

Minutes of Meeting of Brampton Ash Parish Council

Monday 18th July 2022, 7.30pm, At St Mary's Church, Brampton AshThis meeting was open to members of the public, subject to prescribed regulations where applicable.**Present:** Parish Councillors

Cllr S Power (Chair) Cllr N Bevan Cllr W Brooks Cllr J Lillie Cllr T Pentlow

Present: North Northants Council: Cllr David Howes**In Attendance:** Liz Evans (Clerk) **Public Attendee(s):** None

		Action By:
20/22-23	Chair's Announcements None	
21/22-23	Apologies for Absence Cllr Wendy Brooks	
22/22-23	Declarations of Interest: <i>To Receive Disclosures of Personal and Prejudicial Interests from Councillors On Matters to Be Considered at the Meeting.</i> None received. Members are reminded to update their register of interests if necessary.	
23/22-23	Minutes of the Meeting held 5th May 2022 (meeting 1): <i>To approve the minutes of the above meeting as an accurate record or to amend factual inaccuracies if they occur. It is assumed that the minutes have been read prior to the meeting.</i> The minutes were approved as being a correct record and signed by the Chair.	
24/22-23	Matters Arising from the above minutes except where they are agenda items for this meeting Item 11/22-23 The signed Declaration of Exemption from External Audit has been forwarded to the auditors (PKF Littlejohn) and acknowledged by them. Item 11/22-23 The Annual Governance & Accountability Return documents have been published as required.	
25/22-23	Policies for Review Data Protection: deferred, due in 2024 GDPR Subject Access Request: reviewed without change Equality Statement: reviewed without change and signed by the Chair. The above policies can be found at: http://www.parish-council.com/bramptonash/index.asp?pageid=633064	LE
26/22-23	Asset Mapping Project – North Northants Council <i>Listening Event 24th May 2022: Update & Next Steps, if available (Cllr Howes)</i> Cllr Howes reported a return rate of 95%. The data is currently being analysed. Any further steps will be advised in due course.	
27/22-23	Financial Matters: 1/ Annual Governance and Accountability Return 2021/22: review of internal controls a) Members email accounts will be set up for dedicated parish council use, in line with General Data Protection Regulations (GDPR) and as required by the auditor. b) Allocation of the insurance payment for the destroyed bus shelter. This must to be used for the benefit of parishioners, in accordance with Local Government Act 1972, Section 137. Suggestions included the installation of a defibrillator and a possible reduction in the parish council precept. Cllr Lillie will investigate and provide further information	All JL & all

Signed.....Chair.....Date: 10th October 2022 Page 1 of 4

	<p>regarding the defibrillator. Other suggestions will be invited and considered: a decision must be made within this financial year to Mar 2023</p> <p>2/ Parish Council Finance</p> <p>a) <i>Quarterly internal control: councillor checklist.</i> Signed off by Cllr Bevan.</p> <p>b) <i>Councillor check of invoices against payments/reconcile to bank statement.</i> Checked and signed off by Cllr Bevan.</p> <p>c) <i>Current financial position statement no. 2/22-23.</i> Signed off by Cllr Bevan.</p> <p>d) <i>Reporting of payments made since the last meeting.</i> Reported by Cllr Power as follows:</p> <table style="margin-left: 20px;"> <tr> <td>i. Designer Metal</td> <td style="text-align: right;">£1572.00</td> </tr> <tr> <td>ii. NCALC</td> <td style="text-align: right;">£211.72</td> </tr> <tr> <td>iii. Clerk's Salary 1st quarter</td> <td style="text-align: right;">£182.35</td> </tr> </table> <p>e) <i>Payments for approval at this meeting:</i> None</p> <p>f) <i>Budget Statement no. 2/22-23.</i> Signed off by the Chair.</p> <p>g) <i>Grant funding NNC, purchase of Queen's Jubilee commemorative tree, fencing & plaques.</i> Tree guards have been received and are in storage awaiting installation, which will require the purchase of Postcrete. Cllr Lillie reports that they are of substantial construction and in good condition. Coles of Thurnby to be contacted in late October for the supply of a tree; possibly a copper beech, price £80-90 approx. Cllr Brookes will be consulted on the final choice of tree as it will be installed on her land because the parish council does not own any land. Decision regarding the tree and plaques deferred to the next meeting.</p>	i. Designer Metal	£1572.00	ii. NCALC	£211.72	iii. Clerk's Salary 1 st quarter	£182.35	JL, WB & all LE
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28/22-23	<p>Planning Matters:</p> <p><i>To Consider Matters Relating to the following Planning Applications:</i></p> <p>It is understood that North Northants Council is currently unable to meet their 8-week deadline for deciding planning applications due to a shortage of planning officers. No recent applications have currently been notified.</p>							
29/22-23	<p>North Northants Council/Kettering Borough Council Conservation Policy - Brampton Ash:</p> <p><i>Update: Cllr Lillie</i></p> <p>a) North Northamptonshire Draft Corporate Plan 2021-25 Consultation (update if available). No updates are currently anticipated. This will remain an agenda item.</p> <p>b) Parish Plan/Neighbourhood Planning</p> <p>Several councillors met Gary Kirk of Your Locale Neighbourhood Planning Consultancy at the Braybrooke open day earlier in the year. It was agreed that he would be asked to speak to Brampton Ash parish councillors at their next meeting.</p>	LE LE						
30/22-23	<p>Strategic Town and Parish Forum (formerly Rural Forum):</p> <p><i>Update if available: Cllr Lillie</i></p> <p>Next meeting of the Forum is scheduled for Tuesday 13th September 2022.</p>	JL						
31/22-23	<p>North Northants Council Matters</p> <p><i>Update if available</i></p> <p>Cllr Howes reported the following:</p> <p>a) The decision on charging for the collection and disposal of green waste is currently under review.</p> <p>b) Extra funding has been set aside for road maintenance and the benefits should become apparent over the coming months.</p>							

