

Minutes of the Meeting of Brampton Ash Parish Council

Monday 10th January 2022, 7.30pm At St Mary's Church, Brampton Ash

This meeting was open to members of the public, subject to prescribed regulations where applicable.

Present: Parish Councillors

Cllr S Power (Chair) Cllr N Bevan Cllr W Brooks Cllr J Lillie Cllr T Pentlow
(arrived 7.40)

Present: North Northamptonshire Council: Apologies received

In Attendance: Liz Evans (Clerk) Public Attendee(s): None

Action By:

51/21-22	Chair's Announcements: None							
52/21-22	Apologies for Absence: Apologies were received from Cllr David Howes (North Northants Council) due to a clash of meeting dates.							
53/21-22	Declarations of Interest: <i>To Receive Disclosures of Personal and Prejudicial Interests from Councillors On Matters to Be Considered at the Meeting.</i> Members were reminded to update their register of interests if necessary. The current Members Register of Interests has now been published on the Brampton Ash Parish Council website and on the North Northants Council (NNC) website.							
54/21-22	Minutes of the Meeting held 14 October 2021 (meeting 3): <i>To approve the minutes of the above meeting as an accurate record or to amend factual inaccuracies if they occur. Minutes of the above meeting have been circulated to councillors and it is assumed that they have been read prior to this meeting.</i> Item 49/21-22 'Diamond' was amended to 'Platinum' and the minutes were approved and signed by the Chair as a correct record.							
55/21-22	Matters Arising from the above minutes <i>except where they are agenda items for this meeting</i> Item 40/21-22: Quarry, south end of Brampton Ash – update Cllr Bevan Cllr Bevan had brought this matter to the attention of the tenant. The tenant has notified the landowner.							
56/21-22	Policies Review – the current policy documents can be found here: http://www.parish-council.com/bramptonash/index.asp?pageid=633064 Hard copies are available from the clerk on request. Freedom of Information policy details had been updated from Kettering Borough Council to North Northants Council and published on the parish council website.	LE						
57/21-22	Financial Matters: a) Quarterly internal control: councillor checklist b) Councillor check of invoices against payments/reconcile to bank statement c) Current financial position statement no. 4 Items a)b)c) were checked by Cllr Bevan and signed as being correct. d) The Chair reported that the following payments had been made since the last meeting: <table data-bbox="399 1859 1117 1993" style="margin-left: 40px;"> <tr> <td>Spanglefish Media (web-hosting)</td> <td style="text-align: right;">£29.95</td> </tr> <tr> <td>Zurich Insurance (statutory insurance)</td> <td style="text-align: right;">£257.60</td> </tr> <tr> <td>Clerk's salary December quarter</td> <td style="text-align: right;">£128.00</td> </tr> </table>	Spanglefish Media (web-hosting)	£29.95	Zurich Insurance (statutory insurance)	£257.60	Clerk's salary December quarter	£128.00	
Spanglefish Media (web-hosting)	£29.95							
Zurich Insurance (statutory insurance)	£257.60							
Clerk's salary December quarter	£128.00							

Signed.....Chair

Date: 10th March 2022

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- e) Other payments to be made in current financial year:
- | | |
|---|-------------------------------------|
| Feb 2022 grant towards church external lighting | £250.00 (LGA72 S137 approval) |
| Election costs, invoice awaited, £374.20 (ex VAT) | £449.04 (inc VAT – to be reclaimed) |
| Clerk's salary March quarter | £128.00 |

f) Budget Statement no. 4 was checked by the Chair and signed as being correct.

g) Insurance claim update (destroyed bus shelter)

The clerk had submitted a claim to Zurich Insurance for recompense for the bus shelter, which had been destroyed by arson. She reported that it had been very difficult and time-consuming to get a response from the insurance company. She will keep trying and will submit a formal complaint if necessary.

LE

h) Grant funding North Northants Council (NNC)

Details of available grant funding had been forwarded to councillors. It was agreed that the parish council would make a grant application to pay for suitable protective ironwork fencing to surround the tree that will be planted to mark Her Majesty the Queen's Platinum Jubilee and for the tree that was planted to mark her Diamond Jubilee. Cllr Lillie would investigate. See also item 64/21-22 of these minutes.

