

Minutes of the Meeting of Brampton Ash Parish Council Monday 8th February 2021, 7.30pm.

In accordance with current legislation relating to public meetings during the Covid-19 (Coronavirus) pandemic, this meeting was held virtually
This meeting was open to members of the public, subject to prescribed regulations where applicable.

Log-in details were supplied on the published agenda.

This meeting was recorded in accordance with the parish council's protocol.

Present: Parish Councillors

Cllr S Power (Chair) Cllr N Bevan Cllr W Brooks Cllr T Hilliard Cllr J Lillie
(joined at 8.05pm)

Present: County Councillor Allan Matthews

In Attendance: Liz Evans (Clerk)

Public Attendee(s): None

		Action by:
65 20- 21	Chair's Announcements None	
66 20- 21	Apologies for Absence Borough Councillor David Howes sent apologies due to a clash of parish council meetings.	
67 20- 21	Declarations of Interest: <i>To Receive Disclosures of Personal and Prejudicial Interests from Councillors On Matters to Be Considered at the Meeting.</i> Members are reminded to update their register of interests if necessary. There were no declarations of interest.	
68 20- 21	Minutes of the Meeting held 14 December 2020 (meeting 4: 20/21): <i>To approve the minutes of the above meeting as an accurate record or to amend factual inaccuracies if they occur.</i> The minutes were approved as a true record and signed by the Chair.	
69 20- 21	Matters Arising from the Above Minutes (except where they are agenda items for this meeting) None	
70 20- 21	Minutes of the Extra Meeting held 21 December 2020 (meeting 5: 20/21) <i>To approve the minutes of the above meeting as an accurate record or to amend factual inaccuracies if they occur.</i> The minutes were approved as a true record and signed by the Chair.	
71 20- 21	Matters Arising from the Above Minutes (except where they are agenda items for this meeting) None	
72 20- 21	Financial Matters: a. Quarterly internal control: councillor checklist: <i>Checked by Cllr Nick Bevan and signed as correct.</i> b. Councillor's check of invoices against payments /reconcile to bank statement: <i>Checked by Cllr Nick Bevan and signed as correct.</i> c. Budget Statement Period 4: <i>Checked by the Chair and signed as correct.</i>	

Signed.....Chair.....Date: 14 04 2021

	<p>d. Current financial position statement: <i>Checked by Cllr Nick Bevan and signed as correct.</i></p> <p>e. The following items were approved by councillors for payment:</p> <ul style="list-style-type: none"> i. Clerk's salary due 30 March 2021 £128.00 ii. Contribution to external church lighting £250.00 (LGA 1972, Section 137) iii. Clerk's expenses (printer ink) £18.91 iv. VAS camera hire March 2021 £10.00 (the Chair to contact Cllr Andy Smith, Wilbarston Parish Council to make arrangements) <p>The clerk will set up the above payments.</p>	<p>SP</p> <p>LE</p>
73 20- 21	<p>Assets Inspection</p> <p><i>To arrange the inspection of assets held by the parish council as required by the annual audit of accounts.</i></p> <p>Cllr John Lillie agreed to inspect the assets and return the completed report to the clerk for inclusion in the annual audit.</p>	<p>JL</p> <p>LE</p>
74 20- 21	<p>Planning Matters:</p> <p><i>To Consider Matters Relating to Planning Applications in the Parish:</i></p> <ol style="list-style-type: none"> 1. KET/2020/0758 14 Hermitage Road, Brampton Ash – Target decision date: 2nd February 2021 No further update was available at the time of this meeting. 2. KET/2020/0757 14 Hermitage Road, Brampton Ash – Target decision date: 8th January 2021 No further update was available at the time of this meeting. 3. KET/2020/0651 6 Hermitage Road, Brampton Ash – Approved <p>No further planning applications have been notified to date.</p>	
75 20- 21	<p>Kettering Borough Council Conservation Policy - Brampton Ash (Cllr Lillie update)</p> <p>Cllr J Lillie had pursued the matter of updating the Brampton Ash Conservation Area Appraisal with Simon Richardson, Development Manager, Development Services at Kettering Borough Council. Cllr Lillie had received the response copied below (dated 4th January 2021) and, as a result, he felt optimistic that there would be some progress on this matter at a future date.</p> <p><i>'Unfortunately, updating the Brampton Ash Conservation Area Appraisal hasn't moved further up the Council's priority list. What I can report, however, is that as we move closer towards Kettering Borough Council forming a part of the new unitary North Northamptonshire Council, then perhaps new opportunities arise within a larger structure.</i></p> <p><i>The new Council is still being shaped, readying itself for the start of business on 1st April. Given the limited time that remains between now and then, each service function area is seeking to ensure it is Safe & Legal for day one, Vesting Day. It's expected that further changes to the new organisation will continue for many months and years to come, including establishing its priorities. One benefit of a larger organisation will be the ability to expand the range of specialisms the Service has at its disposal. One such area could be with Historic Buildings and Conservation, as I'm aware that other Councils in North</i></p>	

