

## Minutes of the Meeting of Brampton Ash Parish Council

Wednesday 14<sup>th</sup> April 2021, 7.30pm.

In accordance with current legislation relating to public meetings during the Covid-19 (Coronavirus) pandemic, this meeting was held virtually

This meeting was open to members of the public, subject to prescribed regulations where applicable.

Log-in details were supplied on the published agenda.

This meeting was recorded in accordance with the parish council's protocol.

**Present: Parish Councillors**

Cllr S Power (Chair)      Cllr N Bevan      Cllr W Brooks      Cllr T Hilliard      Cllr J Lillie

**Present: County Councillor** Allan Matthews **Borough Councillor** David Howes

**In Attendance:** Liz Evans (Clerk)

**Public Attendee(s):** None

		Action by:
<b>81</b> <b>20/21</b>	<b>Chair's Announcements</b> The Chair noted that this is the final meeting of Brampton Ash Parish Council, pending elections in May. County Cllr Allan Matthews and Borough Cllr David Howes were thanked for their support over the past 6 years. The Chair reminded councillors that, as we are in a pre-election period, they should remain politically impartial and they should not take part in activities with political connotations. It was noted that the parish council is a non-political organisation.	
<b>82</b> <b>20/21</b>	<b>Apologies for Absence</b> None	
<b>83</b> <b>20/21</b>	<b>Declarations of Interest: To Receive Disclosures of Personal and Prejudicial Interests from Councillors On Matters to Be Considered at the Meeting.</b> <b>Members are reminded to update their register of interests if necessary</b> There were no declarations of interest.	
<b>84</b> <b>20/21</b>	<b>Minutes of the meeting held 8<sup>th</sup> February 2021 (meeting 6: 20/21)</b> <i>To approve the minutes of the above meeting as an accurate record or to amend factual inaccuracies if they occur.</i> Minutes of the above meeting were agreed and signed by the Chair as a true record.	
<b>85</b> <b>20/21</b>	<b>Matters arising from the minutes of the meeting held 8<sup>th</sup> February 2021 (except where they are agenda items for this meeting)</b> There were no matters arising.	
<b>86</b> <b>20/21</b>	<b>Financial Matters</b> a) Internal control: councillor checklist – final 2020-21 b) Councillor check of invoices against payments /reconcile to bank statement c) Current financial position statement Items a) b) and c) (above) were checked by Cllr Bevan and signed off as being correct. d) Approval of payments to be made: None currently due e) Budget Statement – Period 5 (final) 2020-21 – This was checked by the Chair and signed off as being correct. f) Community donation received from Borough Cllr D Howes for purchase of litter-picking equipment - £200. – See item 90a)i	
<b>87</b> <b>20/21</b>	<b>Asset Register Review &amp; Approval</b> Assets inspected by Cllr John Lillie 28 <sup>th</sup> March 2021. No action is currently required. Assets register to be approved for audit purposes. – The Assets Register was approved	