JL
LE

i) Budget and Precept 2022-23

Approximate carry-over from 2021-22 will be £277.00. The actual amount will depend on the outcome of the insurance claim for the bus shelter.

Items to be budgeted for in 2022-23:

<i>Clerk's Wages</i>	<i>£512.00 +5% advisory national increase</i>
<i>Clerk's Expenses(stationery)</i>	<i>£20.00</i>
<i>Statutory Insurance</i>	<i>£275.00 approx</i>
<i>Contribution to Church External Lighting</i>	<i>£250.00 LGA72 s137</i>
<i>NCALC Membership</i>	<i>£70.00 approx</i>
<i>NCALC Audit Fee</i>	<i>£100.00</i>
<i>NCALC Data Protection Services Fee</i>	<i>£10.00</i>
<i>Web-hosting fee</i>	<i>£30.00</i>
<i>Grit for Roads Winter Maintenance</i>	<i>£50.00</i>
<i>Parish Council Election Costs</i>	<i>£100.00</i>
<i>Queen's Platinum Jubilee</i>	<i>£50.00 LGA72 s137</i>
Total	£1467.00 (all figures are rounded)

The current balance at the bank stands at £1,105. Projected expenditure to the end of the financial year is £828.00, which would leave a carry forward of £277.00 (all figures rounded). The annual precept is the parish council's only form of income.

Agreed: the precept for 2022-23 was agreed as £1,500.00.

Agreed: an increase in the clerk's salary, to be implemented when Northants Association of Local Councils (NALC) advises that the national increase in clerk's salary scales has been formally agreed.

Agreed: payment of the donation to the parish church external lighting in accordance with section 137 of the Local Government Act 1972

	The above items were proposed by Cllr Lillie, seconded by Cllr Bevan and unanimously agreed by the members. The clerk will forward the completed precept form to NNC	LE
58/21-22	<p>Planning Matters: <i>To Consider Matters Relating to the following Planning Applications:</i></p> <p>It is understood that North Northants Council is currently unable to meet their 8-week deadline for deciding planning applications due to a shortage of planning officers.</p> <ul style="list-style-type: none"> NK/2021/0306 The Hermitage, Desborough Road, Brampton Ash, LE16 8GP The applicant's architect had responded to objections from the parish council and statutory bodies. The parish council's position remains unchanged. The clerk will inform NNC that the parish council re-iterates its objection to the application on grounds of road safety. KBC/2020/0758 14 Hermitage Road, Brampton Ash, referred to planning committee, no further updates received. 	LE
59/21-22	<p>North Northants Council/Kettering Borough Council Conservation Policy - Brampton Ash: <i>Update: Cllr Lillie</i></p> <ul style="list-style-type: none"> North Northamptonshire Draft Corporate Plan 2021-25 Consultation (<i>update if available</i>) <p>No further updates are anticipated for the immediate future.</p> <ul style="list-style-type: none"> Parish Plan: <i>report on visit to Braybrooke village open day exhibition</i> <p>Cllrs John Lillie, Tom Pentlow, Steve Power and the clerk had visited the open day and spoken with Braybrooke councillors and the consultancy company Your Locale https://yourlocale.org.uk/ Cllr Lillie noted that a parish plan can give the village protection from some, but not all, types of development and the village would be required to identify areas for suitable development where possible. The plan must be considered by the local authority in relation to planning applications. As most local parishes are now formulating their parish plans, Brampton Ash risks being left exposed to inappropriate development without the protection of a plan. Whilst the parish council would have some involvement, the plan must, for the most part, be led by the community and all stake-holders must be consulted. It was envisaged that a Steering Group would work in tandem with the Parish Council.</p> <p>George Normand, Chair of Braybrooke Parish Council had kindly volunteered to speak to Brampton Ash councillors and residents about their Parish Plan. The Chair would extend an invitation to George Normand to speak at the next meeting of the parish council. Some background information can be found at https://braybrooke-pc.uk/what-is-a-development-plan/ and https://www.daventrydc.gov.uk/living/planning-policy/village-design-statements/</p>	SP
60/21-22	<p>Rural Forum / Strategic Town and Parish Forum: <i>Update: Cllr Lillie</i></p> <p>No updates currently.</p>	
61/21-22	<p>Local Government Reorganisation May 2021: <i>Update if available</i></p> <p>North Northants Council boundary review. NNC Cllr David Howes advised that there is currently no action to be taken by parish councils.</p>	

