were no matters arising.						
83	Minutes of the extra meeting held 16 January 2020 (meeting 7: 19/20)						
19/20	To approve the minutes of the above meeting as an accurate record or to amend factual						
	inaccuracies if they occur.						
	The minutes were agreed as a correct record and signed by the Chair.						
84	Matters arising from the minutes of the meeting held 16 January 2020 (except where						
19/20	/20 they are agenda items for this meeting)						
	There were no matters arising.						
85	Financial Matters						
19/20	a) Quarterly internal control: councillor checklist						
	This was checked by Cllr N Bevan and signed as being correct.						
	b) Councillor check of invoices against payments /reconcile to bank statement						
	This was checked by Cllr N Bevan and signed as being correct.						
	c) Approval of payments to be made:						
	i. Clerk's salary, due 31 March 2020: £124.50						
	The above payment was approved for payment.						
	ii. Local Government Act Section 137 payment, donation to St Mary's Church for						
	external lighting costs: £250.00						
	The above payment to be made under the Local Government Act 1972, section						
	137 was proposed by Cllr N Bevan, seconded by Cllr J Lillie and unanimously						
	approved.						
	d) Budget Statement Period 4						
	The Chair checked the Budget Statement for period 4 and signed it off as being correct.						

	e) Current financial position statement The clock issued a financial statement showing a surrent balance of £1488.40						
	The clerk issued a financial statement showing a current balance of £1488.49. A						
	copy is attached to these minutes.						
86	Clerk's Contract of Employment						
19/20	The Clerk's contract was reviewed without amendment.						
	The National Association of Local Councils (NALC) has stated that the pay scales for						
	2020-21 have yet to be finalised and suggests that local councils allow for a likely						
	increase in the region of 3%, commencing April 2020.						
87 (a)	Asset Register Review						
19/20	Assets were inspected by Cllr J Lillie in March 2020: no items for action had been noted						
	at that time. The register was signed off by the Chair.						
87 (b)	Planning Matters:						
19/20	To Consider Matters Relating to Planning Applications in and Adjacent to the Parish						
	KET/2019/0905, 2 Shires, Hermitage Road, Brampton Ash: Approved with conditions						
	KET/2019/0742, Crabtree Farm, Brampton Ash: Approved with conditions						
88	Kettering Borough Council Conservation Policy: Brampton Ash						
19/20	Cllr Lillie had approached Simon Richardson, Development Manager – Planning Policy,						
	at Kettering Borough Council (KBC) in October 2019 to voice his concern that, in its						
	current form, the KBC Conservation Area Appraisal for the village appeared to offer						
	little protection from inappropriate development. Furthermore, it had been adopted in						
	September 1992: it did not comply with Historic England's guidelines and subsequent						
	changes to planning legislation in recent decades appeared to remove some of the						
	protection previously afforded to the village. This was referenced by the Planning						
	Inspectorate's response to Planning Application KET/2018/0683 when allowing an						
	appeal against KBC's refusal of the application. In his response dated 21 January 2020,						
	Simon Richardson acknowledged that there is a need to review many of the KBC						
	Conservation Areas, resources permitting. He stated that current planning policies						
	designate Brampton Ash a 'scattered village' and emerging policies intend to re-						
	designate it a Category C village. Due to the scattered nature of the village, its size and						
	its limited facilities, the emerging Local Plan is not allocating land for development at						
	Brampton Ash and will only allow development in exceptional circumstances where specific criteria are met in relation to size, form, character and setting in the village,						
	amongst other criteria ('other criteria' was not specified).						
89	Highway Matters						
19/20	i. Road Signage Update: Hermitage Road						
15720	Road signage installation (Single Track; No Overtaking) is completed.						
	<i>ii.</i> Potholes: Hermitage Road						
	Potholes in the centre of the track have been repaired. Northants County Council (NCC)						
	will not fill potholes at the edges of the track because it is intended as a single track						
	only. NB has reported a further pothole to NCC for their attention.						
	iii. Spring Litter Pick Arrangements						
	The Community Spring Litter-Pick will take place on April 19 <sup>th</sup> 2020, dependent on						
	possible statutory restrictions during the Coronavirus emergency. Cllr Bevan will	NB					
	arrange for a supply of bags and litter-pickers from KBC. Cllr Power will provide an	SP					
	information poster.						
	iv. VAS Cameras						
	County Cllr A Matthews has advised that Wilbarston Parish Council has taken on						
	F	age <b>2</b> of <b>4</b>					

Signed......Date:29 July 2020.....