	<p>by councillors and signed off by the Chair.</p> <p>It was noted that the bus shelter would require some remedial work in the future. Cllr Bevan said that it could be brought up to standard for minimal expenditure. Cllrs Power, Bevan and Lillie would investigate.</p>	<p>SP NB JL</p>
<p><b>88</b> <b>20/21</b></p>	<p><b>Planning Matters:</b></p> <p><i>To Consider Matters Relating to Planning Applications in and Adjacent to the Parish</i></p> <p>No further reports received.</p>	
<p><b>89</b> <b>20/21</b></p>	<p><b>Kettering Borough Council Conservation Policy: Brampton Ash</b></p> <p>Implications of Local Government Re-organisation on the updating of the Conservation Policy is to be followed up by Cllr Lillie in January 2022.</p> <p>B Cllr David Howes had received information from Simon Richardson, Kettering Borough Council (KBC), relating to the NNPF – National Planning Policy Framework: Local Green Space policy and allocations, and the document had then been forwarded to parish councillors. Disappointingly, many of the proposed Green Spaces in the borough, as identified by KBC planners, had been discounted by the Inspectorate. Cllr Howes felt that this would not have a significant impact on Brampton Ash as the village was unlikely to be affected by development, other than some limited non-commercial infilling. Cllr John Lillie noted that Brampton Ash is still classified as a Category C village.</p> <p>This matter would be an agenda item for the next meeting, in order to confirm the exact location and extent of the village's conservation area and to consider whether any action, for example, the development of a Parish Plan, would be feasible and beneficial.</p>	<p>JL</p> <p>LE JL</p>
<p><b>90</b> <b>20/21</b></p>	<p><b>Highway Matters</b></p> <p>a) <i>Village Litter-Pick arrangements (subject to current Covid 19 regulations)</i></p> <p>To be deferred to the next meeting, pending the relaxation of Covid restrictions.</p> <p><i>Agree equipment to be purchased for community litter-picking</i></p> <p>B Cllr David Howes was thanked for his donation towards litter-picking equipment. It was suggested that the following items would be purchased: litter-pick sticks, safety vests, gloves and bag hoops. Cllrs Power and Bevan would draw up a list for approval at the next meeting.</p> <p>b) <i>Updates on the following, where applicable:</i></p> <ul style="list-style-type: none"> <li>i. <i>Signage</i> None</li> <li>ii. <i>Potholes</i> More potholes had developed in Hermitage Road. Cllr Bevan will send photos to North Northants Council Highways department for action.</li> <li>iii. <i>Lighting</i> None</li> <li>iv. <i>VAS Cameras: March 2021</i> None</li> <li>v. <i>Other (if any)</i> None</li> </ul>	<p>SP NB</p> <p>NB</p>
<p><b>91</b> <b>20/21</b></p>	<p><b>Parish Crime Report &amp; Police Matters</b></p> <ul style="list-style-type: none"> <li>i. <i>Crime Reports: none notified</i></li> <li>ii. <i>Police Liaison Representative: Melvyn Norman, Brampton Ash Neighbourhood Watch co-ordinator, agreed to take on the role of Police Liaison Representative for Brampton Ash. The forms had been completed and returned by the clerk to</i></li> </ul>	

	Northamptonshire County Association of Local Councils on 9 <sup>th</sup> March 2021.	
<b>92</b> <b>20/21</b>	<b>Parish Council Elections</b> Kettering Borough Council Elections officer confirmed that there were 6 nominations received for 5 member vacancies and an election would be held on Thursday 6 <sup>th</sup> May 2021. The parish council agreed that it would not be appropriate to leaflet parishioners on this occasion.	
<b>93</b> <b>20/21</b>	<b>Local Government Reorganisation</b> Elections are scheduled for Thursday 6 <sup>th</sup> May 2021.	
<b>94</b> <b>20/21</b>	<b>Any Other Business: To report matters of a minor nature not requiring formal approval.</b> a) C Cllr Allan Matthews provided contact details for the new North Northants Council: Customer Services telephone no 03001263000, email <a href="mailto:myfeedback@northnorthants.gov.uk">myfeedback@northnorthants.gov.uk</a> b) There was a discussion about the worsening problem of littering in and around the village. Parish councillors expressed their appreciation of the efforts made by Kettering and Corby waste collectors who clear litter promptly when it is reported to them. Parish councillors considered possible action that could be taken to prevent the dumping of litter. Whilst the provision of surveillance cameras seemed to be an attractive option, there were logistical, financial and legal implications to consider. In the first instance it was decided to explore the option of re-instating anti-littering signage. Cllr N Bevan will contact Ian Boyes, North Northants Council Highways department for advice on appropriate signage and wording.	<b>NB</b>
<b>95</b> <b>20/21</b>	<b>Date and Venue of Next Meeting:</b> To be held in person, in accordance with government regulations, Thursday 13 <sup>th</sup> May 2021, 7.30pm at the parish church.	