62/ 21-22	Highway Matters: <i>Updates on the following, where applicable:</i> j) Signage – no current issues ii) Potholes – no current issues iii) Lighting - no current issues iv) Litter - Nick & Linda Bevan were thanked by councillors as they had carried out a litter-pick in Hermitage Road where they had had collected 23 bags of waste for collection by NNC.	
63/ 21-22	Parish Crime Report & Police Matters: No formal crime reports received. It was noted that there had been several break-ins, thefts and an arson attack in the village during the previous year but no formal reports had been received from the police.	
64/ 21-22	Any Other Business: <i>To report any matters of a minor nature not requiring formal approval.</i> i) Queen’s Platinum Jubilee Celebrations, June 2022 It was agreed that a tree would be planted, in accordance with Her Majesty the Queen’s wish for a Green Canopy nationwide in celebration of her Platinum Jubilee. See also item 57/21-22 h for further details. Cllr Lillie would investigate costings and availability.	JL LE
65/ 21-22	Date and Venue of Next Meeting: Thursday 31 st March 2022, 7.30pm at the Parish Church.	

The meeting closed at 9.10pm

Signed: Liz Evans, Clerk to Brampton Ash Parish Council

tel: 01536 771470 email: bramptonashparishcouncil@outlook.com web: www.parish-council.com/bramptonash

Date	On-line transaction	Chq no.	Item	Income £	Clerk's Salary	Expenditure £ inc VAT	(VAT Paid £)	Expenditure £ section 137 inc VAT	Balance	Legal Power
Brampton Ash Parish Council: Income and Expenditure 1 Apl 2021 - 31 Mar 2022: Report 1										
01/04/21			Balance bought forward	£1,022.82					£1,022.82	
28/04/21	Y		Precept	£1,200.00					£2,222.82	
10/05/21	Y		HMRC VAT refund	£9.48					£2,232.30	Bank reconciliation
Signed			N Bevan	Member						20 May 2021
Brampton Ash Parish Council: Income and Expenditure 1 Apl 2021 - 31 Mar 2022: Report 2										
27/05/21	Y		Safety Supplies (litter picking)			£242.88	£40.48		£1,989.42	Litter Act 1983
28/05/21	Y		Northants CALC			£181.60			£1,807.82	Local Government Act 1972 s.143(1)(b) Local Audit & Accountability Act 2014
07/05/21	Y		Safety Supplies (litter picking) refund	£0.54					£1,808.36	
30/06/21	Y		Clerk's salary		£128.00				£1,680.36	Bank reconciliation LGA 72 s.112
Signed			N Bevan	Member						22 Jul 2021
Brampton Ash Parish Council: Income and Expenditure 1 Apl 2021 - 31 Mar 2022: Report 3										
28/09/21	Y		Wilbarston PC, VAS Cameras			£20.00			£1,660.36	Highways Act 1980 s41
28/09/21	Y		Clerk exp printer ink			£11.00	£1.83		£1,649.36	LGA 72 s.111
28/09/21	Y		Clerk salary September quarter		£128.00				£1,521.36	Bank reconciliation LGA 72 s.112
Signed			N Bevan	Member						14 Oct 2021
Brampton Ash Parish Council: Income and Expenditure 1 Apl 2021 - 31 Mar 2022: Report 4										
04/11/21	Y		Spanglefish Plexus Media web-hosting fee			£29.95			£1,491.41	Paid by debit card LGA 72 s.111
25/11/21	Y		Zurich Insurance Statutory			£257.60	£27.60		£1,233.81	LGA 72 s.111
31/12/22	Y		Clerk salary December quarter		£128.00				£1,105.81	Bank reconciliation LGA 72 s. 112
Signed			N Bevan	Member						10 Jan 2022