

Notice of Meeting of Brampton Ash Parish Council

Monday 10th January 2022, 7.30pm.

At St Mary's Church, Brampton Ash

Councillors are summoned to attend the above meeting

This meeting is open to members of the public, subject to prescribed regulations where applicable.

Agenda

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| 51/21-22 | Chair's Announcements: | | | | | | | | | | | | |
| 52/21-22 | Apologies for Absence: | | | | | | | | | | | | |
| 53/21-22 | Declarations of Interest: <i>To Receive Disclosures of Personal and Prejudicial Interests from Councillors On Matters to Be Considered at the Meeting.</i> Members are reminded to update their register of interests if necessary. | | | | | | | | | | | | |
| 54/21-22 | Minutes of the Meeting held 14 October 2021 (meeting 3): <i>To approve the minutes of the above meeting as an accurate record or to amend factual inaccuracies if they occur. Minutes of the above meeting have been circulated to councillors and it is assumed that they have been read prior to this meeting. Item 49/21-22 to be amended from 'Diamond' to 'Platinum'.</i> | | | | | | | | | | | | |
| 55/21-22 | Matters Arising from the above minutes <i>except where they are agenda items for this meeting</i> Item 40/21-22: Quarry, south end of Brampton Ash – update Cllr Bevan | | | | | | | | | | | | |
| 56/21-22 | Policies Review – the current policy documents can be found here: http://www.parish-council.com/bramptonash/index.asp?pageid=633064 Hard copies are available from the clerk on request. Freedom of Information policy details need updating from Kettering Borough Council to North Northants Council. | | | | | | | | | | | | |
| 57/21-22 | Financial Matters: a) Quarterly internal control: councillor checklist b) Councillor check of invoices against payments/reconcile to bank statement c) Current financial position statement no. 4 d) Reporting of payments made since the last meeting: <table style="margin-left: 40px;"> <tr> <td>Spanglefish Media (web-hosting)</td> <td style="text-align: right;">£29.95</td> </tr> <tr> <td>Zurich Insurance (statutory insurance)</td> <td style="text-align: right;">£257.60</td> </tr> <tr> <td>Clerk's salary December quarter</td> <td style="text-align: right;">£128.00</td> </tr> </table> e) Other payments to be made in current financial year: <table style="margin-left: 40px;"> <tr> <td>Feb 2022 grant towards church external lighting</td> <td style="text-align: right;">£250 (needs LGA72 S137 approval)</td> </tr> <tr> <td>Election costs, invoice awaited, £374.20 (ex VAT)</td> <td style="text-align: right;">£449.04 (inc VAT – to be reclaimed)</td> </tr> <tr> <td>Clerk's salary March quarter</td> <td style="text-align: right;">£128.00</td> </tr> </table> f) Budget Statement no. 4 g) Insurance claim update (bus shelter) h) Grant funding NNC i) <u>Budget and Precept 2022-23</u> Approximate carry-over from 2021-22 will be £277.00. The actual amount will depend on the outcome of the insurance claim for the bus shelter. | Spanglefish Media (web-hosting) | £29.95 | Zurich Insurance (statutory insurance) | £257.60 | Clerk's salary December quarter | £128.00 | Feb 2022 grant towards church external lighting | £250 (needs LGA72 S137 approval) | Election costs, invoice awaited, £374.20 (ex VAT) | £449.04 (inc VAT – to be reclaimed) | Clerk's salary March quarter | £128.00 |
