

Minutes of the Meeting of Brampton Ash Parish Council

Monday 14 December 2020, 7.30pm.

In accordance with current legislation relating to public meetings during the Covid-19 (Coronavirus) pandemic, this meeting was held virtually
This meeting was open to members of the public, subject to prescribed regulations where applicable.

Log-in details were supplied on the published agenda.

This meeting was recorded in accordance with the parish council's protocol.

Present: Parish Councillors

Cllr S Power (Chair) Cllr N Bevan Cllr W Brooks Cllr T Hilliard Cllr J Lillie

Present: County Councillor Allan Matthews **Borough Councillor** David Howes

In Attendance: Liz Evans (Clerk)

Public Attendee(s): None

		Action by:
43/ 20-21	Chair's Announcements Members were reminded that elections are due to take place on May 6, 2021. This would be an agenda item for the next regular meeting.	LE
44/ 20-21	Apologies for Absence None	
45/ 20-21	Declarations of Interest: <i>To Receive Disclosures of Personal and Prejudicial Interests from Councillors On Matters to Be Considered at the Meeting.</i> Members are reminded to update their register of interests if necessary. Item 52/20-21, 14 Hermitage Road: Cllrs Power and Bevan declared an interest in this item as they are either relevant or neighbouring property owners.	
46/ 20-21	Minutes of the Meeting held 5 October 2020 (meeting 3: 20/21): <i>To approve the minutes of the above meeting as an accurate record or to amend factual inaccuracies if they occur.</i> The minutes were approved as a correct record and signed by the Chair.	
47/ 20-21	Matters Arising from the Above Minutes (except where they are agenda items for this meeting) None	
48/ 20-21	Financial Matters: <ul style="list-style-type: none"> <i>a) Quarterly internal control: councillor checklist:</i> Checked as correct and signed by Cllr Bevan <i>b) Councillor check of invoices against payments /reconcile to bank statement:</i> Checked as correct and signed by Cllr Bevan <i>c) Reporting of payments made since the last meeting:</i> The Chair reported that the following payments had been made: <ul style="list-style-type: none"> i. Payment to Spanglefish, Web-hosting annual fee £29.95 ii. Payment to Zurich Insurance, Statutory insurance £257.60 <i>d) Approval of forthcoming payments:</i> The following payment was approved: <ul style="list-style-type: none"> i. Clerk's salary due 30 December 2020 £128.00 <i>e) Budget Statement Period 3:</i> Checked as correct and signed by the Chair <i>f) Current financial position statement:</i> 	