32/22-23	<p>Highway Matters: <i>Updates on the following, where applicable:</i></p> <p>a) Signage: None b) Potholes: None c) Lighting: None d) Litter/autumn litter pick: Deferred to the next meeting e) Road Safety A427: Following a recent double fatality on the A427 at Brampton Ash, councillors agreed that road safety measures are needed in the area, possibly a reduced speed limit or double white lines, for example. Cllr Howes will consult with Ian Boyes of North Northants Council (NNC) Highways and copy correspondence to the Chair and the clerk. f) VAS cameras data analysis:</p> <ul style="list-style-type: none"> • From the A6 direction into the village, in the period 18th April to 23rd May: <ul style="list-style-type: none"> ○ There were on average 251 traffic movements per day, approximating to 10 per hour. ○ Recorded speeds overall ranged from 23 mph to 48 mph, with approximately 85% of vehicles travelling below the legal speed limit, at an average of 27 mph. ○ Peak travel times recorded were 6am – 8am and 4pm – 5pm, with peak travel days being Tuesday, Wednesday and Thursday. • From the A427 direction into the village, in the period 12th April to 9th May: <ul style="list-style-type: none"> ○ There were on average 443 traffic movements per day, approximating to 18 per hour. ○ Recorded speeds overall ranged from 21 mph to 51 mph, with approximately 85% of vehicles travelling below the legal speed limit, at an average of 26 mph. ○ Peak travel times were 8am – 9am and 1pm – 2pm, with peak travel days being Tuesday, Wednesday, Thursday and Saturday. <p>g) Hermitage Road, spring-water: Spring-water is flowing on Hermitage Road and on an area of the A427. This is currently under investigation by NNC. They will report their findings but they advise that responsibility for dealing with the spring-water rests with the appropriate landowner.</p> <p>h) Other: None</p>	<p>DH SP, LE</p> <p>NNC NB & JL</p>
33/22-23	<p>Parish Crime Report & Police Matters: No formal crime reports have been received since the last meeting.</p>	
34/22-23	<p>Any Other Business: <i>To report any matters of a minor nature not requiring formal approval.</i> Union Jack bunting purchased by the parish council is currently in storage with Cllr Lillie. The parish council's asset register will be updated.</p>	<p>LE</p>
35/22-23	<p>Date and Venue of Next Meeting: Monday 10th October 2022, 7.30pm at the parish church. The agenda will be issued in due course.</p>	<p>LE</p>

The meeting closed at 9.10pm

Signed: Liz Evans, Clerk to Brampton Ash Parish Council

tel: 01536 771470 email: bramptonashparishcouncil@outlook.com web: www.parish-council.com/bramptonash

Signed.....Chair.....Date: 10th October 2022 Page 3 of 4

Date	On-line Transaction	Cheque no.	Item	Income £	Clerk's Salary	Expenditure £ inc VAT	(VAT Paid £)	Expenditure £ Section 137 inc VAT	Balance Including Reserves	Reconciled to bank	Reserves 1 Running total LGA72 S137	Reserves 2 Running total Election Costs	Legal Power
Brampton Ash Parish Council: Income & Expenditure 1 Apl 2022 - 31 Mar 2023: Report 1													
01/04/22			Balance brought forward	£6,244.61					£6,244.61				
01/04/22			(Reserves)								£6,020.00		
06/04/22	Y		HMRC PAYE E Evans			£20.40	£0.00		£6,224.21				LGA 72 s.112
07/04/22	Y		HMRC PAYE Contra E Evans	£20.40					£6,244.61				
07/04/22	Y		NCALC Asset Mapping Project	£205.58					£6,450.19				
13/04/22	Y		Wilbarston PC, road safety			£30.00	£0.00		£6,420.19				H/ways 1980 s41
26/04/22	Y		HMRC VAT refund	£42.31					£6,462.50				
28/04/22	Y		HMRC VAT refund	£4.99					£6,467.49				
29/04/22	Y		North Northants Precept	£1,500.00					£7,967.49				
29/04/22	Y		(Reserves)								£100.00		
Signed			N Bevan	Member						05/05/22			
Brampton Ash Parish Council: Income & Expenditure 1 Apl 2022 - 31 Mar 2023: Report 2													
06/05/22	Y		British Legion (Jubilee)			£5.59	£33.54	£33.54	£7,933.95		£5,986.46		LGA 72 s.137
07/05/22	Y		Amazon Services (Jubilee)			£9.66	£57.98	£57.98	£7,875.97		£5,928.48		LGA 72 s.137
08/05/22	Y		Wilbarston PC, road safety			£30.00	£0.00		£7,845.97				H/ways 1980 s41
20/06/22	Y		NCALC Membership + DPO			£211.72	£24.00		£7,634.25				Local Government Act 1972 s.143(1)(b) Local Audit & Accountability Act 2014
20/06/22	Y		NNC Community Grant Funding	£1,520.00					£9,154.25				
27/06/22	Y		Designer Metal, grant funded				£262.00	£1,572.00	£7,582.25		£5,876.48		LGA 72s.137
27/06/22	Y		E Evans Salary 1st quarter		£182.35				£7,399.90				LGA72 s.112
Signed			N Bevan	Member						18/07/22			