

Minutes of the Meeting of Brampton Ash Parish Council
Thursday 20th May 2021, 7.30pm.
At Dingley Village Hall, LE16 8PG

This meeting was open to members of the public, subject to prescribed regulations where applicable.

Present: Parish Councillors

Cllr S Power (Chair) Cllr N Bevan Cllr W Brooks Cllr J Lillie Cllr T Pentelow
 (arrived 8.05) (arrived 7.40)

Present: North Northants Councillor: None – apologies received**In Attendance:** Liz Evans (Clerk)**Public Attendee(s):** None

		Action by:
01/ 21- 22	Election of Chair & Acceptance of Office Cllr Steve Power accepted the nomination for Chair, proposed by Cllr Lillie and seconded by Cllr Pentelow. Cllr Power was unanimously appointed. The Acceptance of Office form was signed.	
02/ 21- 22	Chair's Announcements The Chair welcomed Cllr Tom Pentelow to the parish council. The Chair expressed thanks to former Cllr Terry Hilliard for her past service to the parish council. In a letter to the parish council, Terry said that she had enjoyed her time as a parish councillor: she sent her best wishes to Tom Pentelow and to all of the other councillors. The Chair expressed thanks to former County Councillor Allan Matthews for the guidance and support he had given to the parish council and wished him well in his retirement. The Chair advised that item 14 of the agenda should say 24 th May.	
03/ 21- 22	Apologies for Absence The three Councillors for the new North Northants Council Desborough Division sent apologies as they were at meetings elsewhere.	
04/ 21- 22	Members Acceptance of Office & Appointment of Officers Members signed Acceptance of Office forms. Cllr John Lillie accepted the roles of Deputy Chair and Conservation Member Cllr Nick Bevan accepted the role of Highways Warden Cllr Tom Pentelow accepted the role of Parish Paths Warden	
05/ 21- 22	Members Email Agreement In accordance with Local Government Act 1972 members gave permission to be contacted by email. The agreement forms were completed and returned to the clerk.	
06/ 21- 22	North Northants Code of Conduct i. Code of Conduct is currently in draft form only and is not yet available – advice is awaited from North Northants Council. ii. Councillors' Code of Conduct forms not yet available – advice is awaited from North Northants Council. This item will be deferred to the next meeting of the parish council.	LE

Signed.....Chair

Date: 22nd July 2021

07/ 21- 22	<p>Declarations of Interest: <i>To Receive Disclosures of Personal and Prejudicial Interests from Councillors On Matters to Be Considered at the Meeting.</i></p> <p>No declarations were received.</p>	
08/ 21- 22	<p>Members Register of Interests:</p> <p>The link for on-line completion of the Members Register of Interests had been received and forwarded to councillors for action. These are legally required to be completed by 7th June 2021.</p>	
09/ 21- 22	<p>Minutes of the Meeting held 14 April 2021 (meeting 7: 20/21) <i>To approve the minutes of the above meeting as an accurate record or to amend factual inaccuracies if they occur.</i></p> <p>The minutes were accepted as a correct record and signed by the Chair. There were no matters arising from the minutes.</p>	
10/ 21- 22	<p>Declaration of Exemption From External Audit:</p> <p>As the higher of gross income or gross expenditure did not exceed £25,000.00 in the year of account ended 31 March 2021 the parish council declared itself exempt from external audit, under Section 9 of the Local Audit (Smaller Authorities) Regulations 2015. The Chair and the clerk signed the Declaration of Exemption. The clerk will forward the signed form to the external auditors, PKF Littlejohn.</p>	LE
11/ 21- 22	<p>Annual Governance and Accountability Return 2020/21</p> <p>a) <i>Members to consider the review of internal controls:</i></p> <p>i. Present Internal Auditor's Report, accept and adopt recommendations (if any) The Chair presented the Internal Auditor's report which was unanimously approved by councillors. There were no recommendations.</p> <p>b) <i>Members to approve the Annual Governance Statement by resolution:</i> Councillors unanimously resolved to approve the Annual Governance Statement. Proposer was Cllr Lillie, seconder was Cllr Brooks.</p> <p>c) <i>Members to consider the Accounting Statements:</i> The Chair presented the Accounting Statements to councillors for scrutiny.</p> <p>d) <i>Members to Approve the Accounting Statements by resolution and ensure the person presiding signs and dates the Accounting Statements at the same meeting at which the approval is given:</i> Councillors unanimously resolved to approve the Accounting Statements. Proposer was Cllr Brooks, seconder was Cllr Lillie. The Chair signed and dated the document.</p> <p>e) <i>Members to approve the date for electors' rights to inspect the accounts: Monday 14th June 2021-Friday 23rd July 2021:</i> Approved unanimously. The clerk will publish the documents on the parish council's website.</p>	LE
12/ 21- 22	<p>Policies Review : to be deferred to the next meeting</p>	LE
13/ 21- 22	<p>Financial Matters</p> <p>a) Quarterly internal control: councillor checklist b) Councillor check of invoices against payments /reconcile to bank statement c) Current financial position statement no. 1 Cllr Bevan signed items a) b) and c) (above) as being a correct record. A copy of the financial position statement was circulated to all councillors and a copy is attached to these minutes.</p>	

