

**Notice of Meeting of Brampton Ash Parish Council**  
**Thursday 5<sup>th</sup> May 2022, 7.30pm, At St Mary's Church, Brampton Ash**  
 Councillors are summoned to attend the above meeting  
**This meeting is open to members of the public, subject to prescribed regulations where applicable.**

## Agenda

|          |   |
|----------|---|
| 01/22-23 | <b>Election of Chair &amp; Acceptance of Office</b><br>Nominations are invited for the role of Chair to the Parish Council  |
| 02/22-23 | <b>Apologies for Absence</b>  |
| 03/22-23 | <b>George Normand, Chair Braybrooke Parish Council</b><br>Neighbourhood Planning  |
| 04/22-23 | <b>Chair's Announcements</b>  |
| 05/22-23 | <b>Election of Officers &amp; Acceptance of Office</b><br>a) Vice Chair<br>b) Highways Wardens x 2<br>c) Strategic Town & Parish Forum Representative (formerly Rural Forum)<br>d) Sign Acceptance of Office Forms  |
| 06/22-23 | <b>Declarations of Interest:</b> <i>To Receive Disclosures of Personal and Prejudicial Interests from Councillors On Matters to Be Considered at the Meeting.</i><br>Members are reminded to update their register of interests if necessary.   |
| 07/22-23 | <b>Minutes of the Meeting held 10th March 2022 (meeting 5):</b> <i>To approve the minutes of the above meeting as an accurate record or to amend factual inaccuracies if they occur.</i>  |
| 08/22-23 | <b>Matters Arising from the above minutes except where they are agenda items for this meeting</b><br>74/21-22: Sign off on clerk's revised contract<br>80/21-22 a): Police Liaison Representative<br>81/21-22 b): Spring litter-pick  |
| 09/22-23 | <b>Policies Review</b><br>Defer to next meeting   |
| 10/22-23 | <b>Asset Mapping Project – North Northants Council</b><br>Update<br>Listening Event 24 <sup>th</sup> May 2022 at Thrapston: Details have been forwarded to councillors.   |
| 11/22-23 | <b>Financial Matters:</b><br><b>1/ Declaration of Exemption from External Audit:</b> <i>As the parish council's income and expenditure falls below the threshold of £25,000.00 the parish council declares itself exempt from external (but not internal) audit.</i><br><b>2/ Annual Governance and Accountability Return 2021/22</b><br>a) Members to consider the review of internal controls<br>b) Present Internal Auditor's Report, accept and adopt the following recommendations:<br>i. For reasons of security and confidentiality, members should have email accounts exclusively for their own use in connection with their parish council duties<br>ii. Finances currently stand at more than 2 x annual precept due to the recent insurance settlement. As the settlement relates to a destroyed village asset, the insurance money must be used in accordance with Local Government Act 1972, Section 137, for the benefit of parishioners, eg, by providing new assets or by reducing the precept.<br>c) Members to approve the Annual Governance Statement by resolution<br>d) Members to consider the Accounting Statements |

|             |  |            |             |             |           |          |  |
|-------------|--|------------|-------------|-------------|-----------|----------|--|
|             | <p>e) Members to Approve the Accounting Statements by resolution <b>and</b> ensure the person presiding signs and dates the Accounting Statements at the same meeting at which the approval is given</p> <p>Members to approve the date for electors' rights to inspect the accounts: Monday 13<sup>th</sup> June 2022-Friday 22<sup>nd</sup> July 2022</p> <p><b>3/ Parish Council Finance</b></p> <p>a) Quarterly internal control: councillor checklist</p> <p>b) Councillor check of invoices against payments/reconcile to bank statement</p> <p>c) Final financial position statement no. 5/21-22</p> <p>d) Current financial position statement no. 1/22-23</p> <p>e) Reporting of payments made since the last meeting:</p> <p style="padding-left: 20px;">i. VAS cameras payment (1st) £30.00</p> <p>f) Payments for approval:</p> <p style="padding-left: 20px;">i. VAS cameras payment (2nd) £30.00</p> <p>g) Budget Statement no. 1/22-23</p> <p>h) Grant funding NNC, Jubilee tree</p> <p><b>4/ Queen's Jubilee Event June 2022</b></p> <p>Update</p> |            |             |             |           |          |  |
| 12/22-23    | <p><b>Planning Matters:</b></p> <p><i>To Consider Matters Relating to the following Planning Applications:</i></p> <p>It is understood that North Northants Council is currently unable to meet their 8-week deadline for deciding planning applications due to a shortage of planning officers.</p> <p>No recent applications have currently been notified.</p>   |            |             |             |           |          |  |
| 13/22-23    | <p><b>North Northants Council/Kettering Borough Council Conservation Policy - Brampton Ash:</b></p> <p><i>Update: Cllr Lillie</i></p> <p>a) North Northamptonshire Draft Corporate Plan 2021-25 Consultation (update if available).<br/>No updates are currently anticipated. This will remain an agenda item.</p> <p>b) Parish Plan/Neighbourhood Planning</p>  |            |             |             |           |          |  |
| 14/22-23    | <p><b>Strategic Town and Parish Forum (formerly Rural Forum):</b></p> <p><i>Update if available: Cllr Lillie</i></p>   |            |             |             |           |          |  |
| 15/22-23    | <p><b>Local Government Reorganisation May 2021:</b></p> <p><i>Update if available</i></p>  |            |             |             |           |          |  |
| 16/22-23    | <p><b>Highway Matters:</b></p> <p><i>Updates on the following, where applicable:</i></p> <table style="width: 100%; border: none;"> <tr> <td style="width: 50%;">a) Signage</td> <td style="width: 50%;">b) Potholes</td> </tr> <tr> <td>c) Lighting</td> <td>d) Litter</td> </tr> <tr> <td colspan="2">e) Other</td> </tr> </table>   | a) Signage | b) Potholes | c) Lighting | d) Litter | e) Other |  |
| a) Signage  | b) Potholes  |            |             |             |           |          |  |
| c) Lighting | d) Litter  |            |             |             |           |          |  |
| e) Other    |  |            |             |             |           |          |  |
| 17/22-23    | <p><b>Parish Crime Report &amp; Police Matters:</b></p> <p>No formal crime reports received.</p>   |            |             |             |           |          |  |
| 18/22-23    | <p><b>Any Other Business:</b> <i>To report any matters of a minor nature not requiring formal approval.</i></p>  |            |             |             |           |          |  |
| 19/22-23    | <p><b>Date and Venue of Next Meeting:</b></p>  |            |             |             |           |          |  |

**Signed:** Liz Evans, Clerk to Brampton Ash Parish Council

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