	responsibility for the VAS cameras and they will put a rota in place. They have paid for	
	the new batteries and may seek a donation from participating Parish Councils toward	
	the cost. Councillors agreed to this arrangement. The clerk will contact the Wilbarston	LE
	Parish Council clerk to arrange a date for their use in Brampton Ash.	
	v. SATNAV directing traffic along Hermitage Road	
	SATNAV software currently directs all traffic, including heavy goods vehicles, along	
	Hermitage Road which, despite its name, is in fact a track which is wholly unsuitable for	
	through traffic. Ian Boyes, NCC Highways has written to SATNAV companies about this	
	requesting a change to software. The clerk will also make the same request. C Cllr	LE
	Matthews suggests also contacting the police commissioner, Stephen Mold, for some	
	input with this.	
	vi. Parishioner suggestion re. Passing Places on Hermitage Road to combat muddy	
	verges	
	NCC Highways have made it clear to Cllr Bevan that they will not provide Passing Places	
	in Hermitage Road, nor will they widen it, as it is classified as a track and not a road.	LE
	The clerk will respond to the parishioner.	
90	Parish Crime Report & Police Matters	
19/20	No updates relating to the Brampton Ash area have been received.	
91	Rural Forum: Minutes of the meeting held on 30 January 2020	
19/20	The minutes of the above meeting have not yet been made available.	
	Minutes of the Rural Forum meeting held 3 October 2019 can be found here:	
	https://www.kettering.gov.uk/meetings/meeting/1775/rural_forum	
	Paper copies are available from the Clerk to the Parish Council on request.	
92	Parish Council Elections 7 <sup>th</sup> May 2020	
19/20	On 13 March 2020 the government announced that the above elections are postponed	
	until May 2021 due to the Coronavirus outbreak.	
93	Local Government Reorganisation	
19/20	Updates are awaited, following the announcement detailed at item 92, above.	
94	<b>Any Other Business:</b> To report matters of a minor nature not requiring formal approval.	
19/20	i. Lighting	
	The streetlight at the A427 end of Hermitage Road has been out of order since	
	January and this has been reported to KBC on several occasions. Action is awaited	
	from Western Power. Cllr Bevan will chase it up again.	NB
	ii. Coronavirus/Covid 19	
	The clerk will produce a leaflet offering the assistance of the Parish Council to any	LE
	isolated and vulnerable residents who might need it. Cllr Power will arrange for its	SP
	distribution.	
95	Date and Venue of Next Meeting:	
19/20	Monday 27 <sup>th</sup> April 2020, 7.30pm at the Parish Church to sign off on the Parish Council's	
	annual accounts for audit, dependent on possible statutory restrictions during the	
	Coronavirus emergency.	

Signed: Liz Evans, Clerk to Brampton Ash Parish Council

tel: 01536 771470 email: <u>bramptonashparishcouncil@outlook.com</u> web: <u>www.parish-council.com/bramptonash</u>

The meeting closed at 8.35pm

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Signed	Chair	Date:29 July 2020

Date	On-line transaction	Chq no.	ltem	Income £	Clerk's Salary	Expenditure £ inc VAT	(VAT Paid £)	Expenditure £ section 137 inc VAT	Balance		Legal Power				
Brampton	Ash Paris	h Coun	cil: Income and Expenditure 1 Apl 2019 - 30 M	ar <mark>2020:</mark> Re	port 1										
01/04/19			Balance brought forward current account						£1,341.11						
11/04/19	Y		Precept	£1,000.00					£2,341.11	<b>Bank Reconciliation</b>					
Signed:			N Bevan	Member						13 May 2019					
Brampton	Ash Paris		cil: Income and Expenditure 1 Apl 2019 - 30 M	1	port 2										
25/04/19	Y		HMRC VAT refund 2018-19	£32.01					£2,373.12						
14/05/19		50005	H Chapman, Glass for phone box repair				£2.08	£12.46	£2,360.66		LGA72 s.1	37			
											Local Gov	ernment A	ct 1972 s.1	43(1)(b)	
17/05/19	Y		NCALC 7425 DPO, Audit 2020, M/ship			£171.12	6	1	£2,189.54		Local Aud	it & Accour	ntability A	ct 2014	
28/06/19	Y		Clerk's Salary		£124.50		$\langle$		£2,065.04		LGA 72 s.1				
10/07/19		50006	J Stamp, Memorial Plaque, H Shuttleworth				£6.67	<b>£</b> 40.00	£2,025.04	<b>Bank Reconciliation</b>	LGA72 s.1	37			
Signed:			N Bevan	Member		$(\Omega)$		U		02 Sep 2019					
Brampton	Ash Paris	sh Coun	cil: Income and Expenditure 1 Apl 2019 - 30 M	ar 2020: Re		17									
30/09/19	Y		Clerk's Salary	(	£124.50	V			£1,900.54		LGA 72 s.1				
14/11/19	Y		Spanglefish web-hosting fee	$\langle \rangle$	$\bigcirc$	£29.95	£4.99		£1,870.59		LGA 72 s.1	.11			
29/11/19	Y		Zurich Insurance	(		£257.60			£1,612.99	Bank Reconciliation	LGA 72 s.1	.11			
Signed:			N Bevan	Memoer						09 Dec 2019					
Brampton	Ash Paris	h Coun	cil: Income and Expenditure 1 Apl 2019 - 30 M	ar 2020: Re	port 4			-							
31/12/19	Y		Clerk's Salary		£124.50				£1,488.49	Bank Reconciliation	LGA 72s.1	12			
Signed:			N Bevan	Member						16 March 2020					