

Notice of Meeting of Brampton Ash Parish Council
Wednesday 29th July 2020, 7.30pm.

In accordance with current legislation relating to public meetings during the Covid-19 (Coronavirus) pandemic, this meeting will be held on-line, via the Zoom Application.

Councillors are summoned to attend the above on-line meeting
This meeting is open to members of the public, subject to prescribed regulations where applicable.

Log-in details for this meeting are as follows:

<https://us02web.zoom.us/j/84921667361?pwd=Um9sQ1F2NnhJSkFoMGhoWDFrbnNXUT09>

Meeting ID: 849 2166 7361 Password: 1mkhm9

Agenda

06 20/21	Election of Chair & Acceptance of Office Nominations are invited for the role of Chair to the Parish Council Acceptance of Office form to be sent out by the clerk, via email
7/ 20-21	Chair's Announcements
8/ 20-21	Apologies for Absence
9/ 20-21	Appointment of Officers & Acceptance of Office a) Vice Chair b) Highways Warden c) Rural Forum Representative Acceptance of Office Forms as item 06 (above)
10/ 20-21	Declarations of Interest: <i>To Receive Disclosures of Personal and Prejudicial Interests from Councillors On Matters to Be Considered at the Meeting.</i> Members are reminded to update their register of interests if necessary.
11/ 20-21	Minutes of the Meeting held 16 March 2020 (meeting 8: 19/20) <i>To approve the minutes of the above meeting as an accurate record or to amend factual inaccuracies if they occur. Minutes of the above meeting have been circulated to councillors and it is assumed that they have been read prior to this meeting.</i>
12/ 20-21	Matters Arising from the Above Minutes (except where they are agenda items for this meeting)
13/ 20-21	The Extra Meeting scheduled for 20 April 2020 (meeting 8: 19/20) was cancelled in accordance with Covid-19 legislation.
14/ 20-21	Minutes of the Extra Meeting Held 12 May 2020 (meeting 1: 20/21) <i>To approve the minutes of the above meeting as an accurate record or to amend factual inaccuracies if they occur. Minutes of the above meeting have been circulated to councillors and it is assumed that they have been read prior to this meeting.</i>
15/ 20-21	Matters Arising from the Above Minutes (except where they are agenda items for this meeting)
16/ 20-21	Declaration of Exemption From External Audit

17/ 20-21	Annual Governance and Accountability Return 2019/20 a) Members to consider the review of internal controls: <ul style="list-style-type: none"> i. Present Internal Auditor's Report, accept and adopt recommendations (if any) b) Members to approve the Annual Governance Statement by resolution c) Members to consider the Accounting Statements d) Members to Approve the Accounting Statements by resolution and ensure the person presiding signs and dates the Accounting Statements at the same meeting at which the approval is given e) Members to approve the date for electors' rights to inspect the accounts: 1 st September 2020 – 12 October 2020
18/ 20-21	Policies Review : to be deferred to the next meeting
19/ 20-21	Financial Matters a) Quarterly internal control: councillor checklist b) Councillor check of invoices against payments /reconcile to bank statement c) Approval of payments: <ul style="list-style-type: none"> i. <i>National Association of Local Councils 2 June £178.46 (member services £66.46, audit fee £102.00 and data protection services fee £10.00) – approve payment retrospectively</i> ii. <i>Wilbarston Parish Council 1 July £10.00 VAS cameras – approve payment retrospectively</i> iii. <i>Clerk's salary 30 June £124.50 – approve payment retrospectively</i> d) Budget Statement e) Current financial position statement f) Approval of updated assets register g) Review of banking arrangements h) Clerk's request for the approval of a debit card for on-line and in-store purchases where account facilities are not available. This will require the Financial Standards to be updated. i) Clerk's request for approval to purchase a new 500gb external hard drive to back up parish council files. The existing one is 5 years old and has reached the end of its' reliable life, which is usually 3-5 years. The likely cost would be in the region of £50.00 - £60.00.
20/ 20-21	Planning Matters: <i>To Consider Matters Relating to the following Planning Application:</i> KET/2020/0106(amended) : Crabtree Farm – status unknown KET/2020/0194: 7 Hermitage Rd approved by Kettering Borough Council KET/2020/0308: 6 Hermitage Rd approved by Kettering Borough Council
21/ 20-21	Kettering Borough Council Conservation Policy: Brampton Ash: to be deferred to the next meeting
22/ 20-21	Highway Matters a) Village Spring Litter-Pick – Cancelled due to Covid 19 regulations b) Updates on the following, where applicable: <ul style="list-style-type: none"> i. Signage ii. Potholes iii. Lighting iv. VAS Cameras v. Satnav Software & Google Maps
23/ 20-21	Parish Crime Report & Police Matters: No recent reports received.

24/ 20-21	Rural Forum: Minutes of the meeting held on 30 Jan 2020 Any items of interest arising from the above meeting. Further meetings are currently on hold due to Covid-19 regulations
25/ 20-21	Local Government Reorganisation: to be deferred to the next meeting
26/ 20-21	Any Other Business: <i>To report any matters of a minor nature not requiring formal approval.</i>
27/ 20-21	Date and Venue of Next Meeting: Venue details will be announced in due course.

Signed: Liz Evans, Clerk to Brampton Ash Parish Council

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