	<p>Northamptonshire have specific officers dedicated to advise in this area.</p> <p style="text-align: center;"><i>I will of course continue to provide input into discussions through the formation of the new authority and its planning priorities. I'm sorry I can't be more positive at this point, but hopefully this may lead to a programme of review in the future.'</i></p> <p>Cllr Lillie will seek a progress update in January 2022.</p>	<p>JL</p>
<p>76 20- 21</p>	<p>Highway Matters:</p> <p>a) <i>Village Litter-Pick arrangements (subject to current Covid 19 regulations)</i> Item deferred to the next meeting.</p> <p>b) Updates on the following, where applicable:</p> <p style="padding-left: 20px;"><i>i. Signage</i> No current issues reported.</p> <p style="padding-left: 20px;"><i>ii. Potholes</i> Councillors will continue to monitor the situation. C Cllr Allan Matthews will report a pothole on the A427, in the vicinity of the Church and Manor Farm, to Northants County Council (NCC) Highways.</p> <p style="padding-left: 20px;"><i>iii. Lighting</i> No current issues reported.</p> <p style="padding-left: 20px;"><i>iv. VAS Cameras: March 2021</i> The Chair will contact Cllr Andy Smith (Wilbarston Parish Council) to arrange the installation of the camera. C Cllr Allan Matthews advised that Wilbarston Parish Councillors had expressed an interest in obtaining grant funding from the police for an upgraded system.</p> <p style="padding-left: 20px;"><i>v. Other (if any)</i> No other issues reported.</p>	<p>LE</p> <p>AM</p> <p>SP</p>
<p>77 20- 21</p>	<p>Parish Crime Report & Police Matters:</p> <p>No recent reports received.</p> <p><i>Police Liaison Representative</i></p> <p>Northamptonshire County Association of Local Council (NCALC) are working with the police to establish a Police Liaison Representative in every parish to act as a single point of contact for the police. This could be a parish councillor or a member of the public. Cllr Nick Bevan will make further enquiries into this role and report back at the next meeting.</p>	<p>NB</p>
<p>78 20- 21</p>	<p>Local Government Reorganisation (LGR) update</p> <p><i>Elections, including parish council elections, are currently scheduled for May 6th 2021. Close of nominations is 4pm on 8th April 2021.</i></p> <p>The Chair will put a poster on the parish noticeboard to publicise the election. The initial point of contact for prospective candidates will be via the contact page on the parish council's website www.parish-council.com/bramptonash</p> <p>C Cllr Allan Matthews advised that no leafleting or doorstep canvassing would be permitted in the forthcoming election, in line with Covid-19 legislation. With regards to LGR and the new Unitary Authorities in Northamptonshire, Cllr Matthews pointed out that it would take some time to consolidate council activities across the county and Kettering Borough Council would, in all probability, continue to be the local parish councils' point of contact for some time after the May elections.</p>	<p>SP</p> <p>LE</p>

79 20- 21	Any Other Business: <i>To report any matters of a minor nature not requiring formal approval.</i> <u>See item 72e ii</u> Cllr Nick Bevan reported that the church lighting is currently out of operation whilst repairs are in progress.	
80 20- 21	Date and Venue of Next Meeting: Wednesday 14 th April 2021, 7.30pm. Venue details will be announced in due course.	

The meeting closed at 8.30pm

Signed: Liz Evans, Clerk to Brampton Ash Parish Council

tel: 01536 771470 email: bramptonashparishcouncil@outlook.com web: www.parish-council.com/bramptonash

Date	On-line transaction	Chq no.	Item	Income £	Clerk's Salary	Expenditure £ inc VAT	(VAT Paid £)	Expenditure £ section 137 inc VAT	Balance		Legal Power
Brampton Ash Parish Council: Income and Expenditure 1 Apl 2020 - 31 Mar 2021: Report 1											
01/04/20			Balance brought forward current account						£1,113.99		
14/04/20	Y		Precept	£1,000.00					£2,113.99		
05/05/20	Y		HMRC VAT Refund 2019-20	£13.74					£2,127.73		
27/05/20	Y		Wilbarston PC VAS signs (Highways)			£10.00	£0.00		£2,117.73		Highways Act 1980 s41
27/05/20	Y		Northants CALC Audit, DPO, M/ship			£178.46	£0.00		£1,939.27		Local Government Act 1972 s.143(1)(b) Local Audit & Accountability Act 2014
06/07/20	Y		Clerk's salary		£124.50		£0.00		£1,814.77	Bank Reconciliation	LGA 72 s.112
			Signed N Bevan		Member					29 July 2020	
Brampton Ash Parish Council: Income and Expenditure 1 Apl 2020 - 31 Mar 2021: Report 2											
07/08/20	Y		Toshiba portable hard drive - Currys PC World			£37.99	£6.33		£1,776.78		LGA 72 s.111
30/10/20	Y		Clerk's salary: new rate effective from Apl 2020		£131.50				£1,645.28	Bank Reconciliation	LGA 72 s.112
			Signed N Bevan		Member					05 October 2020	
Brampton Ash Parish Council: Income and Expenditure 1 Apl 2020 - 31 Mar 2021: Report 3											
13/11/20	Y		Spanglefish Plexus Media Web Hosting Fee			£29.95			£1,615.33		LGA 72 s.111
26/11/20	Y		Zurich Municipal Statutory Insurance			£257.60			£1,357.73	Bank Reconciliation	LGA 72 s.111
			Signed N Bevan							14 Dec 2020	
Brampton Ash Parish Council: Income and Expenditure 1 Apl 2020 - 31 Mar 2021: Report 4											
24/12/20	Y		Clerk's salary December quarter		£128.00				£1,229.73	Bank Reconciliation	LGA 72s.112
			Signed N Bevan							08 Feb 2021	