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| | <p>Items to be budgeted for in 2022-23:</p> <table> <tr> <td><i>Clerk's Wages</i></td> <td><i>£512.00 +5% advisory national increase</i></td> </tr> <tr> <td><i>Clerk's Expenses(stationery)</i></td> <td><i>£20.00</i></td> </tr> <tr> <td><i>Statutory Insurance</i></td> <td><i>£275.00 approx</i></td> </tr> <tr> <td><i>Contribution to Church External Lighting</i></td> <td><i>£250.00 LGA72 s137</i></td> </tr> <tr> <td><i>NCALC Membership</i></td> <td><i>£70.00 approx</i></td> </tr> <tr> <td><i>NCALC Audit Fee</i></td> <td><i>£100.00</i></td> </tr> <tr> <td><i>NCALC Data Protection Services Fee</i></td> <td><i>£10.00</i></td> </tr> <tr> <td><i>Web-hosting fee</i></td> <td><i>£30.00</i></td> </tr> <tr> <td><i>Grit for Roads Winter Maintenance</i></td> <td><i>£50.00</i></td> </tr> <tr> <td><i>Parish Council Election Costs</i></td> <td><i>£100.00</i></td> </tr> <tr> <td>Total</td> <td>£1417.00 (all figures are rounded)</td> </tr> </table> <p>The current balance at the bank stands at £1,105. Projected expenditure to the end of the financial year is £828.00, which would leave a carry forward of £277.00 (all figures rounded). The annual precept is the parish council's only form of income. Precept for 2022-23 to be agreed.</p> | <i>Clerk's Wages</i> | <i>£512.00 +5% advisory national increase</i> | <i>Clerk's Expenses(stationery)</i> | <i>£20.00</i> | <i>Statutory Insurance</i> | <i>£275.00 approx</i> | <i>Contribution to Church External Lighting</i> | <i>£250.00 LGA72 s137</i> | <i>NCALC Membership</i> | <i>£70.00 approx</i> | <i>NCALC Audit Fee</i> | <i>£100.00</i> | <i>NCALC Data Protection Services Fee</i> | <i>£10.00</i> | <i>Web-hosting fee</i> | <i>£30.00</i> | <i>Grit for Roads Winter Maintenance</i> | <i>£50.00</i> | <i>Parish Council Election Costs</i> | <i>£100.00</i> | Total | £1417.00 (all figures are rounded) |
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| 58/ 21-22 | <p>Planning Matters: <i>To Consider Matters Relating to the following Planning Applications:</i> It is understood that North Northants Council is currently unable to meet their 8-week deadline for deciding planning applications due to a shortage of planning officers.</p> <ul style="list-style-type: none"> • NK/2021/0306 The Hermitage, Desborough Road, Brampton Ash, LE16 8GP Target decision date was 15th July 2021, no further updates received. • KBC/2020/0758 14 Hermitage Road, Brampton Ash, referred to planning committee, no further updates received. | | | | | | | | | | | | | | | | | | | | | | |
| 59/ 21-22 | <p>North Northants Council/Kettering Borough Council Conservation Policy - Brampton Ash: <i>Update: Cllr Lillie</i></p> <ul style="list-style-type: none"> • North Northamptonshire Draft Corporate Plan 2021-25 Consultation (<i>update if available</i>) • Parish Plan: <i>report on visit to Braybooke village open day exhibition</i> | | | | | | | | | | | | | | | | | | | | | | |
| 60/ 21-22 | <p>Rural Forum / Strategic Town and Parish Forum: <i>Update: Cllr Lillie</i></p> | | | | | | | | | | | | | | | | | | | | | | |
| 61/ 21-22 | <p>Local Government Reorganisation May 2021: <i>Update if available</i> North Northants Council boundary review</p> | | | | | | | | | | | | | | | | | | | | | | |
| 62/ 21-22 | <p>Highway Matters: <i>Updates on the following, where applicable:</i></p> <table> <tr> <td>j) Signage</td> <td>ii) Potholes</td> </tr> <tr> <td>iii) Lighting</td> <td>iv) Litter</td> </tr> </table> | j) Signage | ii) Potholes | iii) Lighting | iv) Litter | | | | | | | | | | | | | | | | | | |
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| 63/ 21-22 | <p>Parish Crime Report & Police Matters: No formal crime reports received.</p> | | | | | | | | | | | | | | | | | | | | | | |
| 64/ 21-22 | <p>Any Other Business: <i>To report any matters of a minor nature not requiring formal approval.</i></p> <p>i) Queen's Platinum Jubilee Celebrations, June 2022</p> | | | | | | | | | | | | | | | | | | | | | | |
| 65/ 21-22 | <p>Date and Venue of Next Meeting:</p> | | | | | | | | | | | | | | | | | | | | | | |

Signed: Liz Evans, Clerk to Brampton Ash Parish Council

tel: 01536 771470 email: bramptonashparishcouncil@outlook.com web: www.parish-council.com/bramptonash