The meeting closed at 8.45pm

**Signed:** Liz Evans, Clerk to Brampton Ash Parish Council

tel: 01536 771470 email: [bramptonashparishcouncil@outlook.com](mailto:bramptonashparishcouncil@outlook.com) web: [www.parish-council.com/bramptonash](http://www.parish-council.com/bramptonash)

Date	On-line transaction	Chq no.	Item	Income £	Clerk's Salary	Expenditure £ inc VAT	(VAT Paid £)	Expenditure £ section 137 inc VAT	Balance	Legal Power
<b>Brampton Ash Parish Council: Income and Expenditure 1 Apl 2020 - 31 Mar 2021: Report 1</b>										
01/04/20			Balance brought forward current account						£1,113.99	
14/04/20	Y		Precept	£1,000.00					£2,113.99	
05/05/20	Y		HMRC VAT Refund 2019-20	£13.74					£2,127.73	
27/05/20	Y		Wilbarston PC VAS signs (Highways)			£10.00	£0.00		£2,117.73	Highways Act 1980 s41
27/05/20	Y		Northants CALC Audit, DPO, M/ship			£178.46	£0.00		£1,939.27	Local Government Act 1972 s.143(1)(b) Local Audit & Accountability Act 2014
06/07/20	Y		Clerk's salary		£124.50				£1,814.77	Bank Reconciliation LGA 72 s.112
			Signed N Bevan		Member					29 July 2020
<b>Brampton Ash Parish Council: Income and Expenditure 1 Apl 2020 - 31 Mar 2021: Report 2</b>										
07/08/20	Y		Toshiba portable hard drive - Currys PC World			£37.99	£6.33		£1,776.78	LGA 72 s.111
30/10/20	Y		Clerk's salary: new rate effective from Apl 2020		£131.50				£1,645.28	Bank Reconciliation LGA 72 s.112
			Signed N Bevan		Member					05 October 2020
<b>Brampton Ash Parish Council: Income and Expenditure 1 Apl 2020 - 31 Mar 2021: Report 3</b>										
13/11/20	Y		Spanglefish Plexus Media Web Hosting Fee			£29.95	£0.00		£1,615.33	LGA 72 s.111
26/11/20	Y		Zurich Municipal Statutory Insurance			£257.60	£0.00		£1,357.73	Bank Reconciliation LGA 72 s.111
			Signed N Bevan		Member					14 Dec 2020
<b>Brampton Ash Parish Council: Income and Expenditure 1 Apl 2020 - 31 Mar 2021: Report 4</b>										
24/12/20	Y		Clerk's salary December quarter		£128.00				£1,229.73	Bank Reconciliation LGA 72s.112
			Signed N Bevan		Member					08 February 2021
<b>Brampton Ash Parish Council: Income and Expenditure 1 Apl 2020 - 31 Mar 2021: Report 5</b>										
22/02/2021	Y		Clerk's Exp / Moreinks (printer ink+postage)			£18.91	£3.15		£1,210.82	LGA 72 s.111
22/02/2021	Y		Wilbarston PC VAS signs (Highways)			£10.00	£0.00		£1,200.82	Highways Act 1980 s41
23/02/2021	Y		St Mary's Church PCC External Lighting					£250.00	£950.82	LGA 72.s137
09/03/2021	Y		Donation from Ward Councillor's Fund	£200.00					£1,150.82	
22/03/2021	Y		Clerk's Salary March quarter (4)		£128.00				£1,022.82	Bank Reconciliation LGA 72s.112
			Signed N Bevan		Member					31 March 2021
<b>Brampton Ash Parish Council: Income and Expenditure 1 Apl 2020 - 31 Mar 2021: Final</b>										
			<b>End of Year Totals</b>	<b>Income</b>	<b>Salary</b>	<b>Exp</b>	<b>(VAT)</b>	<b>S137</b>	<b>Balance</b>	
				£2,327.73	£512.00	£542.91		£250.00	£1,022.82	C/f to 2021-22
			<b>VAT to be reclaimed</b>				£9.48			