	Checked as correct and signed by Cllr Bevan A copy is attached to these minutes.																							
49/ 20-21	Clerk's Contract of Employment – Annual Review Reviewed and agreed without amendment																							
50/ 20-21	<p>Budget 2021-22</p> <p>Items to be budgeted for:</p> <table> <tr> <td><i>Clerk's Wages</i></td> <td><i>£512.00</i></td> </tr> <tr> <td><i>Clerk's Expenses</i></td> <td><i>£20.00</i></td> </tr> <tr> <td><i>Statutory Insurance</i></td> <td><i>£275.00 approx</i></td> </tr> <tr> <td><i>Contribution to Church External Lighting</i></td> <td><i>£250.00</i></td> </tr> <tr> <td><i>NCALC Membership</i></td> <td><i>£70.00 approx</i></td> </tr> <tr> <td><i>NCALC Audit Fee</i></td> <td><i>£100.00</i></td> </tr> <tr> <td><i>NCALC Data Protection Services Fee</i></td> <td><i>£10.00</i></td> </tr> <tr> <td><i>Web-hosting fee</i></td> <td><i>£30.00</i></td> </tr> <tr> <td><i>Grit for Roads Winter Maintenance</i></td> <td><i>£00.00</i></td> </tr> <tr> <td><i>Parish Council Election Cost</i></td> <td><i>£440.00 (estimated)*</i></td> </tr> <tr> <td>Total</td> <td>£1707.00 (all figures are rounded)</td> </tr> </table> <p><i>* At present this is believed to be the maximum likely cost to the parish council: the final cost may be lower. Confirmation is awaited from the Electoral Officer.</i></p>	<i>Clerk's Wages</i>	<i>£512.00</i>	<i>Clerk's Expenses</i>	<i>£20.00</i>	<i>Statutory Insurance</i>	<i>£275.00 approx</i>	<i>Contribution to Church External Lighting</i>	<i>£250.00</i>	<i>NCALC Membership</i>	<i>£70.00 approx</i>	<i>NCALC Audit Fee</i>	<i>£100.00</i>	<i>NCALC Data Protection Services Fee</i>	<i>£10.00</i>	<i>Web-hosting fee</i>	<i>£30.00</i>	<i>Grit for Roads Winter Maintenance</i>	<i>£00.00</i>	<i>Parish Council Election Cost</i>	<i>£440.00 (estimated)*</i>	Total	£1707.00 (all figures are rounded)	
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51/ 20/21	<p>Precept 2021-22</p> <p>The current balance at the bank stands at £1,357. Projected, approved expenditure to the end of the financial year is £506.00. Due to the prudent management of the budget in previous years this will leave a projected carry forward of £851.00 (all figures rounded). The annual precept is the parish council's only form of income.</p> <p>It was unanimously agreed that the precept for 2021-22 would be set at £1200. The slight increase from previous years was needed to cover potential election costs. Borough Cllr David Howes explained that Kettering Borough Council (KBC) had historically covered the election costs of the parish councils within their borough, whereas other borough councils in the county had not covered theirs. Under the forthcoming local government reorganisation the new unitary authority would not meet these costs. Costs will be dependent on whether an election is contested.</p>																							
52/ 20-21	<p>Planning Matters:</p> <p><i>To Consider Matters Relating to Planning Applications in the Parish:</i></p> <p>Cllr Teresa Hilliard took the Chair for the following item.</p> <ol style="list-style-type: none"> KET/2020/0757: 14 Hermitage Road, Brampton Ash Single-storey rear extension Plans can be found here: https://www.kettering.gov.uk/planningApplication/130212 <p>Cllrs Power and Bevan declared an interest in the application and did not take part in the decision-making process. Following discussion between the remaining councillors, the parish council recorded no objection to the application.</p> <p>Cllr Power resumed the Chair at this point:</p> <ol style="list-style-type: none"> KET/2020/0651: 6 Hermitage Road, Brampton Ash Replacement windows Plans can be found here: 																							

	<p>https://www.kettering.gov.uk/planningApplication/130128</p> <p>The intended windows were of a high specification that was suitable for a conservation area. KBC planners had made a condition that the windows must not deviate from the details supplied to them with the application. The parish council recorded no objection to the application.</p>	
53/20-21	<p>Kettering Borough Council Conservation Policy - Brampton Ash (update)</p> <p>Cllr Lillie reported that there is nothing further to add at present.</p>	
54/20-21	<p>Highway Matters:</p> <p>a) <i>Village Litter-Pick arrangements (subject to current Covid-19 regulations)</i> This was still on hold due to Covid-19 regulations: it would be reconsidered in the spring.</p> <p>b) <i>Updates on the following, where applicable:</i></p> <ul style="list-style-type: none"> i. <i>Signage</i> Nothing to report ii. <i>Potholes</i> Cllr Bevan has the matter in hand. Delays are due to Covid-19 disruption. iii. <i>Lighting</i> Nothing to report iv. <i>VAS Cameras</i> Nothing to report v. <i>Other</i> It was reported that the A6/A427 junction on the approach to Market Harborough is due to be closed, or restricted, commencing January 11th 2021 for roadworks and this might have a knock-on effect of diverted traffic using some local villages as a short-cut. <p>Cllr Bevan had discussed with Northants County Council the possibility of placing restrictions along Hermitage Road but he had been told that it was not feasible.</p> <p>County Cllr Alan Matthews had reported a damaged manhole cover on the A427 Brampton Ash and it had been repaired.</p> 	
55/20-21	<p>Parish Crime Report & Police Matters:</p> <p>No recent reports received.</p>	
56/20-21	<p>Rural Forum:</p> <p>The Rural Forum has now disbanded in its present form, pending the Local Government Reorganisation in May 2021. It was agreed that this item would be removed from future agendas.</p>	
57/20-21	<p>Local Government Reorganisation update</p> <p>The following points were noted: Work towards the new unitary authorities in Northamptonshire is ongoing and KBC is preparing to hand over duties to the North Northants Unitary Authority.</p> <p>Arrangements for the local elections which are due to take place in May 2021 are currently being determined as Covid-19 restrictions may impact on how they are run.</p>	
58/20-21	<p>Any Other Business: <i>To report any matters of a minor nature not requiring formal approval.</i></p>	