	<p>d) Approval of payments to be made:</p> <p>i. <i>National Association of Local Councils 2 June £181.60 (member services £66.60, audit fee £105.00 and data protection services fee £10.00)</i></p> <p>Payment approved.</p> <p>e) Budget Statement no. 1: The Chair signed the budget statement as being a correct record.</p> <p>f) Review of banking arrangements: The chequebook was passed to an appropriate serving councillor for safe-keeping.</p>	LE
14/ 21- 22	<p>Planning Matters:</p> <p><i>To Consider Matters Relating to the following Planning Application:</i></p> <p>NK/2021/0306 The Hermitage, Desborough Road, Brampton Ash, LE16 8GP Redevelop eastern half of business park to provide new employment units (Class E - formerly B1). Details can be found at the following link: https://www.kettering.gov.uk/planningApplication/130794 Expiry date for neighbour's consultations: 24 May 2021</p> <p>Having examined the plans in detail, Brampton Ash parish councillors unanimously opposed the application: they were very concerned at the implications of the highly likely greatly increased level of transport movements and their impact on the residents of Brampton Ash. Brampton Ash is a scattered development of mainly residential properties located in Hermitage Road. Hermitage Road itself is a designated single track running from the A6/B576 on the south side of the village through to the A427 on the north-east side.</p> <p>In summary, parish councillors were strongly opposed to the plans for this development in view of the obvious dangers posed to the community by an inevitable and significant increase in road traffic along the designated single track that serves the village of Brampton Ash. They did not accept that the Travel Plan has any practically enforceable power to mitigate those dangers. Furthermore, they did not accept the claim that 'The predicted extra traffic generation will be minimal' when the very large proposed increase in parking spaces would clearly indicate otherwise.</p> <p>Planning application NK/2021/0422: Manor Farm, Harborough Road, Brampton Ash: <i>Amended Plans: Change of use and alterations to two agricultural buildings to create two dwelling houses each with single storey extension</i></p> <p>This application was received too late for inclusion on the current agenda and councillors were to decide whether to hold an extra meeting in order to send a response to the planning department. It was noted that the major part of the development has already been granted planning permission under Permitted Development legislation and the new planning application relates to some minor additions to the original application. In light of this, councillors unanimously agreed that it would be impractical to hold a special meeting. Brampton Ash Parish Council would not, therefore, send a response to the planning department. If they wished, councillors could send a personal response on an individual basis.</p> <p>Planning application KBC/2020/0757: 14 Hermitage Road, Brampton Ash Approved, subject to conditions re. commencement date and materials to be used, as approved.</p>	

	Planning application KBC/2020/0758: 14 Hermitage Road, Brampton Ash To be referred to the Planning Committee.	
15/21-22	Kettering Borough Council Conservation Policy: Brampton Ash: to be deferred	
16/21-22	<p>Highway Matters:</p> <p>a) Village Litter-Pick</p> <p>i. Equipment to be ordered The clerk would place an order for puncture-resistant gloves x 100; bag rings x 5; heavy-duty litter-pickers x 6 and high-visibility vests x 10.</p> <p>ii. Date of the next village litter-pick Sunday 20th June 2021, 11am. The Chair would produce a leaflet to advertise the event.</p> <p>b) Updates on the following, where applicable:</p> <p>i. Signage Cllr Bevan had obtained, and displayed, some 30mph signs from the Highways department at North Northants Council.</p> <p>ii. Potholes Cllr Bevan had reported pot-holes to North Northants Highways: he will follow up on this.</p> <p>iii. Lighting Nothing to report</p>	<p>LE</p> <p>SP</p> <p>NB</p>
17/21-22	Parish Crime Report & Police Matters: No recent reports received.	
18/21-22	Local Government Reorganisation May 2021: Contact details for elected members of North Northamptonshire Council (Desborough Division): David Howes: david.howes@northnorthants.gov.uk Mark Dearing: mark.dearing@northnorthants.gov.uk Mike Tebbutt: michael.tebbutt@northnorthants.gov.uk	
19/21-22	Any Other Business: <i>To report any matters of a minor nature not requiring formal approval.</i> None	
20/21-22	Date and Venue of Next Meeting: Thursday July 22 nd , 2021, 7.30pm Venue details will be announced in due course.	

The meeting closed at 9.10pm

Signed: Liz Evans, Clerk to Brampton Ash Parish Council

tel: 01536 771470 email: bramptonashparishcouncil@outlook.com web: www.parish-council.com/bramptonash

Signed.....Chair

Date: 22nd July 2021

Date	On-line transaction	Chq no.	Item	Income £	Clerk's Salary	Expenditure £ inc VAT	(VAT Paid £)	Expenditure £ section 137 inc VAT	Balance		Legal Power					
Brampton Ash Parish Council: Income and Expenditure 1 Apl 2021 - 31 Mar 2022: Report 1																
01/04/21			Balance brought forward	£1,022.82					£1,022.82							
28/04/21	Y		Precept	£1,200.00					£2,222.82							
10/05/21	Y		HMRC VAT refund	£9.48					£2,232.30	Bank reconciliation						
Signed			N Bevan	Member						20 May 2021						

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