	B. Cllr David Howes still has some Ward Initiative funding available for suitable projects and parish councils are invited to apply as soon as possible.	
59/20-21	<p>Date and Venue of Next Meeting (s): Extra meeting (virtual): Monday 21st December 2020, 7.30pm to discuss planning application KET/2020/0758, 14 Hermitage Road, Brampton Ash: Conversion of outbuildings to form 1 no. dwelling with first floor rear and single storey link extensions. Expiry date for comments is 4th January 2021.</p> <p>Next regular meeting (virtual): Monday 8th February 2021, 7.30pm</p>	

The meeting closed at 9.15pm

Signed: Liz Evans, Clerk to Brampton Ash Parish Council

tel: 01536 771470 email: bramptonashparishcouncil@outlook.com web: www.parish-council.com/bramptonash

Date	On-line transaction	Chq no.	Item	Income £	Clerk's Salary	Expenditure £ inc VAT	(VAT Paid £)	Expenditure £ section 137 inc VAT	Balance	Legal Power
Brampton Ash Parish Council: Income and Expenditure 1 Apl 2020 - 31 Mar 2021: Report 1										
01/04/20			Balance brought forward current account						£1,113.99	
14/04/20	Y		Precept	£1,000.00					£2,113.99	
05/05/20	Y		HMRC VAT Refund 2019-20	£13.74					£2,127.73	
27/05/20	Y		Wilbarston PC VAS signs (Highways)			£10.00	£0.00		£2,117.73	Highways Act 1980 s41
27/05/20	Y		Northants CALC Audit, DPO, M/ship			£178.46	£0.00		£1,939.27	Local Government Act 1972 s.143(1)(b) Local Audit & Accountability Act 2014
06/07/20	Y		Clerk's salary		£124.50		£0.00		£1,814.77	Bank Reconciliation
Signed			N Bevan	Member					29 July 2020	LGA 72 s.112
Brampton Ash Parish Council: Income and Expenditure 1 Apl 2020 - 31 Mar 2021: Report 2										
07/08/20	Y		Toshiba portable hard drive - Currys PC World			£37.99	£6.33		£1,776.78	LGA 72 s.111
30/10/20	Y		Clerk's salary: new rate effective from Apl 2020		£131.50				£1,645.28	Bank Reconciliation
Signed			N Bevan	Member					05 October 2020	LGA 72 s.112
Brampton Ash Parish Council: Income and Expenditure 1 Apl 2020 - 31 Mar 2021: Report 3										
13/11/20	Y		Spanglefish Plexus Media Web Hosting Fee			£29.95			£1,615.33	LGA 72 s.111
26/11/20	Y		Zurich Municipal Statutory Insurance			£257.60			£1,357.73	Bank Reconciliation
Signed			N Bevan						14 12 2020	LGA 72 s.111